

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
<b>Meeting Description:</b> Reclamation District No. 784 Board of Trustee's Board Meeting					
<b>Date:</b> June 4, 2019 <b>Time:</b> 10:00am <b>Location:</b> Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:04am	11:07am	1Hr 3min
<b>1. Call to Order</b>					
A. <b>Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Trustee - David Read - Present, Trustee - Sarbdeep Atwal - Present, Board Secretary - Steve Fordice - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Patrick Meagher – Present, and Attorney – Jesse Barton, Present.</b>					
<b>2. Closed Session:</b>					
A. <b>Conference with legal Counsel – Existing litigation, Paragraph (1) of Subdivision (d) of Section 54956.9. One Case. (Rue v. Yuba LAFCO) –</b> As discussed in open session Mr. Barton reported that on May 31, 2019, LAFCO acted on to approve the application. RD784 took no further action.					
<b>3. Open Session:</b>					
<b>4. Approve Meeting Minutes –</b> Sarbdeep Atwal moved to approve the Board Meeting Minutes. David Read seconded the motion. Motion Carried. <b>Vote: 3 Ayes (Brown, Read and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.</b>					
<b>5. Approve Checks and Warrants –</b> Sarbdeep Atwal moved to approve the Checks and Warrants. David Read seconded the motion. Motion Carried. <b>Vote: 3 Ayes (Brown, Read and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.</b>					
<b>6. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.</b>					
<b>Persons Attending</b>					
1. Rick Brown – RD784 Board President					
2. Sarbdeep Atwal – RD784 Board Trustee					
3. David Read – RD784 Board Trustee					
4. Sean Minard – RD784 Board Engineer – (Late Arrival – 10:08am)					

<b>5. Jesse Barton – RD784 Board Attorney</b>
<b>6. Steve Fordice – RD784 Secretary of the Board</b>
<b>7. Kimberly Ford – RD784 Deputy Secretary of the Board</b>
<b>8. Patrick Meagher – RD784 Field Superintendent</b>
<b>9. Brian Manning - DNLC</b>
<b>10. Kim Floyd – Kim Floyd Communications</b>
<b>11. Dave Gothrow – Former RD784 Board Trustee</b>
<b>12. Dave Gothrow Jr.</b>
<b>13. Cynthia Gothrow</b>
<b>14. Gerry Paris</b>
<b><i>Items for Discussion and Possible Actions:</i></b>
<p><b>7. Board to Consider Notice of Vacancy Update –</b>  Printed Notice of Vacancy documents were posted at two Linda Fire Department locations and at the District Office. The Notice of Vacancy document was also posted electronically on the District website. RD784 has received 2 nominations for the vacancy. RD784 appointed an Ad Hoc Committee consisting of Rick Brown and David Read to interview applicants. The Board will appoint a replacement at the regular July 2, 2019 Board Meeting.</p>
<p><b>8. Board to Consider Resolution 2019-06-01 of Intention to Continue Levy Assessments for Fiscal Year 2019-2020, Preliminary Approving the Engineering Report, and Providing Notice of Hearing for the Reclamation District 784 Operations and Maintenance Assessment District –</b>  This resolution for the existing (old) 218 Assessment is needed in the event the proposed (new) assessment is not passed by the landowners. The Engineering Report has been updated to comply with new case law, but the fees have not changed since originally passed in 1998. Sarbdeep Atwal moved to approve the Resolution 2019-06-01. David Read seconded the motion. Motion Carried. <b>Vote: 3 Ayes (Brown, Read and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.</b></p>
<p><b>9. Board to Consider Agreement to seek Responsibility for OMRR&amp;R Between Three Rivers Levee Improvement Authority and RD784 –</b>  This agreement binds the two organizations to negotiate and enter into an OMRR&amp;R agreement with the CVFPB for the Goldfields levee, required for Exhibit D of the Funding Agreement to continue funding. Sarbdeep Atwal moved to table this item until the July 2, 2019 Board Meeting. David Read seconded the motion. Motion Carried. <b>Vote: 3 Ayes (Brown, Read and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.</b></p>
<p><b>10. Board to Consider Awarding a Contract to Upgrade the Pump Station 9 (Island Road) Control System –</b>  The Pump Station 9 (Island Road) control system became unreliable and only one of the two pumps would operate on “auto”. The District has made incremental upgrades to the pump station over the years. The proposed upgrade would use a transmitter system to identify the water surface elevation of the sump rather than Warrick probes which complete electrical circuits when water rises high enough to engage two probes. The upgrade will also allow future integration of the PS9 into the Computer-controlled SCADA system. The low bidder was TESCO with a bid of \$35,200.00. Sarbdeep Atwal moved to award the contract to TESCO. David Read seconded the motion. Motion Carried. <b>Vote: 3 Ayes (Brown, Read and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.</b></p>

***11. Board to Consider Union Pacific Railroad Central Valley Flood Protection Board Encroachment Permit #17063-01 –***

Union Pacific Railroad has applied for a CVFPB and an RD784 Encroachment permit to repair a segment of bridge in the Yuba River that failed. Technical documents were reviewed by MHM and MBK Engineers which determined there will be no hydraulic impact either during or following construction. David Read moved to endorse the permit with Standard Conditions. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.**

***12. Board to Consider Unit #4 Crack Update –***

Bob Lokteff of BCI, MHM, MBK, HDR, DWR and District staff met on May 10, 2019 to discuss the data collection to date and to discuss the impact on the Urban Levee re-certification process. There was very little differential movement and no crack changes during the winter. The eight (8) areas were surveyed once a month and after storm events with 3 inches of rain over a three-day period. RD784 staff placed concrete seals over the cracks prior to winter. The cracks did not widen nor lengthen. HDR advised the review of the information revealed no foundational issues and HDR is prepared to certify the levee. An agreement for a maintenance inspection and repair plan for several crack areas was approved by all participants. A specific plan was developed by Mr. Lokteff and District staff with a proposed timeline later in the summer when the levees have dried out.

***13. Board to Consider Pump Stations 2, 6 and 10 Motor Repair Update –***

Spare soft starter motor controls were ordered for Pump Stations 2, 6 and 10. The lead time to acquire these parts is a minimum of 6 to 12 weeks. Rather than potentially lose redundant pumping capacity during storm events, spare soft starter controls were ordered and stored on site. Costs: PS2- \$6,153.00, PS 6- \$8,346.00 and PS10- \$5,526.00.

***14. Board to Consider Deferred Maintenance Program Unit #5 LM 2.47 Replacement Project Update –***

On May 21<sup>st</sup>, DWR, T&S Construction, MHM and staff held a pre-construction meeting at the site. Construction is expected to begin in July 2019.

***15. Board to Consider Flood Maintenance Assistance Program Unit #9 Levee Road Rehabilitation Project Update –***

Escherman Construction submitted all required documents, participated in a pre-construction meeting on May 28, 2019 and was issued a Notice to Proceed. The start date has not yet been set.

***16. Board to Consider New 218 Assessment Process Update –***

Community meetings were held on May 22, 2019 and May 29, 2019. The May 22<sup>nd</sup> meeting was live streamed by Russell Brown, the Yuba County Public Information Officer. The current FEMA re-certification of the urban levee will wait until July 1, 2019 to determine if the 218 election passes. If the 218 does not pass and there is inadequate internal drainage funding, the Engineer may not stamp the FEMA re-certification documents.

***17. Board to Consider Adopting the Annual Drainage Impact Fee Inflator –***

Ellen Martin of EPS has calculated the annual inflator for the District's Impact fee program. The inflator is the average of the San Francisco and the 20 city Construction Cost Index. Once adopted by the District Board, the technical memo is forwarded to the Yuba County Board of Supervisors for formal adoption. The average increase was 2.31%. Sarbdeep Atwal moved to adopt the Inflator. David Read seconded the motion. Motion

Carried. **Vote: 3 Ayes (Brown, Read and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.**

**18. Board to Present Former Board Member David Gothrow with a Proclamation of Appreciation for Service with Reclamation District 784 –**

Mr. Gothrow was presented with a Proclamation of Appreciation for his service with the Reclamation District 784. His family was in attendance.

**19. Board to Consider Yuba County AG Commissioner's Request for RD784 Support for the USDA Wildlife Services Specialist (Trapper) for FY 2019-2020 –**

The Proposed FY 2019-2020 budget included continued support for the Trapper program which is administered through the Yuba County AG Commissioner's Office. Sarbdeep Atwal moved to approve the continued support through the FY 2019-2020. David Read seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.**

**20. Board to Consider Budget Snapshot through May 31, 2019 –**

A Monthly Budget Snapshot through May 31, 2019 was presented to the Board.

**21. Field Manager's Report:**

Field Manager's Report  
June 4, 2019

Maintenance and Projects Completed

Unit 1

1. Removed trash and shopping carts.
2. Trimmed up low hanging tree branches and weedeated a fire break on the landside toe at the end of Riverside Drive and Garden Avenue from LM 1.90 – 1.95.
3. Weedeated a fire break along the landside toe behind the Silverwood Estates houses from LM 0.60 – 1.00.

Unit 2A

1. Repaired a cut levee gate on the south side crown at Island Avenue (Sheriff's Report #19-1832).
2. Stockpiled 12 more concrete blocks on the landside toe for future use.

Unit 2B

1. Pump Station 2
  - Backup generator exercised on 5/6 and 5/20.
  - Annual FRAQ inspection completed.
2. Mowed the levee crown edges and waterside toe and PS 2 Outfall service Rd.

Unit 3A

1. PS #6
  - Backup diesel generators exercised on 5/6 and 5/20.
  - Annual FRAQ inspection completed.
2. Set up and loaded bait stations on the landside at LM 2.43 and 2.53.

Unit 4

1. Monitored crack seals after rainstorms at the 8 identified areas south of Plumas Arboga Rd.
2. Spot sprayed the landside slope from LM 0.00 – 2.10.
3. Mowed the levee crown from LM 5.80 – 6.30.
4. Mowed firebreak on the landside toe from LM 3.62 – 5.90.

5. Added 4 more blocks to the waterside crown at LM 6.20 and had a camping resident remove firewood illegally staged on the waterside levee toe.

#### Units 3B/ 5 / 6 (Horseshoe Levee)

1. Took weekly photos of the Unit 5 eroded pipe at LM 2.47.
2. Mowed the levee crown edges in Units 3B, 5, and 6.
3. Mowed the waterside toe from LM 3.69 – 4.10.
4. Checked all the waterside flap gates on 5/15.

#### Unit 7

1. The landside levee toe gate was pushed over completely out of the concrete base footing by an unknown vehicle. – Sheriff's report #0119900140 (Pending repairs)

#### Unit 8

1. Set up and loaded squirrel bait stations on the landside at LM 0.75.

#### Unit 9

1. Pump Station #3
  - The backup diesel generator was exercised on 5/6 and 5/20.
  - Annual FRAQ inspection completed.
2. Placed 840' of Concrete "K" Rails along the landside V Ditch north of Murphy Rd.
3. Set up and loaded squirrel bait stations on the landside at LM 1.52.
4. Placed concrete blocks, repaired a cut pipe fence section, and repaired a cut levee gate on the landside toe at Ella Avenue (Sheriff's Report #19-1832).
5. Rearranged concrete blocks on the waterside toe at Country Club to help try and reduce illegal dumping.

#### Drainage Laterals and Detention Basins

1. Burned brush piles at the south end of Linear Pond 18.
2. Excavated built-up sediment and / or repaired embankments at 4 locations along Feather River Blvd. in Lateral 14 – USA Ticket #W912200512.
3. Pulled beaver dams and down trees out of Lateral 15 S (Algodon Canal) - USA Ticket #W913300572.
4. Mowed and weedeated along the Mall Ditch, Lateral 5, Pond 16, 18, Chestnut Basin, Ella Basin, and the Cal-Trans Basin.
5. Pulled out trash dumped in the Bingham Canal and weedeated a fire break next to houses between Feather River Blvd. and the Unit 2A levee.

#### Shop, Office, Fleet Vehicles, and Equipment

1. Office cleaned by RD 784 weekly.
2. Shop generator was exercised on 5/6 and 5/20. Annual FRAQ inspection also completed.
3. Vehicles and equipment were serviced and / or repaired as necessary.

#### Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews to the RD784 field staff.

#### Miscellaneous

1. Excavated around the Avondale PS #5 outfall pipes and identified the cause of a sinkhole that had developed earlier this year. Information and photographs were sent to the District Engineer who

advised to hire a pipe video inspection crew to inspect the pipes (Pending contract award). - USA Ticket #W911600598

2. Checked all RD784 Pump Stations, Olivehurst Pump Station and Yuba College FFC coalition site weekly.
3. Installed No Camping / Hunting / Trespassing signs at the Chestnut Detention Basin.
4. Weedeated and mowed around the Cal-Trans detention basin.

#### Administrative

1. Monthly pesticide spray use report submitted on-line to the County.
2. Updated SDS (Safety Data Sheets) and MSDS (Material Safety Data Sheets) binder.
3. Assisted TRLIA Goldfields Levee Design Team with fencing and seeding information and recommendations.
4. Attended miscellaneous meetings with the G.M.

## **22. Administrative Assistant's Report:**

### **Administrative Assistant Monthly Report June 4, 2019**

#### **Accounting:**

1. Budget Update
2. Reconciliations
3. PSI – Gary Allen - Payment Received
4. Received TRLIA Goldfields Invoice Payment
5. Received William Morrissey Illegal Dumping Invoice Payment
6. Lennar – River Oaks East Pond Invoice sent out for Payment – Pending Payment
7. Worked with Valerie at SCI to correct assessment payments
8. YWA 218 Reimbursement Invoice - Sent

#### **Clerical/Office:**

1. Impact Fees
2. SBFCA Reimbursement Agreement
3. Permit Clearance Request Sign Offs
  - A. K. Hovnanian Homes
  - B. Hilbers - Salvation Army Rebuild
  - C. Capital Valley Homes
4. LAFCO, Lennar, Dept. F&W and Feather Glen – Tracking Cost Spreadsheets
5. Tracking 218 Return to Sender Letters
6. Updating Website – Notice of Vacancy, Financial Audits and Budgets
7. Provided Bee Letters to Owners and Farmers

#### **Contract Management:**

1. LWA – 218 Process
2. Gregory Livestock
3. Escherman Contract
4. FEMA Appeal
5. FMAP OMRR&R Agreement

#### **Regulatory Compliance:**

1. PWC – 100 – Eschelman Construction – Levee Patrol Road
2. Attained and Processed Insurance Certificates for Community Outreach Meetings
3. Provided Board Members with Form 700's and Received back.

**Projects:**

1. Horseshoe De-Annexation
2. DWR Grant Process – DMP Reimbursement
3. Special Board Meetings/218 Workshop – 218 Process
4. YWA Grant – 218 Process

**Contacts:**

Daniel @ Paychex, Naomi Whatley @ GSRMA, Jennifer Peters @ GSRMA, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer's, Luke and Jacob @ Alliant, Angela Yanez @ Yuba County CSDA, Kim Floyd, Leslie Wells @ TRLIA, Valerie Flores @ SCI, and Chris Coulter @ SCI.

***23. General Manager's Report:***

**General Manager Report  
June 4, 2019**

**Administration:**

1. 218 Benefit Assessment Processes ongoing. (New and Old)
2. Unit #4 Crack Interaction and coordination with TRLIA recertification process.
3. Basin C Advanced Funding Fee Review-
4. District Bee Owner Guidelines-Letters sent
5. Retirement Plan Consolidation In process
6. Morrissey Dumping Bill Collected
7. Board Trustee Replacement
8. LAFCO follow-up

**Contract Management:**

1. DWR Deferred Maintenance Program:
  - A. Pipe Inspections being submitted to DWR
  - B. Pipe Replacement Project
2. FMAP Unit #5, LM 2.47 Project proceeding.
3. One Stop Personnel
4. River Oaks East Lennar Contract Compliance
5. EPS Impact Fee Annual Adjustment

**Regulatory Compliance:**

1. FEMA- Appeal process-awaiting outcome.
2. CA F&W 1602 Permit in Lateral 14 culvert/ bridge projects- stalled.

**Projects:**

1. Deferred Maintenance Program:
  - A. Unit 5 Pipe replacement project to proceed in July.
  - B. Pipe inspections package to be submitted to DWR.
2. Unit #4 Patrol Road Crack:
  - A. Following May meeting, an August or September maintenance exploratory action is planned.
3. RD784 218 Assessment Process continuing.

4. YWA Grant Projects: A \$350,000 grant for the 218 process expenses approved and invoices submitted.
5. Relief Well Inspection program: In progress.
6. River Oaks East Pond 2<sup>nd</sup> pipe- Engineering plans being reviewed.
7. FMAP project is proceeding.
8. Impact Fee Program-
  - A. Basin C Advanced Funding Fee program review
  - B. River Oaks East Village 3, South and North map updates in progress
  - C. Infill projects
  - D. Basin C Advanced Funding Fee Review
  - E. Cresleigh Homes parcel review
9. Salvation Army and Hilbers Project Approved.
10. Pump 9 sonic sensor to replace probes bids submitted.
11. Feather River Blvd/ Lateral 14 Culvert rebuild issues.
12. FEMA 100 Year Recertification Process Cooperation with TRLIA
13. Yuba Water Agency Project list update and Community Development Survey.
14. Blackburn Consulting PS 2 Area Relief Well Assessment Project development.

**24. Meeting Adjourned:**

***Meeting was adjourned at 11:07am***

*The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.*

Rick Brown, President

Kimberly Ford, Deputy Board Secretary