

Wabasha Soil and Water Conservation District
District Regular Board Meeting
November 27, 2018
8 a.m.
County Annex Conference Room
625 Jefferson Ave.

- I. **CALL MEETING TO ORDER –**
- II. **PLEDGE OF ALLEGIANCE**
- III. **AGENDA**
- IV. **PUBLIC COMMENTS**
Comments limited to 5 minutes per speaker
- V. **CONSENT AGENDA**
 - A. Craig Reiter AgBMP Loan Request for \$72,500.00
 - B. Craig Reiter AgBMP Loan Request for \$69,300.00
 - C. Reissue of check payable to Tony Burke for \$880.00 (\$900.00 less \$20.00 stop payment fees) for lost check number 10716. Contract 18-Capacity-3.
 - D. Stop payment approval for Tony Burke check number 10716 with stop payment fee to be deducted from Tony Burke’s check (\$20.00)
 - E. Board approval of payment of deposit to Alpha Nurseries check number 10733 for \$286.42 for tree order.
- VI. **SECRETARY’S REPORT**
 - A. October 25, 2018 District Regular Minutes – **Board Action**
 - B. November 16, 2018 Special Meeting Minutes-**Board Action**
- VII. **TREASURER’S REPORT:**
 - A. Program record-**Board Action**
 - B. District Financial Statements-**Board Action**
- VIII. **PAYMENT OF MONTHLY BILLS**
 - A. Bills Plus Supervisor’s expenses Statement provided at meeting-**Board Action**
- IX. **DISTRICT REPORTS**
 - A. Chair Report – Roland Wood
 - B. County Commissioners – Rich Hall; Mike Wobbe
 - C. District Manager Report – Terri Peters
 - D. NRCS Report – Phillis Brey; Laura Swartout
 - E. Ecological Technician Report – Jen Wahls
 - F. District Technician Report- Mitch Rigelman
 - G. District Technician Report- Bill Wayne
 - H. Other –

X. OLD BUSINESS

- A. Review of final draft of 2017 audit-**Board Discussion (See attached notes)**

XI. NEW BUSINESS

- A. Purchase of Quickbooks upgrade to Quickbooks 2019 Pro for \$179.95. Current version may be no longer supported after May 31, 2019 if Quickbooks follows their 3 year sunset plan. Upgrade on sale @ \$120.00 off retail price-**Board Discussion/Action**
- B. Policy for contract extensions due between meeting dates-**Board Discussion/Action**
- C. NACD 2019 Annual Survey-**Board Discussion**
- D. Drone for SWCD use proposal presentation-**Board Discussion/Action**
- E. December Board Meeting Date Change from Dec 27th-**Board Discussion/Action**
- F. Chuck Fick contract 16-CapacityCC-2 voucher payment for \$600.00 final payment (practice 340 Cover Crops)-**Board Action**
- G. Bill Miller contract 16-CapacityCC-6 voucher payment for \$1,200.00 (Year 2 & 3 to execute grant practice 340 cover crops)-**Board Action**
- H. Dalon Miller contract 17-Capacity-1 voucher payment for \$600.00 (Practice 340 cover crops second year payment)-**Board Action**
- I. Bryton Miller contract 17-Capacity-2 voucher payment for \$600.00 (practice 340 cover crops second year payment)-**Board Action**
- J. Tom Miller contract 18-Capacity-4 voucher payment for \$450.00 (Practice 340 cover crops first year payment)-**Board Action**
- K. Upcoming Events
 - i. Personnel evaluations Dec 5th 2018.
 - ii. MASWCD Annual Convention Dec 9-11 2018

XII. Board Reports

- A. ZWP –
- B. WW –

XIII. Adjourn