

# CASA 2023 Youth Summit

## Vendor Information Packet



Thank you for your interest in our 2023 Youth Summit. We are excited to have you! This event, hosted and organized by our amazing Dearborn County Youth Ambassadors, will bring together every eighth grade student in Dearborn County to provide them with valuable information and tools to successfully navigate highschool. Our ambassadors are working hard to prepare activities that will educate the students on alcohol, drugs, vaping, decision making, and other topics that affect teenagers. We welcome you to expand this educational experience by becoming a vendor at the Youth Summit!

**ORGANIZATION NAME, ALL BADGE NAMES, AND LUNCH REQUESTS MUST BE TURNED IN BY  
FEBRUARY 10, 2023 TO [youth@dearborncountycasa.com](mailto:youth@dearborncountycasa.com)**

**Date:** The Youth Summit will take place on Wednesday, March 8th, 2023.

**Time:** On March 8th, you may arrive as early as 8:00am for set-up. You should be prepared to begin by 9:00am. Our welcome session will take place in the main ballroom from 9:45 am-10 am. Students will be visiting the vendor booths between 10 and 12:20. Lunch is immediately afterwards. You are free to stay for lunch (if so please provide me with a meal choice) or you may begin cleanup immediately after the students finish their last session at 12:20. You are also free to stay for the after lunch programming in the main ballroom from 1:10 pm- 1:40 pm if you wish. A full schedule is provided below.

**Location:** Lawrenceburg Event Center  
91 Walnut St., Lawrenceburg, In 47025

**Parking:** FREE parking is available in the parking garage across the street from the venue (Ivy Tech).

**Lunch:** Your organization will be provided with two (2) FREE boxed lunches that will be served during the designated lunch period from 12:25 pm - 1 pm. You will grab your lunch from the main ballroom and eat at a free table or back at your booth.

Please choose a lunch option from below and email your selection to [youth@dearborncountycasa.com](mailto:youth@dearborncountycasa.com) NO LATER THAN FEBRUARY 10, 2022.

### BOXED LUNCHES

All sandwiches can be served as boxed lunches and include: Potato Chips| Whole Fresh Fruit| Chocolate Chip Cookie| Garnishes| Condiments| Choice of Bottled Water or Soda

#### VEGETARIAN WRAP

Grilled Vegetables| Mozzarella Cheese| Sun Dried Tomato Aioli| Whole Grain Tortilla

#### SMOKED TURKEY

Oven Roasted Turkey Breast| Bacon| Lettuce| Tomato| Dijon Mayonnaise| Wheat Bread

#### GRILLED CHICKEN CLUB

Grilled Chicken| Avocado| Bacon| Lettuce| Dijon Mayonnaise| Whole Grain Bread

#### CARVED ROAST BEEF

Roast Beef| Cheddar Cheese| Horseradish Sauce| Whole Grain Bread

#### HAM AND SWISS

Honey Cured Ham| Swiss Cheese| Lettuce| Tomato| Mustard| Ciabatta Roll

#### BUFFALO CHICKEN WRAP

Shredded Romaine Lettuce| Chicken Breast| Buffalo Sauce| Blue Cheese| Diced Tomato| Flour Tortilla

**Booth:** Your organization will be provided with one (1) 3' x 6' table and two (2) chairs. These tables will be located along the main hallway in the event center. If you need more than one table, please let me know and we will be happy to accommodate you.

**Badges:** For security reasons, you will be asked to pick up badges the morning of, upon arrival. You will be allotted two (2) badges with the names of your volunteers. For the safety of our students there will be security at each entrance.

### Event Schedule:

**9:45 am-10:00 - Morning welcome in the main ballroom**

**10:05-10:35 - Session 1**

**10:40-11:10 - Session 2**

**11:15-11:45 - Session 3**

**11:50-12:20 pm - Session 4**

**12:25-1:10 - Session 4**

**1:10-1:40 - Keynote speaker, DCYA speaker, Prevention Princess/ Prince, closing remarks**

- You are welcome to give away items, but please NO glitter, confetti, liquids, or candy!
- The venue does not allow any outside food or drinks. A water station will be provided for your convenience and lunch will be available at 12:20 pm. There is also a starbucks available in the hotel conjoined to the event center (but please get this before or after the student sessions).
- This is a smoke/vape free event, as we are promoting PREVENTION FIRST.

We look forward to your involvement! Please email [youth@dearborncountycasa.com](mailto:youth@dearborncountycasa.com) or call Alyssa Bailey at (513) 659-2429 with any questions or concerns.