

SIERRAS ON THE LAKE

CONDOMINIUM CORPORATION 022 6881 Board of Directors Special Meeting Minutes October 3, 2025

Present:

Roger Mellor – President
Les Sayer – Vice-President
Elaine Zaplachinski – Treasurer
Arlene Vandekamp – Secretary
Emily Allan – Director
Vincent Harvey – Director
Peter Lovett – Director

Minutes: Arlene Vandekamp

1. Call to Order

Roger called the meeting to order at 9:31 a.m.

2. Approval of Agenda

Motion made by Emily and seconded by Peter to approve the agenda. All in favour. Carried.

3. New Business

- a. The Social Club** has asked to use the office printer for 8-10 free color copies per month. These will be sent to the office by email and printed by a board member. Motion made by Roger and seconded by Emily to allow them to do this. Carried by a majority, with one opposed. Item closed.
- b. Fireplace in lobby** has been cleaned and could be turned on occasionally with the use of a 30/60/120 minute timer with automatic shut off, available at a cost of approximately \$80. Motion made by Roger and seconded by Peter to purchase a timer. All in favor. Carried. Item closed.
- c. Landscaping:** Waiting for quotes.
- d. Hot Tub:** Sand gathers in corners of the hot tub; this is due to the sand filter and will continue to happen. A vacuum tool can be used to suck out the sand at a cost of approximately \$100. Motion made by Vince and seconded by Roger to buy the tool. Defeated. Roger will ask our pool cleaning company if they will bring the tool and clean out the sand as part of their regular Wednesday maintenance.
- e. Green Bins for Food Waste:** The bins will be emptied every Friday. Motion made by Les and seconded by Roger to purchase “odor destroyer” and try it out. All in favour. Carried. Item closed.

SIERRAS ON THE LAKE

CONDOMINIUM CORPORATION 022 6881 Board of Directors Special Meeting Minutes October 3, 2025

- f. **Lockbox with keypad for contractors** was purchased by Roger and installed by Peter between the two sets of front doors. Board members will be able to access the lockbox.
- g. **Review of training at CCI:** Roger and Arlene attended the CCI 100 course at NAIT on Sept. 27 and reported briefly that it was worthwhile.
- h. **Patio furniture** needs to be covered up for the winter. Motion by Peter to appoint Vince to organize this, seconded by Roger. All in favour. Carried. Item closed.
- i. **List of Board Members in Foyer:** Motion by Vince and seconded by Les to include the phone numbers and suite numbers on the list. Carried with a majority. Some numbers will be unlisted. Item closed.
- j. **Break-In:** A break-in occurred at 3 a.m. on Oct. 2. The perpetrator was able to access the building through the door by the swimming pool, then proceeded into the parkade where he broke into several storage units. Roger has been in touch with the police and also with several unit owners who were affected. Arlene will prepare a notice to be delivered to every suite. Peter will contact Lang Locks.
- k. **Website Updates:** Arlene will update the website with some photos.

4. Adjournment

- a. Motion made by Elaine to adjourn the meeting at 10:56 a.m.