

# INTERIM INNKEEPER BOOTCAMP



Instructor: Rebecca Gallagher

Designed to prepare attendees with no prior innkeeping experience to successfully manage an independent lodging property during the owner/manager's absence. You will learn the duties and responsibilities of an interim innkeeper including breakfast service, efficiently managing your day, taking reservations, housekeeping, utilizing tech & apps, handling sticky situations, and more.

# **Features**

- 2.5 Days Onsite Hands-On Bootcamp
- Taught by a former innkeeper who has trained Interim Innkeepers and been an Interim Innkeeper herself.
- Endorsed by Interim Innkeeping Network
- Accelerate your learning curve with intensive instruction & real-life experience.

# **Questions? Contact Us:**

Rebecca@hozperity.com

# Cost, Dates & Locations

**Londonderry Inn** 

Hershey, PA

#### **SPRING SESSION**

- Friday Sunday
- April 4 6

#### **FALL SESSION**

- Sunday Tuesday
- September 21 23

1st Person: \$899\*

2nd Person: +\$599\*

\* plus lodging

# INTERIM INNKEEPER BOOTCAMP PROGRAM

## **Topics to be covered**

- Preparing for each engagement
- Time Management
- Food Service
- Guest Experience
- Answering the phone and taking reservations & learning all the "tech"
- Housekeeping
- Special Events & Weddings
- Role Play for difficult situations
  - \* Including enforcing policies
  - \* Handling dogs vs. service animals
- What NOT to do as an Interim
- Communication with the Owner
- Wrapping up your engagement



The Londonderry Inn, Hershey, PA

## **Overall Sample Schedule**

Arrival: Day #1 by 2 pm

Workshop begins at 3 pm with group dinner offsite.

Day #2: 7 am - 7 pm: Hands-on all day with dinner on your own

Day #3 7 am - 4 pm: Hands-on half day & Wrap Up

### **Prefer Virtual?**

For more information about our 5-week, private, VIRTUAL, workshop, please contact Rebecca Gallagher at rebecca@hozperity.com



**REGISTER TODAY**