

**RECEIVING/INBOUND**

Pallet inbound	Standard pallets - 48x40 grocer, 48x42 standard automotive. Per pallet, less than six feet tall.	\$3.95/pallet
Oversized pallet inbound	Pallet larger than standard sizes noted above	\$7.90/pallet
Box inbound	Receive from UPS, FedEx, etc. in small quantities and inventory	\$1.00/box
Inbound processing	Sort, verify against packing slip, scan into inventory, and place product in storage area. Applies to pallet or carton. Billed by 1/4 hour.	\$30.00/hour

**STORAGE**

Per month	Based on highest amount of square footage and some common aisle space, used throughout the month. Includes first two levels of racking, or, if stacked, up to ten feet. 1,000 sq ft minimum applies	\$0.75/sq ft
Per month	Private room and wine storage. 1000 sq ft min applies	\$0.90/sq ft
Per month	Outdoor storage	\$0.33/sq ft
Per month	Outdoor parking, per space	\$100.00/month

**ORDER PROCESSING/FULFILLMENT**

Order processing/parcel	Billed per address or order	\$2.50/each
Pick & pack	Per item	Negotiable

**ORDER PROCESSING/OUTBOUND LTL - FREIGHT**

Order Processing	Includes shipping label, packing slip and bill of lading	\$4.00/each
Labeling	Custom labeling available upon request - may require IT	Custom quoted
Pallet outbound	Standard pallets - 48x40 grocer, 48x42 standard automotive	\$3.95/pallet
Oversized pallet outbound	Pallet larger than standard sizes noted above	\$7.90/pallet
Rush order	Outbound orders with less than three hours' notice	\$50.00
Outbound processing	Pull by number, verify against order, scan out, and stage. Applies to pallet or carton. Billed by 1/4 hour.	\$30.00/hour

**ADDITIONAL SERVICES**

Shrink-wrapping	Time and materials included - single wrap	\$7.00/pallet
Banding	Time and materials included - steel or poly, two bands	\$7.00/pallet
Standard pallets	Pallets provided as needed - 48x40 heat treat	\$15.00 each
Labor	General labor charge if needed. Billed by 1/4 hour.	\$30.00/hour
Hi-Lo and man	Hi-Lo services when needed. Billed by 1/4 hour.	\$50.00/hour
Trash removal	Labor time and dumpster charge	\$50.00/cu yd
EDI	Electronic Data Interchange, set up trading partner	Custom quoted
After-hours services	Overtime rate - two men, 4 hour minimum	\$50.00/hour
Cross-dock	Dock fee and storage - per trailer inbounded	\$500.00/week
Programming	Custom reporting or system interfaces	\$150.00/hour
Clerical	Custom paperwork, order entry, etc. Billed by 1/4 hour.	\$30.00/hour

**No-Charge Services**

No monthly maintenance fees  
Barcode labeling for inventory tracking

Real-time online inquiry, order and history data  
IT programming for electronic orders - FTP setup services quoted