

**Wabasha Soil and Water Conservation District
District Regular Board Meeting
November 21, 2019
8 a.m.
County Annex Conference Room
625 Jefferson Ave**

- I. **CALL MEETING TO ORDER –**
- II. **PLEDGE OF ALLEGIANCE**
- III. **AGENDA**
- IV. **PUBLIC COMMENTS**
Comments limited to 5 minutes per speaker
- V. **CONSENT AGENDA**
MASWCD Annual Business Meeting Items
Items introduced Dec-09 and discussed, voted on Dec 10 – **Board Action**
- VI. **SECRETARY’S REPORT**
 - A. October 24, 2019 Meeting Minutes-**Board Action**
- VII. **TREASURER’S REPORT:**
 - A. October Program Record-**Board Action**
 - B. District Financial Statements October 2019-**Board Action**
- VIII. **PAYMENT OF MONTHLY BILLS**
 - A. Monthly bills in the amount of \$-**Board Action**
- IX. **DISTRICT REPORTS**
 - A. Chair Report – Terry Helbig
 - B. County Commissioners – Don Springer; Rich Hall
 - C. District Manager Report – Terri Peters
 - D. NRCS Report – Phillis Brey
 - E. District Technician Report – Mitch Rigelman
 - F. Ecological Technician Report – Jen Wahls
- X. **OLD BUSINESS**
 - A. MASWCD Annual Meeting Auction Donation-**Board Action**
- XI. **NEW BUSINESS**
 - A. Set date for employee evaluations with personnel committee – **Board Action**
 - B. Set Date for work planning 2020 (after-December board meeting?) -**Board Action**
 - C. 2019-20 Zumbro River Valley Outreach Grant Acceptance- **Board Action**
 - D. MAWQCP Area Grant Administration-**Board Action**
 - E. Tool Box for GMC Truck – **Board Action**

- F. State of Minnesota Office of State Auditor – Final draft and MN review letter for year ended 12-31-18 Audit (MN review points letter) - **Board Discussion**
- G. Amendment to Conservation Practice Assistance Contract for Steve McNallan. Approval on contract 17-CAP-WS-13 for \$1,000.00, original expiration date 11/30/2019. New State Grant expiration date will be 08/30/2020- **Board Action**
- H. Payment for approval on contract 19-Capacity-5 Peter Wood for 20 acres of cover crops (practice 340 Capacity 2019 amount \$600 completes yr. 1 of contract) – **Board Action**
- I. Payment for approval on contract 19-Capacity-9 Mulholland Farms for 30 acres of cover crops (practice 340 Capacity 2019 amount \$900 completes yr 1 of contract) – **Board Action**
- J. Payment for approval on contract 19-Capacity-6 Travis Danckwart for 30 acres of cover crops (practice 340 Capacity 2019 amount \$900 completes yr. 1 of contract) – **Board Action**
- K. Payment for approval on contract 19-Capacity-7 Travis Danckwart for 30 acres of cover crops (practice 340 Capacity 2019 amount \$900 completes yr 1 of contract) – **Board Action**
- L. Payment for approval on contract 19-Capacity-8 Travis Danckwart for 30 acres of cover crops (practice 340 Capacity 2019 amount \$900 completes yr 1 of contract) – **Board Action**
- M. Payment for approval on contract 19-Capacity-3 John Dose for 22 acres of cover crops (practice 340 Capacity 2019 amount \$660 completes yr 1 of contract) – **Board Action**
- N. Payment for approval on contract 18-C4apacity- Tom Miller for 15 of cover crops (practice 340 Capacity 2108 amount \$450 completes yr 2 of contract)– **Board Action**
- O. Amendment approval for amount change on contract 2016CWF-05 Gerard Marking for 410 Grade Stabilization Structures (practice 410 MRLP CWF) – **Board Action**
- P. Payment for approval on contract 2016CWF-05 Gerard Marking for completion of 410 Grade Stabilization structures for \$15,520.50 (MRLP CWF) – **Board Action**
- Q. Payment for approval on contract 15-MRLP-5 Keith Bremer for completion of 2 410 Grade Stabilization structures for \$21,532.86 (MRLP CWF) – **Board Action**
- R. James Dittrich contract 18-CS-1 for grade stabilization structure Voucher payment in the amount of \$10,596.49- **Board Action**
- S. **Vision Plan/County - Employee Elective – Board Action**
- T. Upcoming Events
 - i. MASWCD Convention December 8-10 Bloomington, MN

- XII. Board Reports**
- A. WW Update-**Board Information**
 - B. 1W1P Update-**Board Information**

- XIII. Adjourn- Board Action**