



Automated Payment Processing Safe – Convenient – Easy

We are excited to offer the safety, convenience and ease of Tuition Express®—a payment processing system that allows secure, on-time tuition and fee payments to be made from either your bank account or credit card.

ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR BANK ACCOUNT and CREDIT CARD

I (we) hereby authorize (business name) _____ to initiate credit card charges to the below-referenced credit card account (**Section A**) OR, initiate debit entries to my (our) checking or savings account, indicated below (**Section B**). To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice. Credit union members: please contact your credit union to verify account and routing numbers for automatic payments. Check with the center for accepted credit card types.

COMPLETE ONE SECTION ONLY

SECTION A (Credit Card)

| | |
|----------------------|-----------------|
| Cardholder Name | Phone # |
| Cardholder Address | City State Zip |
| Account Number | Expiration Date |
| Cardholder Signature | Date |

SECTION B (Bank Account)

| | | | | |
|---|-----------------------------------|-----------------------------------|----------------------------------|-----|
| Your Name | Phone # | | | |
| Address | City State Zip | | | |
| Bank or Credit Union Name | Bank or Credit Union Address | City | State | Zip |
| Routing Transit Number (see sample below) | Account Number (see sample below) | <input type="checkbox"/> Checking | <input type="checkbox"/> Savings | |
| Authorized Signature | Date | | | |

For Official Use Only

| |
|--------------------|
| Date Received |
| Employee Signature |

