

VICE PRESIDENT – SENIOR REAL ESTATE DEVELOPMENT ANALYST

KETONE PARTNERS - ARLINGTON HEIGHTS, ILLINOIS

POSITION SUMMARY

The Senior Real Estate Development Analyst will be a key individual in sustaining and growing Ketone's Real Estate Advisory & Development Platforms. Responsibilities include, but are not limited to the following:

- Analyze and evaluate development proformas and operating statements of properties being considered for development or investment to determine feasibility and valuation.
- Maintain a primary focus on industrial and office projects both new construction and existing assets.
- Prepare pro forma statements and projections which accurately reflect development costs and projected operating revenue/expenses or past history, as well as current and projected future market conditions.
- Assist in the processing of payment applications and loan draws.
- Research, analyze, and evaluate market feasibility for various real estate transactions.
- Prepare investment memoranda and requests for financing.
- Perform market competitive analysis of metrics on existing competition.
- Perform sensitivity analyses on rental growth rates, exit cap rates, and projected investment returns.
- Lead due diligence efforts and provide overall transaction support.
- Develop and analyze existing investment models with the ability to create new models.
- Underwrite real estate acquisitions including preparation of cash flow projections in excel and present to key internal decision makers.
- Assist in analysis of potential investments and preparation of detailed approval memos used to evaluate investment opportunities.
- Assist in managing (budget, schedule, procurement, quality & risk) commercial real estate development and renovation projects including planning, design, construction, occupancy & closeout.
- Assist in the entitlement and permitting activities relating to Ketone projects, or consulting projects.
- Read, understand and apply standard documents that effect real estate projects, including agreements, contracts, leases, work letters, surveys and drawings.
- Develop and maintain working relationships with industry professionals.

Hiring process will include: Face-to-face meetings, review of previous written materials / presentations / financial models, reference checks and a full background check.

LOCATION

Working at the Ketone office located at 44 S. Vail Ave., Suite 200, Arlington Heights, Illinois, from a client's office or jobsite as determined by the Company.

QUALIFICATIONS

The ideal candidate will have an entrepreneurial spirit, strong work ethic, attention to detail and the ability to think outside the box. The successful candidate will receive significant responsibility at an early stage with the long-term objective of being self-sufficient and the freedom to manage projects independently. The ability to function with a high degree of self-motivation and initiative is a must.

The ideal candidate will have a Bachelor's degree in business, marketing, finance, real estate or other related field. A minimum of 3 years of work experience required. Prior role as a real estate development analyst is preferred. The individual should have highly developed verbal and written communication skills, be an independent worker and team player, have strong organizational skills, and experience using Excel, Word, and PowerPoint.

ABOUT KETONE PARTNERS

Ketone Partners is a real estate development and advisory company, providing integrated commercial real estate solutions to individuals and corporations. Ketone Partners develops challenging real estate projects throughout the United States. Additional company information can be found on our websites: www.ketonepartners.com.

Ketone Partners is an equal opportunity employer. We are pleased to consider all qualified applicants without regard to race, color, sex (including sexual or gender identity), religion, national origin, ancestry, sexual orientation, age, marital or veteran status, genetic information, physical or mental disability, or medical condition.

CONTACT

If you are interested in this position, please e-mail your resume and cover letter to careers@ketonepartners.com or attach and submit your resume through the careers tab on the website.