

Final

Villa Monterey #6 HOA Board Meeting Agenda

Date: **1/10/23 @ 5:30 pm Location: Ramada**

Attendance

Determination of Quorum

Call to order

Approve December Board Meeting Minutes

Board Member / Committee Reports – Brief status updates

Treasurer Report	-	Kari Holt – Recap of monthly expenditures / Balances
Secretary Report	-	Sheilah Edmundson – Community News Update
Web Content	-	Lori Huckle – website updates
Real Estate Report	-	Lori Huckle - Real Estate Sales / Transfers
ACC Committee	-	Chip Schneider - # of applications / Approvals / Denials / Issues
Facilities Report	-	Scott Boatwright – Landscape/pool/pest control/Trash/lampposts
Pool Committee	-	Scott Boatwright – Pool area cleaning

Unfinished Business

- A. Nomination Committee update – Sheilah/Karen/Bob

New Business

- A. Board discussion debrief following Scottsdale PD presentation– Suzie
- B. Annual Meeting Planning and Timeline Review – Sheilah

2023 Annual Meeting Preparation Timeline – DRAFT

<u>Date</u>	<u>Task</u>
1/20	Board Candidate Open House during Friday Happy Hour 5:30-6:30pm
2/1	Email to homeowners announcing annual meeting and Board elections
2/3-2/10	Review/update ballot packet materials for mailing
2/07	February board meeting
2/20	Last day for candidates to register to run for the board and to submit their bios
2/21	Email Board Candidate Bios to community
2/20-2/24	Print and prepare envelopes for distribution
2/20	Distribute Meet & Greet Flyer to resident's homes
2/24	Meet & Greet the Candidates Pizza party during Friday Happy Hour 5:30-6:30pm
2/27-3/1	Board will hand deliver ballot packets
2/29	Ballot packets to be mailed to those out of town
3/7	March Board Meeting (will use this time to finalize any details for annual meeting)
3/11	Annual Meeting - 10:00am (vote counters and the board to be there by 9:00am)