

# Application for Employment

I. PERSONAL INFORMATION			
Last Name	First Name	Middle Name	DOB (DD-MM-YYYY)
Street Address			Telephone Number ( )
City	State	Zip	Social Security Number
If hired, can you provide verification of your legal right to work in US? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, do you have a valid Social Security Number? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If required for the position, do you have a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No		If hired, would you have reliable transportation to and from work? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever worked under a different name? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", name: _____		Do you know how to create lesson plans? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you know how to create curriculums? <input type="checkbox"/> Yes <input type="checkbox"/> No	
What is your registry level? _____ Do you have a cpr certification? <input type="checkbox"/> Yes <input type="checkbox"/> No		Can you meet all attendance requirements? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No", why not: _____	

II. EMPLOYMENT INTERESTS		
Position Desired:	Date Available:	Salary Desired: <input type="checkbox"/> Hourly Wage <input type="checkbox"/> Annual Salary
Type of Employment Desired: Regular <input type="checkbox"/> Full-Time <input type="checkbox"/> Temporary <input type="checkbox"/> Part-Time <input type="checkbox"/>	Days and hours available for work:	Would you be willing to work overtime? <input type="checkbox"/> Yes <input type="checkbox"/> No
How were you referred to our company?		

III. EDUCATION INFORMATION				
School Level	Name and Location of School	Course of Study	Did you graduate?	Certificate or Degree Earned
High School			<input type="checkbox"/> Y <input type="checkbox"/> N	
College/University			<input type="checkbox"/> Y <input type="checkbox"/> N	
Post-Graduate			<input type="checkbox"/> Y <input type="checkbox"/> N	
Business/Trade Technical			<input type="checkbox"/> Y <input type="checkbox"/> N	

IV. REFERENCES (Business references we can contact who have knowledge of your employment & competence)			
Name of Reference	Title and Company	Phone Number	Your Work Relationship with this Person

## V. EMPLOYMENT INFORMATION (Begin with current or most recent employer)

1	Company Name and website link if applicable		Phone (    )		From Month/Year	To Month/Year	
	Street Address		City	State	Zip	Starting Pay \$	Ending Pay \$
	Job Title		Duties			Reason for leaving	
	Supervisor Name					May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	
2	Company Name and website link if applicable		Phone (    )		From Month/Year	To Month/Year	
	Street Address		City	State	Zip	Starting Pay \$	Ending Pay \$
	Job Title		Duties			Reason for leaving	
	Supervisor Name					May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	
3	Company Name and website link if applicable		Phone (    )		From Month/Year	To Month/Year	
	Street Address		City	State	Zip	Starting Pay \$	Ending Pay \$
	Job Title		Duties			Reason for leaving	
	Supervisor Name					May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Please account for any time you were not employed in the last 10 years, or since leaving school.

Time period	Reason for unemployment

## VI. ACKNOWLEDGMENT

Please read carefully, initial each paragraph, and sign below.

Initial	I hereby certify that I have not withheld or misstated any material facts that might adversely affect my application for employment and that the answers given by me are true and correct. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or any document used to secure employment shall be grounds for rejection of this application, or for immediate discharge if I am employed, regardless of the time elapsed before discovery.
Initial	I hereby authorize the Company to thoroughly investigate my references, work record, education, and other matters related to my suitability for employment, and further, I authorize my former employers listed in this application to speak to officials of and disclose to the Company any and all letters, reports, and other information related to my work records, without giving me prior notice of such disclosure. I authorize disclosure of this information in compliance with and in waiver of my rights under applicable privacy legislation.
Initial	I understand that some positions at the Company require criminal background checks and that a criminal conviction is not an automatic disqualification for hire. I understand that I will be notified and will provide additional written authorization in the case a criminal background check is required for a position that I may hold.
Initial	I understand that all offers of employment are conditional upon my providing satisfactory documentary proof of my identity and legal right to reside and work in United States.
Initial	I understand that nothing contained in this application or conveyed during the interview process is intended to create an employment contract between the Company and myself. In addition, I also understand that if hired, there will be a 90-day probationary period at the beginning of my employment, during which period my employment may be terminated for any reason in accordance with the applicable employment legislation in the Company's jurisdiction.

<b>Applicant's Signature:</b>	<b>Date:</b>
-------------------------------	--------------