



Resolution Writing Tips

Structure of a Resolution:

All resolutions consist of a preamble and an enactment.

The preamble describes the issue and outlines the action being requested.

A resolution should answer three questions:

1. What is the problem?
2. What is causing the problem?
3. What is the best way to solve the problem?

Preamble:

The preamble begins with "WHEREAS"

This is a short sentence about the nature of problem and its cause, and explains, clearly and briefly, the reasons for the resolution.

The preamble should contain no more than two "WHEREAS" clauses. . Do not add extra clauses.

If explaining the problem requires more than two clauses, then provide supporting documents to describe the problem more fully

Enactment:

The enactment begins with the phrase "THEREFORE BE IT RESOLVED".

It is a short sentence that answers suggesting the best way to solve the problem with a specific action by Squamish Nation.

Writing Tips:

1. Address one subject in the text of the resolution.
 2. Use simple, action-oriented, clear language
 3. Provide factual background information to ensure that the resolution is understood fully.
 4. Use a short, descriptive title.
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