



EAST TORRANCE SOIL & WATER CONSERVATION DISTRICT

P.O. BOX 58, ESTANCIA, NEW MEXICO 87016 (505) 384-2272 EXT. 3287

REQUEST FOR COST-SHARING

APPLICATIONS WILL BE TAKEN FROM: _____

OFFICE USE ONLY

APPLICATION NO.	DATE RECEIVED
ET-	
PROJECT TO BE COMPLETED BY:	

COST-SHARE ASSISTANCE WILL BE BASED ON RANKING SHEET SCORES

APPLICANT INFORMATION: (Please print clearly)

NAME: _____

(Last, First MI)

Email: _____

HOME PHONE No. _____ **WORK** _____ **MOBILE** _____

MAILING ADDRESS: _____

DISTRICT COOPERATOR AGREEMENT? YES _____ NO _____

HAVE YOU EVER HAD A COST-SHARE CONTRACT WITH EAST TORRANCE CONSERVATION DISTRICT? YES _____ NO _____

ARE YOU ENROLLED IN ANY OTHER ASSISTANCE PROGRAMS? YES _____ NO _____

IF YES, PLEASE LIST: _____

LEGAL DESCRIPTION OF PROPOSED PROJECT LOCATION: _____

Section, Township, Range

DESCRIPTION OF NATURAL RESOURCE PROBLEM: _____

PROPOSED PRACTICE TO ADDRESS PROBLEM: _____

SPECIFY SIZE, LENGTH, CAPACITY, ETC.: _____

ACRES OWNED: _____ **ACRES EFFECTED BY PROJECT:** _____ **NO. OF CATTLE:** _____

APPLICANTS REQUEST:

I request cost-share assistance under the program to solve the natural resource problem on the land identified above. If cost-sharing is approved for the project requested, I agree to refund all cost-share assistance funding paid to me under this application if I destroy the approved project and/or no longer utilize the practice for the original intended purpose before the required maintenance period of five (5) years.

I CERTIFY THAT I HAVE READ AND UNDERSTAND THE APPLICATION AND HAVE RECEIVED A COPY OF THE COST-SHARE GUIDELINES.

APPLICANT SIGNATURE

DATE

The East Torrance Soil & Water Conservation District Cost-Share Program does not and shall not discriminate on the basis of race, creed, gender, gender expression, age, national origin, disability, material status, sexual orientation, or military status, in any of its activities or operations.

APPLICANT MUST PROVIDE THE FOLLOWING:

PLEASE PROVIDE A DRAWING OF THE PROPOSED AREA AND PROJECT ON THE REVERSE SIDE OF THIS SHEET. INCLUDE DIRECTIONS TO THE LOCATION AND A LOCATION MAP. YOU MUST PROVIDE DOCUMENTATION TO SHOW PROOF OF OWNERSHIP (i.e., Deed, current tax record, title, etc.). IF YOU ARE NOT THE OWNER OF THE PROPERTY, YOU MUST PROVIDE A WRITTEN AGREEMENT WITH THE LANDOWNER STATING THE PROJECT MUST BE PROPERLY MAINTAINED FOR ITS INTENDED PURPOSE AND MUST BE MAINTAINED FOR THE REQUIRED FIVE (5) YEAR PERIOD, FAILURE TO DO SO MAY RESULT IN REPAYMENT OF ANY FUNDS ISSUED UNDER THIS CONTRACT.



**EAST TORRANCE SOIL & WATER CONSERVATION DISTRICT
COST-SHARING GUIDELINES
2023 REVISION**

WHO MAY APPLY - Applicant project land must be within the East Torrance Soil & Water Conservation District (ETSWCD) boundaries. Leasers and land managers are eligible for the program however must have written authorization from the legal landowner. Farms, ranches, urban development, community groups, all persons addressing a natural resource problem or issue(s) are eligible.

Applicant must have a signed ETSWCD Cooperation Agreement.

FUNDS AVAILABILITY - Applications are accepted year-round. Funds are available to landowners, long-term leaseholders, federal, state, or county land with written permission and clearance from the respective agency. Project must show public benefit to the land concerned and ensure the maintenance of the conservation projects practice.

Non-landowners must provide a written agreement with the legal landowner stating that the cost-share project will be properly maintained for its intended purpose. All projects will be ranked using established ranking criteria comparing environmental benefits of similar projects. If the terms of the agreement are not met, the applicant defaults on the contract terms and agrees to repay all cost-share funds obtained from ETSWCD.

ETSWCD reserves the right to hold a ranking date depending on the availability of a technical planner and available funds.

COST-SHARE PAYMENTS WILL BE MADE ON THE FOLLOWING BASIS:

1. Applicant must complete the cost-share application identifying resource concerns, specific practices needed, and detailed conservation impacts. Proposed projects will be reviewed for conservation needs, estimated costs, and ranked value.
2. District supervisors determine approval of the application based on established criteria, public benefit, and overall conservation need. Supervisors have the right to request applicants to attend a board meeting for any clarification and/or additional information needed on the pending application.
3. Projects must meet Natural Resource Conservation Service (NRCS) technical guidelines found within the Field Office Tech Guide to be approved for the cost-share program. Technical assistance is provided by the NRCS staff or an ETSWCD representative. Copies of project specs will be given to the applicant at the time of approval. If an engineering design is needed, a technician will survey, complete, and review the project with the applicant. Upon technician review and approval construction may begin.

If additional information is needed by the technician, applicant must supply the additional information within ten (10) days of notification. Failure to supply any additional information requests for the project

application will be considered incomplete and the application will not be considered for approval and rejected at that time.

4. Upon project construction completion, a technician will inspect the completed project for determination of approval of payment.
5. Payments will be made to the applicant upon submission of original paid receipts, not to exceed NRCS Cost-Share Docket, \$7,500.00.

PAYMENTS WILL BE MADE BASED ON THE COST OF MATERIALS & INSTALLATION OF THE PROJECT AND WILL BE COMPARED TO THE NRCS STATE AVERAGE COST DOCKET, THE LOWEST AMOUNT WILL BE APPLIED. A MAXIMUM ALLOWABLE AMOUNT OF \$7,500.00 PER PERSON/ PER YEAR.

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