

PLANNING | DECOR *and* HIRE  
**MARRY ME**

*Cyprus* 

*legal information*

**LICENCE**

APPLICATION

**2024**

MARRY ME CYPRUS LTD 2024-2025

PLANNING | DECOR *and* HIRE

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## LEGAL INFORMATION & LICENCE APPLICATION

Following BREXIT, the UK is now classified as a Non EU country and the Wedding Licence requirements for your Wedding Day have changed slightly. But no need to worry. Marry Me Cyprus is here with all the details and to help you with every step, as we always do!

We get asked lots of questions about the Legal Side of the Wedding - so for your reference and understanding we have detailed a few bullet points for some helpful facts before we request information for your Wedding Licence.

All Planning Brides at Marry Me Cyprus Brides will receive Legal Assistance for their Wedding Licence Application, provided by Your Wedding Planner

Your Legal Documents Must be Dated & Apostilled within 3 MONTHS of Your Wedding Day therefore we do not send the information to our couples, prior to this date.

Don't be worried about getting your UK Documents Apostilled, Marry Me Cyprus have secured an exclusive arrangement with a UK Based Notary to get these done for you at a reduced rate and to make things simple and easy in the process!

Your Wedding Planner will Contact You and Send the Legal Information Checklist & Documents needed for the Wedding Licence Application 3 months before the Wedding Date.

You will find the information attached for ease of reference and understanding so you know what will be required.

If you need any help, please do not hesitate to contact your Wedding Planner.

*with our love*

Katie, Steph & Jodie xxxx

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## LEGAL INFORMATION & LICENCE APPLICATION INTRO & PASSPORTS

- Passport Checks & Travelling to Cyprus
- Wedding Licence Application for Civil Ceremony
- Wedding Licence Application for Church & Religious Ceremony
- Important Facts
- UK Apostille Service for UK Documents
- Cyprus Apostille Service for Wedding Certificate

■ First things first. Check your Passport.

From 1st January 2022 you must hold a Passport which is less than 10 years old. Therefore it must have been issued after 1st January 2011. It must have at least 6 months left (on the return date to the UK) before renewal is due, to travel to Cyprus

If your Passport does not meet these criteria then you will need to apply for a new Passport. This is for travel to all EU countries, not just Cyprus. Understanding you will be getting married and may not want to renew your passport before you travel as a Miss, BUT there is no alternative to apply for an extension.



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## DOCUMENTS REQUIRED

### YOU WILL REQUIRE THE FOLLOWING DOCUMENTS

■ Statutory Declaration/ Known as "Marriage Non-Impediment Certificate" for Bride & Groom. **This will need an Apostille Stamp.**

■ Passports for Bride and Groom.

■ Full Birth Certificates for Bride and Groom

■ If you are divorced, the original Absolute Divorce Certificate and any Change of Name Deeds if applicable. Please note this is retained by the authorities so please take a photocopy prior to this.

**This will need the Apostille Stamp.**

■ If you are a widow/ widower you will need to bring the original Death Certificate. Please note this is retained by the authorities so please take a photocopy prior to this. **This will need the Apostille Stamp.**

■ If one of you is under 18 you will be required to bring the consent of your parents which must be certified by a solicitor.

■ Copies of the Passports of your two witnesses who must be over 18 years of age. Your witnesses must be present on the day of the wedding.

■ Town Hall Application Form .

Once these documents are complete, you will be required to email a copy to us, so that we can verify these for you before you leave the UK. **ALL** of the **ORIGINAL** documents **MUST** be brought to Cyprus for the Pre Wedding Licence Application Meeting.





## CIVIL CEREMONY DOCUMENTS REQUIRED

### YOU WILL REQUIRE THE FOLLOWING DOCUMENTS

Statutory Declaration/ Known as "Marriage Non-Impediment Certificate" for Bride & Groom.

**This will need an Apostille Stamp.**

Passports for Bride and Groom.

Full Birth Certificates for Bride and Groom

If you are divorced, the original Absolute Divorce Certificate and any Change of Name Deeds if applicable. Please note this is retained by the authorities so please take a photocopy prior to this.

**This will need the Apostille Stamp.**

If you are a widow/ widower you will need to bring the original Death Certificate. Please note this is retained by the authorities so please take a photocopy prior to this. **This will need the Apostille Stamp.**

If one of you is under 18 you will be required to bring the consent of your parents which must be certified by a solicitor.

Copies of the Passports of your two witnesses who must be over 18 years of age. Your witnesses must be present on the day of the wedding.

Town Hall Application Form .

Once these documents are complete, you will be required to email a copy to us, so that we can verify these for you before you leave the UK. **ALL** of the **ORIGINAL** documents **MUST** be brought to Cyprus for the Pre Wedding Licence Application Meeting.

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## CHURCH CEREMONY DOCUMENTS REQUIRED

### YOU WILL REQUIRE THE FOLLOWING DOCUMENTS

Statutory Declaration/ Known as "Marriage Non-Impediment Certificate" for Bride & Groom. **This will need an Apostille Stamp.**

Passports for Bride and Groom.

Full Birth Certificates for Bride and Groom

If you are divorced, the original Absolute Divorce Certificate and any Change of Name Deeds if applicable. Please note this is retained by the authorities so please take a photocopy prior to this.

**This will need the Apostille Stamp.**

If you are a widow/ widower you will need to bring the original Death Certificate. Please note this is retained by the authorities so please take a photocopy prior to this. **This will need the Apostille Stamp.**

If one of you is under 18 you will be required to bring the consent of your parents which must be certified by a solicitor.

Copies of the Passports of your two witnesses who must be over 18 years of age. Your witnesses must be present on the day of the wedding.

Town Hall Application Form - This is to Provide to the Bishop / Priest for the Church Service  
Christening / Baptism Certificate (where required - this is not a necessity)

Once these documents are complete, you will be required to email a copy to us, so that we can verify these for you before you leave the UK.. ALL of the ORIGINAL documents MUST be brought to Cyprus for the Pre Wedding Licence Application Meeting



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## *Important Facts*

- You will be legally married at Your Wedding Ceremony at your Chosen Venue.
- You will be required to give your 'Notice of Marriage' in Cyprus - which we will do with you, known as your 'Pre Wedding Meeting'
- We are required to apply for your Wedding Licence no later than ONE working day before the Wedding. Most people will tell you legally we need THREE days for the licence application - this is not true for the legalities but is advisable so we have the time, without any stress, to run through your day and final planning - including make up and hair trials.
- Your Wedding Licence will be Fully Recognised in the UK and in English.
- You will require 2 Witnesses to Witness Your Wedding. These can be anyone over the age of 18 Years Old

## *Apostille Stamps on your New Wedding Certificate in Cyprus*

An Apostille Stamp is Required for 2024 onwards Brides who are resident outside of the EU Following BREXIT, for all UK Citizens, the Marriage Certificate will need to be Apostille Stamped by a Cypriot Notary. Marry Me Cyprus will arrange this for all our Brides at an additional nominal charge.

We will make every effort to ensure this Apostille stamp is obtained immediately after the Wedding Day so that you can have your Wedding Licence with you when you return home. In the unlikely event this is not possible (as may be the case during the busy season and reliant upon the Cyprus Government System) then your Wedding Licence will be forwarded to you in the UK by a courier service. This is something which is standard through all Non EU countries and the USA.

### *Cyprus Wedding Certificate*

*Apostille Certificate Service* INCLUDING ONE CERTIFICATE **€39.50**

*Additional Certificate* EACH ADDITIONAL CERTIFICATE **€5.00 each**

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## UK Apostille Service for Documents to be Presented in Cyprus

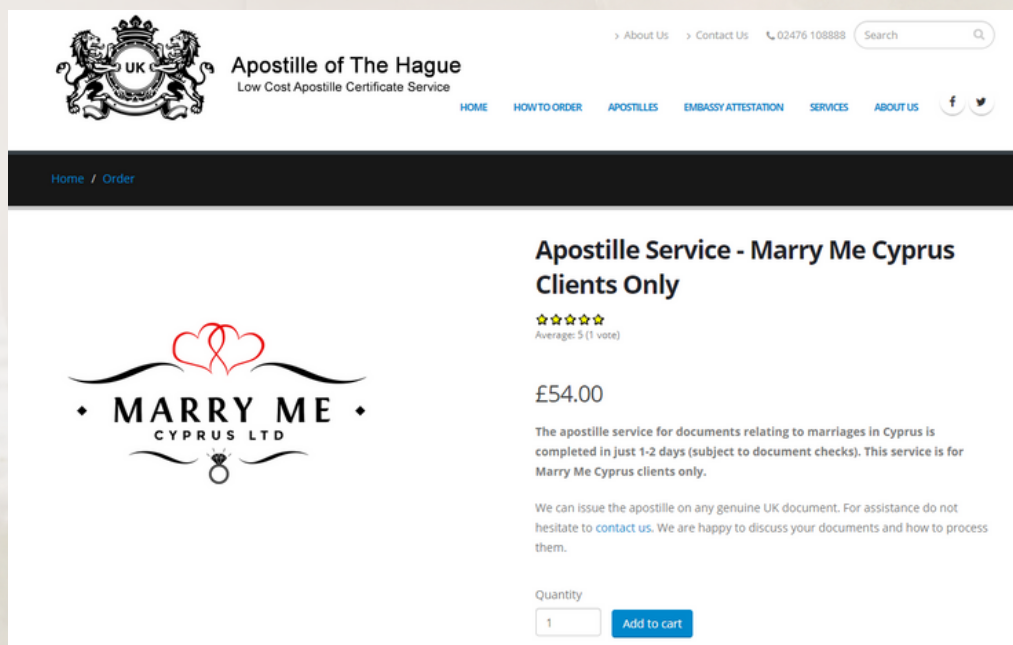
The difference between Pre & Post Brexit is the documents you are providing in Cyprus for your Notice of Marriage are required to be 'Apostilled'. This means to be certified that they are true and correct and are to be presented outside the EU. As the UK have now left the EU it is imperative that all the documents required, are apostilled.

Do not be concerned about getting the documents apostilled. Marry Me Cyprus has secured an exclusive arrangement with a UK based Notary who has priority with the Foreign Office for apostilles and can therefore ensure you receive your documents completed and ready for your wedding in Cyprus.

Having communicated with the Foreign Office who could not guarantee any time scale for the documents, which are required before the wedding can take place, Marry Me Cyprus believed this to be the best option for our Brides in order to relieve them of any additional stress and worry.

The documents you require to be Apostilled can be done by the "Apostille of Hague" to which we have appointed to assist you all in the process. Follow the link to purchase. They will then provide the information on where to send the documents and the return time. Assuring us of a First Class service, however, we ask you to ensure that this is done no later than 4 weeks before the Wedding (just so we can send copies to the Municipality | Town Hall) and provide us with the reference number provided by Hague Apostille.

<https://www.hagueapostille.co.uk/order/apostille-service-marry-me-cyprus-clients-only>



The screenshot shows the website interface for the Apostille of The Hague. The header includes the company logo, navigation links (HOME, HOW TO ORDER, APOSTILLES, EMBASSY ATTESTATION, SERVICES, ABOUT US), and a search bar. The main content area features the Marry Me Cyprus Ltd logo, the product title "Apostille Service - Marry Me Cyprus Clients Only", a 5-star rating, a price of £54.00, and a description of the service. A quantity selector and an "Add to cart" button are visible at the bottom.

**Apostille of The Hague**  
Low Cost Apostille Certificate Service

HOME HOW TO ORDER APOSTILLES EMBASSY ATTESTATION SERVICES ABOUT US

Home / Order

**Apostille Service - Marry Me Cyprus Clients Only**

★★★★★  
Average: 5 (1 vote)

£54.00

The apostille service for documents relating to marriages in Cyprus is completed in just 1-2 days (subject to document checks). This service is for Marry Me Cyprus clients only.

We can issue the apostille on any genuine UK document. For assistance do not hesitate to [contact us](#). We are happy to discuss your documents and how to process them.

Quantity: 1 [Add to cart](#)





## Statutory Declaration & Non Impediment Certificate

You are required to provide a Statutory Declaration / Non Impediment Certificate to declare you are free and single to marry, **confirmed with an Apostille Stamp** (as detailed on Page 7).

We require this for the BRIDE & GROOM (one each)

- Download our Template Document
- Complete the Relevant Personal Information
- DO NOT SIGN THE DOCUMENT OR DATE IT - The Solicitor will do this at your appointment
- Book an Appointment with a Local Solicitor requesting a 'Statutory Declaration' to be completed
- You shouldn't pay anymore than £10 each for this to be done.
- Please take the Statutory Declaration (unsigned) with you, along with the information and ID requested by the Solicitor The solicitor will confirm and approve your Statutory Declaration and will ask you to sign at this stage.
- Please ensure that the Solicitors Stamp and Business Card have the word 'SOLICITOR' detailed - this is a legal requirement in Cyprus .Whilst we understand a Partner / Director may have the same credentials as a Solicitor within this field, the requirement is to have the word 'SOLICITOR' stated.

### PLEASE NOTE

This must not be done any earlier than 3 months before your Wedding Date. We suggest doing around 8 weeks before and then sending to be Apostilled - as will require the stamp  
You are required to do one each - Bride & Groom

[DOWNLOAD THE TEMPLATE](#)

**STATUTORY DECLARATION | NON IMPEDIMENT CERTIFICATE**

My full name is \_\_\_\_\_ (insert name) \_\_\_\_\_  
 Date of birth \_\_\_\_\_ (insert date of birth) \_\_\_\_\_  
 I reside at: \_\_\_\_\_ (insert address) \_\_\_\_\_  
 \_\_\_\_\_  
 My nationality is: \_\_\_\_\_ (insert nationality) \_\_\_\_\_  
 My passport number is: \_\_\_\_\_ (insert passport number) \_\_\_\_\_  
 Date of issue: \_\_\_\_\_ (insert date of issue) \_\_\_\_\_  
 My religion is: \_\_\_\_\_ (insert religion) \_\_\_\_\_

I, (INSERT NAME), do declare that I am single/ divorced/ widowed and free of any bond of engagement or marriage and can lawfully enter into this my first/ second marriage. I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835.

SIGNED: \_\_\_\_\_  
 (Signature)  
 NAME: \_\_\_\_\_ (INSERT NAME) \_\_\_\_\_  
 Declared this date: \_\_\_\_\_

Solicitor Witness  
 Signature: \_\_\_\_\_  
 Solicitor Name: \_\_\_\_\_  
 Signed this date: \_\_\_\_\_  
 Solicitor's Official Stamp and Business Card