

SPECIAL BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Special Board Meeting					
Date: January 15, 2020 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:06am	11:37am	1 Hr. 31 Min
1. Call to Order					
A. Roll Call: Board Trustee - Rick Brown - Present, Board Trustee - Joe Danna - Present, Board Trustee - David Read - Present, Board Trustee - Sarbdeep Atwal - Present, Board Trustee – Jared Hastey – Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Board Engineer - Sean Minard - Present, - and Board Attorney – Jesse Barton, Present.					
2. Closed Session:					
A. None					
3. Open Session:					
4. Approve Meeting Minutes – David Read moved to approve the Meeting Minutes. Sarbdeep Atwal seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Danna, Atwal, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.					
5. Approve Checks and Warrants – Joe Danna moved to approve the Checks and Warrants. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Danna, Atwal, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.					
6. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Persons Attending					
1. Rick Brown – RD784 Board President					
2. David Read – RD784 Board Vice-President					
3. Joe Danna – RD784 Board Trustee					
4. Sarbdeep Atwal – RD784 Board Trustee					
5. Jared Hastey – RD784 Board Trustee					

6. Patrick Meagher – RD784 Board Secretary
7. Kimberly Ford – RD784 Deputy Board Secretary
8. Sean Minard – RD784 Engineer
9. Jesse Barton – RD784 Attorney
10. Ben Tagert - DNLC
11. Scott Morris – Shady Oaks Ranch/KMTG
12. David Gibb - Landowner
<i>Items for Discussion and Possible Actions:</i>
<p>7. Board to Consider Adoption of the 2019-2020 FMAP (Flood Maintenance Assistance Program) Agreement and Adopt Resolution 2020-01-01 Accepting Funds –</p> <p>In July 2019, a Letter of intent to participate in the 2019/2020 FMAP Program was sent to DWR. The 2019-2020 funding agreement has been received and reviewed by MHM Engineering and Gallery and Barton. Under the proposed agreement, DWR will provide the District with \$915,771 for both the urban and rural basins. The FMAP program will fund vegetation management, weed spray, rodent control, debris and obstruction removal, maintenance of levee crown road and ramp repairs, pipe replacement, preparation of USACOE Letter of Intent and SWIF, engineering reports to secure sufficient funding and other basin specific maintenance activities. Staff recommends adoption of the agreement. The FMAP acceptance process requires a Resolution Accepting Funds which authorizes the General Manager to sign the Funding Agreement with DWR. Sarbdeep Atwal moved to adopt the FMAP Agreement and the Resolution 2020-01-01. David Read seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Danna, Atwal, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</p>
<p>8. Board to Consider Proposed 2020 Board Meeting Schedule –</p> <p>A tentative schedule of Regular and Special Board Meetings were handed out.</p>
<p>9. Board to Consider Construction of a Steel Walkway on the Unit 5 LM 2.47 Landside Shelf to Better Access the Trash Rack –</p> <p>Since the new pipe installation was completed in October 2019, the landside trash rack is difficult to access when storm water rises above the concrete headwall. Mike Bosworth of Rancho Rio Farms is proposing to construct a steel walkway in order to have a better and safer access to clear the trash rack during heavy storms. Staff and MHM met with Mr. Bosworth on Friday, 12/13 to discuss his idea. It is likely the project will require an encroachment permit through the Central Valley Flood Protection Board. MHM suggested another option would be to issue a change order to construct a bridge to the contractor who installed the new pipe and utilizing the current encroachment permit which has not been closed out yet. Access to the trash rack is O&M related so there is a good chance the 2019-2020 FMAP program will fund the project. Sarbdeep Atwal moved to approve moving forward with proposing the project through the 2019 – 2020 FMAP grant program via change order. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Danna, Atwal, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</p>
<p>10. Board to Consider Outcome of 2 Agenda Items Discussed at the December 20, 2019 Central Valley Flood Protection Board Meeting –</p>

Item A: Three Rivers Levee Improvement Authority (TRLIA) Phased Levee Improvement Project, Transfer of Operation and Maintenance Responsibilities to Reclamation District 784. The Central Valley Flood Protection Board accepted the Federal O&M Manual and responsibility for the urban levees with the intention to transfer those responsibilities to RD784.

Item D: Informational discussion on Reclamation District 784's request that the State assume operation and maintenance responsibilities for the "Horseshoe Levee". Jesse Barton made the presentation describing the District's desire to return the rural levees to the State, the history of the rural levee funding and provided the District's Resolution 2019-09-01 adopted during the September 11, 2019 Special Board Meeting.

11. Board to Consider District Security Update –

The Levee Unit 9 area, particularly the stretch in-between Ella Avenue and the Linda County Wastewater Treatment Facilities continues to be a problem with vandalism on the landside. On Friday, December 6, field staff replaced several concrete blocks that were pulled away from the Murphy Rd. landside levee gate over the previous weekend. On Monday, December 9, the farmer at the west end of Ella Avenue reported two RD784 locks had been removed by vandals over the weekend near the landside levee toe. Staff hired Pride Security to begin 10-hour patrols starting at 7PM to 5AM for the next two nights. On the first night of December 9, Pride Security spotted two male suspects at approximately 10:00 PM pulling concrete blocks away from the landside Murphy Rd. gate using a Bobcat tractor they had towed in through the adjacent orchard area. The two suspects fled on foot and left the tractor behind. Pride Security reported the incident to the CHP and Yuba County Sheriff's Department. On Thursday, December 12, a nearby farmer from Wilber Ranch identified the Bobcat tractor as one of the many recent stolen pieces of equipment from their ranch. The tractor owner retrieved his equipment and law enforcement was updated by Pride staff. Pride Security continued to monitor this area over the Christmas and New Year's Holidays. By the end of New Year's Holiday, Pride security cited one individual by citizen's arrest for riding a motorcycle on the levee.

12. Board to Consider Unit 4 (Western Interceptor Canal) Crack Investigation Update –

Back in September 2019, Staff worked with Blackburn Consulting on two test pit exploration areas in-between Levee Mile 1.10 and 3.60. The Draft Test Pit Findings Memo has been received and is currently being reviewed by MHM Engineering.

13. Board to Consider DWR 2019 Fall Levee Inspection Results –

The final DWR 2019 Fall levee inspection results recently came out. All Urban and Rural levee units received an "A" (Acceptable) rating. To view the complete inspection visit: http://cdec.water.ca.gov/reportapp/javareports?name=RD0784_Full_FA_2019.pdf

14. Board to Consider Selection of New Officers –

Jared Hastey moved to nominate Rick Brown as the new RD784 President of the Board. Joe Danna seconded the motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Danna, Atwal, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.** Joe Danna moved to nominate David Read as the new RD784 Vice-President of the Board. Jared Hastey seconded the

motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Danna, Atwal, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

15. Board to Consider Hiring Former RD784 Employee on A Part-Time As-Needed Basis –

Steve Fordice retired from the District's General Manager Position on December 31, 2019 and officially ended employment on January 10, 2020. Mr. Fordice has offered to work in a non-benefited position as a District Consultant Employee on a part-time as-needed basis at a rate of \$100.00 per hour in order to enable staff to reach out to ask questions about ongoing projects that began years ago or to perform other duties if needed such as levee patrol or if supervisory coverage is needed in the event the General Manager is absent and the Field Superintendent position has not been filled yet. Sarbdeep Atwal moved to hire Steve Fordice as a new Part-Time employee on an As-Needed basis. David Read seconded the motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Danna, Atwal, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

16. Board to Consider Cresleigh Homes Parcel (East/West Split) Dedication to RD784 and Yuba County Along the Algodon Canal in Preparation for Future Bike Path Update –

The RD784 Board authorized staff during the November 5, 2019 Board meeting to begin negotiating with the County to further identify bike paths and other amenities connecting Plumas Lake neighborhoods. On January 7, 2020, RD784 Staff, Yuba County Public Works, and Cresleigh Homes came to a verbal agreement on an East / West Split along the Algodon Canal for parcel APN #s 022-191-001, 022-211-002 and 022-010-014, predicated on final approval by the Yuba County Board of Supervisors. If approved, Yuba County will begin the process to map out the land portions from the west side high water mark east to Highway 70 to be dedicated to RD784 with the remaining land portions from the west side high water mark going west to be dedicated to Yuba County in order to allow possible future bike path development. Sarbdeep Atwal moved to approve. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Danna, Atwal, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

17. Board to Consider Budget Update Snapshot through December 31, 2019 –
A Monthly Budget Snapshot through December 31, 2019 was presented to the Board.

18. Field Manager's Report:

Field Manager's Report
January 15, 2020

Maintenance and Projects Completed

Unit 1

1. Hauled trash and abandoned shopping carts.
2. USACE Routine Inspection Corrections made – Grouted squirrel holes on the landside from LM 1.40 – 1.52. Also removed one large tree and stump off the landside slope at LM 1.00.
3. Placed gravel along the levee crown at the Shad Pad levee gate entrance.

Unit 2A

1. USACE Routine Inspection Corrections made – Removed old steel levee mile markers.
2. Placed new layer of AB Gravel along the levee crown from LM 2.65 – 2.66.

Unit 2B

1. Pump Station 2
 - Backup generator exercised on 12/9 and 12/30.
 - Pulled debris and sediment away from the intake trash rack area.
2. USACE Routine Inspection Corrections made - Removed old steel levee mile markers and grouted squirrel holes on the landside at LM 1.85.

Unit 3A

1. PS #6
 - Backup diesel generators exercised on 12/9 and 12/30.
2. Grinded 10 tree stumps off the waterside shelf from LM 2.80 – 3.30.
3. USACE Routine Inspection Corrections made – Removed one tree and stump off the landside overbuild section at LM 2.80 and grouted squirrel holes on the landside at LM 3.18.

Unit 4

1. Checked this levee unit weekly for trash and monitored cracks.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm check around all rural levee units and checked all waterside flap gates.
2. Checked the waterside flap gates regularly every week.

Unit 7

1. USACE Routine Inspection Corrections made – Removed old steel levee mile markers and repaired eroded foot path area on the landside slope at LM 0.75.

Unit 8

1. Cleaned leaves out of the Unit 8 landside V Ditch.
2. Filled potholes with AB Gravel along the landside service road.

Unit 9

1. Pump Station #3
 - The backup diesel generator was exercised on 12/9 and 12/30.
2. USACE Routine Inspection Corrections made - Removed old steel levee mile markers.
3. Replaced fiberglass reflective marker paddles at survey monument and piezometer locations.
4. Replaced concrete blocks in front of the landside Murphy Rd. gate at the bridge that were pulled away by vandals – Sheriff's report #0119900400.

5. Placed blocks in front of one section where 10' feet of pipe fencing had been cut out – Sheriff's report #0119900401.

Drainage Laterals and Detention Basins

1. Pre and post storm checks around the entire internal drainage system completed.
2. Cut down cattail vegetation in front of all box culverts along Lateral 16 at River Oaks Blvd.
3. Placed new gravel along the center entrance section of Linear Pond 16 and also installed "No ATV Motor Vehicles" signs.
4. Placed new gravel along the Chestnut Basin service road.
5. Removed a down tree out of Lateral 13 near the Woody's PS 1 area.
6. Weedeated, removed small sucker trees, and cleaned debris out of Laterals 5, 15 (N), 16, and 17 (Skyway Drive), Linear Pond 18, Chestnut Basin, and Ella Basin.

Shop, Office, Fleet Vehicles, and Equipment

1. Shop generator was exercised on 12/9 and 12/30.
2. Vehicles and equipment serviced and / or repaired as necessary.
3. Serviced the ATV spray rig, grout machine, and 2017 F350 spray rig truck.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. Staff attended the annual DWR Flood Fight Training Class at the Plumas Lake Golf Course and Pump Station 2.

Miscellaneous

1. Regularly checked and looked for damages or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Replaced electrical leads at Woody's Pump Station #1.
3. PG & E repaired a low voltage issue at Pump Station 5 discovered and repaired on December 9.
4. Placed a new layer of AB gravel along the Pump Station 5 service road.

19. Administrative Assistant's Report:

Administrative Assistant Monthly Report January 15, 2020

Accounting:

1. Budget Update
2. Reconciliations
3. Working with Tiffany @ HMS and Jennifer Jensen @ Jensen Smith to prepare for audit.
4. Organizing Flood Fight Class Roster and arrangements.
5. Received Reimbursement for Flood Fight Class from GSRMA

Clerical/Office:

1. Impact Fees – Todorean Residence, Tom Harris, and Duane Cleveland
2. Permit Clearance Request Sign Offs
 - A. K. Hovnanian Homes
 - B. Capital Valley
 - C. Cresleigh Homes
 - D. Lennar
3. Scanning & Receiving Assessment Payments, then sending to Megan@ LWA
4. Tracking Assessment Corrections and Refunds – Arostegui, Johnson, WANG PAI, and William Hughes

Contract Management:

1. FMAP OMRR&R Agreement
2. DMP Agreement
3. T&S Construction
4. Nor-Cal Pipeline
5. Richard’s Tree Service
6. Gregory Livestock
7. Wright One Electric

Regulatory Compliance:

1. PWC – 100 – Wright One Electric
2. Lincoln Financial Survey
3. GSRMA Annual Payroll Survey

Projects:

1. Horseshoe De-Annexation
2. DWR Grant Process – DMP Reimbursement
3. FMAP – DWR
4. Go Daddy Website 929 Compliance/Disability – Alliant, Sloane @ Streamline

Contacts:

Daniel @ Paychex, Sam Taylor @ GSRMA, John Swanson @ Swanson & Associates, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer’s, Luke and Wesley @ Alliant, Miranda Johnson @ Yuba County Auditor, Abby Villegas @ YWA, Jason Little @ DWR, Denyce Fine @ T&S Construction, Kyle Sanchez @ MHM, Tiffany Shacklett @ HMS, Sloane Dell’Orto @ Streamline, Jamie Sousa @ Nor Cal Pipeline, and Jennifer Jensen @ Jensen Smith CPA’s.

20. General Manager’s Report:

General Manager’s Report
January 15, 2020

Administration:

1. Approve employee time off requests and task scheduling.

2. Attended meetings (California Central Valley Flood Control Association, Goldfields 90% plan improvements, Unit 4 Crack investigations, and Plumas Lake Bike Path).
3. Contacted resident at 1139 Pasado Rd., Linda regarding illegal dumping of old fence boards in the Bingham Canal. The resident removed all dumped material within the time frame given.
4. Administered biannual employee evaluations to all field staff.
5. Signed on to District bank account documents at Bank of America.
6. Impact Fee Program
 - A. Yuba County Airport projects: taxiway and storage area
 - B. Residential project at 3216 Dye Road.
 - C. Residential project at 1730 Linda Avenue.

Project Management:

1. IRWMP grant application work, USACE Routine Inspection, Regional Flood Fight Coalition annual supplies inventory.
2. DWR Deferred Maintenance Program:
 - A. Pipe inspections project – Horseshoe levee pipes, pending final review report from DWR.
 - B. Pipe Replacement Project, Unit 5, LM 2.47. Project mostly complete with minor punch-list items remaining.
3. FMAP Contracts – Grant for Fiscal Year 2018/2019.
4. Cresleigh Homes – Lateral 5 Project and Hammerhead – Grand Deed and Grant of Easement both recorded.
5. Unit 4 Patrol Road Cracks:
 - A. Blackburn Draft report completed. (Pending review by MHM).
6. Avondale Pump Station #5 Repairs. Complete. – Final County encroachment permit sign off pending from Contractor.
7. YWA Grant Projects: IRWMP applications submitted to DWR by IRWMP consultants – Pending outcome.
8. FMAP -MHM Rural Studies pending. Grant reimbursement postponed until project is complete.
9. Relief well studies – Blackburn Consulting

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County. New use permit for 2020 has also been issued.
2. Updated SDS (Safety Data Sheets) and MSDS (Material Safety Data Sheets) binder.

3. Completed annual Feather River Air Quality Diesel Generator Throughput forms and submitted to FRAQ.
4. Completed annual documents to renew all District HMBP (Hazardous Materials Business Plan) permit applications for submission to Yuba County Environmental Health.

21. Meeting Adjourned:

Meeting was adjourned at 11:37am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary