

ACCOUNTANT- REAL ESTATE

KETONE PARTNERS - ARLINGTON HEIGHTS, ILLINOIS

POSITION SUMMARY

We are seeking a highly skilled and experienced Real Estate Accountant to join our team on a part-time or full-time basis. The ideal candidate will have a strong background in accounting, with a focus on the real estate industry. Responsibilities will include, but are not limited to:

- Maintain accurate financial records for multiple real estate properties and assets
- Prepare and review financial statements, including balance sheets, income statements, and cash flow statements
- Assist in the creation and compilation of loan draw packages
- Assist in reviewing and approving monthly invoices
- Create and maintain budgets for real estate projects
- Analyze financial data and provide recommendations for cost savings and profitability
- Coordinate with in-house team to ensure that all financial transactions are recorded properly
- Participate in financial audits and ensure compliance with all regulatory requirements

LOCATION

Working at the Ketone office located at 44 S. Vail Ave., Suite 200, Arlington Heights, Illinois.

QUALIFICATIONS

- Bachelor's degree in Accounting or related field (helpful but not necessary)
- Minimum of 1 year of experience in real estate accounting
- Strong understanding of accounting principles and financial analysis techniques
- Experience with QuickBooks, Excel, and other financial software
- Strong attention to detail and ability to multitask
- Excellent communication skills
- CPA certification is a plus

This is a great opportunity for an experienced accountant who is looking for a new challenge in the real estate industry. If you are a self-starter with a strong work ethic and a passion for real estate, we encourage you to apply for this position.

ABOUT KETONE PARTNERS

Ketone Partners is a real estate development and advisory company, providing integrated commercial real estate solutions to individuals and corporations. Ketone Partners develops challenging real estate projects

throughout the United States. Additional company information can be found on our websites:
www.ketonepartners.com.

Ketone Partners is an equal opportunity employer. We are pleased to consider all qualified applicants without regard to race, color, sex (including sexual or gender identity), religion, national origin, ancestry, sexual orientation, age, marital or veteran status, genetic information, physical or mental disability, or medical condition.

CONTACT

If you are interested in this position, please e-mail your resume and cover letter to careers@ketonepartners.com or attach and submit your resume through the careers tab on the website.