

Insert Company Logo here	SOP NAME	Water Supply Procedure			
	SOP Category	SOP Number	Revision Number	Date of Previous Revision	Revision Effective Date
Page 1 of 3	P	003	00	N/A	XX/XX/XX
Supersedes:	Prepared by G. Host				Date
CONFIDENTIAL	Approved by G. Host				

1. PURPOSE

To describe the procedure established for Water Supply.

2. SCOPE (Optional)

2.1 The scope of this SOP applies to water Supply requirements.

3. PERSONNEL RESPONSIBILITIES

3.1 It is the responsibility of the **Quality Manager** or a member chosen and trained by the Quality Department to ensure these procedures are being enforced and followed.

4. DEFINITIONS

4.1 N/A

5. REFERENCES

5.1 21 CFR 111.15(e)

5.2 NSF Guidelines

5.3 GMP requirements are listed in Section 8 of NSF/ANSI 455-2 which is the only American National Standard in the dietary supplement industry developed in accordance with the FDA's 21 CFR part 111.

6. SAFETY

Personnel working at **enter your company's name** shall follow necessary procedures to protect themselves and others from physical harm per the guidelines provided by the Company and/or OSHA.

7. PROCEDURE

7.1 All water used in all areas of the plant and in satellite plants meets or exceeds the standards established in the United States Environmental Protection Agency (USEPA) National Primary Drinking Water Regulations (40 CFR part 141), or the World Health Organization (WHO) Guidelines for Drinking Water Quality.

7.2 Potability certificates are available from the City of **enter your city's name** or **MUD** as evidence that the water supply meets potability standards, however; sampling and testing of the water is performed **at least weekly** in-house and/or by a certified laboratory.

7.3 Dead legs on potable water lines have been eliminated.

7.4 The plant has backflow prevention devices on the main water lines entering the plant.

7.5 Backflow prevention devices are also installed on every hose connection both inside and outside the plant. High pressure lines (>80 psi) do not need backflow protection.

7.6 Documented inspections of backflow prevention devices are conducted by a qualified person at least annually to ensure that all units are operating properly. **Mapping of backflow prevention devices has been accomplished to facilitate this process.**