

## CELEBRATE ORILLIA INC.

### SET-UP/TAKE DOWN RULES AND REGULATIONS FOR VENDORS

On **July 1st**, vendors may drive their vehicles into the park for the purpose of unloading and booth setup **beginning at 7:30 a.m.** Vendors arriving prior to this time will be required to wait outside the park until access is permitted.

**All vendor vehicles must be removed from the park area no later than 9:00 a.m.** Vehicles remaining inside the park after this time must leave immediately to ensure public safety.

Parking outside the park boundaries is limited. Vendors are encouraged to remove their vehicles from the park as soon as unloading is complete in order to allow access for other participants.

Vehicles will be permitted to re-enter the park **between 5:00 p.m. and 6:00 p.m. ONLY** for the purpose of booth takedown, subject to direction from event staff. If you choose to stay into the evening **NO** Vehicles will be allowed back in until after the fireworks show. Please indicate at time of application submission if you will be staying.

The final opportunity for vehicle access for takedown will be **after the conclusion of the fireworks display and once the Orillia Fire Department has cleared the area.**

For public safety reasons, **all vehicles entering the park for setup or takedown must follow the direction of event staff and may be escorted by event security or festival administration.**

### GENERAL RULES

The Orillia Canada Day event operated by Celebrate Orillia Inc runs **rain or shine.**

All vendors must remain within their **assigned vendor space** and comply with all **City of Orillia bylaws, fire regulations, and public safety requirements.**

Final booth setup, signage, and display arrangements are **subject to approval by Celebrate Orillia Inc.**

Limited hydro access may be available. Vendors requiring electricity must bring their own **CSA-approved three-prong extension cords and equipment.** Celebrate Orillia Inc. cannot guarantee access to electrical service. Generator use will be at the discretion of Celebrate Orillia Inc ahead of the day. It will be pre-determined based on size of booth, equipment needed to run booth and decibel level associated with your generator.

All vendors must comply with the **City of Orillia Special Event Waste Diversion Policy.** Vendors are responsible for removing all garbage, recyclables, and materials from their space at the end of the event. Failure to properly clean the vendor space will result in a **\$100 clean-up fee** and denial of future applications to this event.

The sale of **tobacco, vaping products, cannabis products, or related items** is strictly prohibited.

The sale or distribution of **alcoholic beverages** is strictly prohibited unless specifically authorized by the event organizers and in compliance with all applicable permits and regulations.

Vendors are responsible for **collecting and remitting their own applicable taxes**, including HST.

Vendors are responsible for securing their own merchandise and equipment. Celebrate Orillia Inc. is **not responsible for lost, stolen, or damaged items**.

Vendors must comply with all instructions provided by event staff, volunteers, security personnel, or emergency services.

Failure to comply with the rules and regulations set out by Celebrate Orillia Inc. may result in **immediate removal from the event without refund**.

Celebrate Orillia Inc. reserves the right to **modify vendor placement, operational requirements, or event procedures as necessary to ensure the safe and successful operation of the event**.

Celebrate Orillia Inc. reserves the right to **change, modify, or update these rules and regulations at any time as required for event operations or safety**.