

SIERRAS ON THE LAKE

CONDOMINIUM CORPORATION 022 6881

Board of Directors Meeting Minutes

January 10, 2024

Approved February 6, 2024

Present:

Audrey Buchinski – President
Les Sayer – Vice-President
Elaine Zaplachinski – Treasurer
Gayle Nicholson – Secretary
Peter Lovett – Director
Emily Allan – Director
Roy van de Kamp – Director
Nancy Vuksa (KDM Management)

1. Call to order

Audrey called the meeting to order at 9:30 a.m.

2. Conflict of Interest Declaration

This item has been implemented by KDM for boards to use on their agendas. We are to note if a board member has family or a relationship to a contractor or has an issue with an owner. If that is the case, when the topic is discussed, the board member would be excluded from the discussion/deliberation.

3. Approval of agenda

Motion made by Gayle and seconded by Emily to approve the agenda. All in favour.
Carried.

4. Approval of minutes

Motion made by Gayle and seconded by Roy to approve the Minutes of December 5, 2023.
All in favour. Carried.

5. Financial

a. Financial reports

The report for November 2023 was received as information.

b. Arrears

The total amount owing in arrears – none.

c. Cheques

Cheques have been signed and distributed.

d. Budget

The budget is In progress.

6. Unfinished business

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a. Washing Machine Flood Unit XXX

Repairs to Unit XXX have been completed. Invoice to bill back charges to be sent to Unit XXX. Item closed.

7. New business

a. Door Bells

A letter was received regarding different doorbells with lights being installed at unit doors. During our discussion it was noted that many of the existing lights, in the door bells, were out. Peter will look into ordering 150 door bells.

b. Charge for Ceiling Tiles

When ceiling tiles are damaged, in units, residents have requested replacements. The cost to purchase a ceiling tile is \$15.00. Motion made by Roy and seconded by Les to charge \$15.00 per tile. All in favour. Carried. Item closed.

c. New Emergency Sign for Outside Door

To be installed in the Spring.

d. Shaw – New equipment change

After discussion it was decided to gather more information regarding the cost.

8. Correspondence

a. None

9. Social

The Christmas Party, held December 16 and the New Year's Eve Party, held December 31, 2023 were both a great success.

10. Next meeting date

The next meeting will be held February 6, 2024 at 9:30 a.m.

11. Adjournment

Audrey adjourned the meeting at 9:55 a.m.