

IFA AUDIT: OEE ACTION

ACTION: Action is where theoretical possibilities are transformed into tangible progress; where decisions are transformed into results. Mark each of the following ten (10) characteristics that you practice consistently with a “Yes”.

Characteristic	Description	Y/N
Actions are Specific	Actions consist of very specific deliverables with a clear path to implementation. It is also clear to stakeholders how a successful implementation will improve manufacturing productivity (improve OEE).	
Actions are Accountable	Actions are assigned to individuals to ensure accountability. There is follow-up to verify that Actions are completed as expected.	
Actions are Timely	Actions have specific due dates, which are preferably within the next review interval. Complex or long-term Actions are broken into individually deliverable pieces that can each be delivered quickly.	
Actions are Effective	Completed actions are evaluated for effectiveness (i.e., the amount they improve OEE or reduce a specific type of loss is tracked and captured).	
Urgency is Clear	There is a clear sense of urgency amongst employees for implementing Actions and driving improvement. At the same time the sense of urgency is constructive and positive. Employees are energized and want to help.	
100-Year Fixes are Preferred	Actions include both short-term fixes (temporary fixes to stabilize a problem) and long-term fixes (permanent fixes to eliminate a problem). Long-term (100-year) fixes are preferred – but there is balance between the two.	
Successful Actions are Spread	Successful Actions are documented as best practices where appropriate and teams are cross-trained to ensure that maximum benefit is obtained. Standard work and asset care systems are updated as needed.	
Incomplete Actions are Escalated	Actions that are blocked from completion but are still considered viable are escalated for further review. Operators escalate to Supervisors. Supervisors escalate to Managers.	
Appropriate Tools are Applied	The most effective and relevant tools are selected from the wider world of manufacturing improvement (e.g., tools from Lean Manufacturing, Theory of Constraints, and Six Sigma are applied as appropriate).	
Progress is Celebrated	Effective Actions drive improved Results. Improved Results are celebrated with employees to reinforce current success and motivate future success.	

Total up your “Yes” answers and enter your score. Then brainstorm and write down ideas for improvement.

Score



Like a chain, IFA is only as strong as its weakest link. All three factors (Information, Focus, and Action) must be present and in balance to achieve optimal Results. Score all three IFA factors to see which part of your process most needs improvement.