



Employment Application

General Information

Full Name _____
Last _____ *First* _____ *Initial* _____

Address _____
Number and Street Name _____ *Apartment / Unit #* _____

City _____ *State* _____ *ZIP Code* _____

Phone Number: _____ Social Security Number: _____

Position applied for _____ Today's date: _____

Date available for work _____ Rate desired: _____

Are you over 18 years old? Yes No

Have you worked for Bruce Allen Construction Company, LLC before? Yes No

If Yes, where? _____ When (give dates)? _____ Job Title _____

Are you legally eligible to work in the United States? Yes No *(If offered employment, you are required to provide documents that verify eligibility.)*

Have you ever been convicted of a felony? Yes No *(Conviction will not necessarily disqualify applicant from consideration)*

If Yes, explain: _____

Do you have a valid Driver's License? Yes No Do you have a CDL? Yes No

Driver's License Number: _____ Expiration Date: _____

Education

High School

Number of Years Completed (circle one): 0 1 2 3 4 Diploma? Yes No

School Name: _____ City/State: _____

College and/or Vocational School

Number of Years Completed (circle one): 0 1 2 3 4 4+ Degrees Earned: _____

School Name: _____ City/State: _____

Education (continued)

List any special skills, qualifications, certifications, applicable course work or training.

Employment History

Please start with our present or most recent position.

Name of Employer: _____ Job Title _____

Address: _____
City State ZIP Code

Phone Number: _____

Supervisor's Name and Title: _____

Dates Employed (From Month/Day/Year) _____ (To Month/Day/Year) _____

Rate of Pay: _____ Reason for Leaving: _____

Describe the Work Performed _____

Name of Employer: _____ Job Title _____

Address: _____
City State ZIP Code

Phone Number: _____

Supervisor's Name and Title: _____

Dates Employed (From Month/Day/Year) _____ (To Month/Day/Year): _____

Rate of Pay: _____ Reason for Leaving _____

Describe the Work Performed: _____

Employment History (continued)

Address _____
City _____ *State* _____ *ZIP Code* _____

Phone Number: _____

Supervisor's Name and Title: _____

Dates Employed (From Month/Day/Year) _____ (To Month/Day/Year) _____

Rate of Pay: _____ Reason for Leaving _____

Describe the Work Performed _____

Name of Employer: _____ Job Title _____

Address: _____
City _____ *State* _____ *ZIP Code* _____

Phone Number: _____

Supervisor's Name and Title _____

Dates Employed (From Month/Day/Year): _____ (To Month/Day/Year) _____

Rate of Pay: _____ Reason for Leaving: _____

Describe the Work Performed _____

USE THIS SPACE AS NEEDED
PLEASE READ AND SIGN THE ACKNOWLEDGEMENT ON PAGE 4 (BACK PAGE)
APPLICATION CANNOT BE CONSIDERED IF NOT SIGNED BY APPLICANT

APPLICANTS CERTIFICATION AND ACKNOWLEDGEMENT

By my signature below I authorize Bruce Allen Construction Company, LLC, or its agent to obtain information -- written oral or other -- from a consumer reporting agency bearing on my credit worthiness. credit standing credit capacity character, general reputation, personal characteristics mode of living criminal background employment history and driving background (motor vehicle report/MVR) I understand that this investigation may include interviews with friends acquaintances or others who may have relevant information and that this report will be use for employment purposes including evaluating me for employment, promotion, reassignment or retention as an employee of Bruce Allen Construction Company I understand that I have the right to request disclosure of the nature and scope of the report, Including the name, address, and phone number of the consumer reporting agency as well as a summary of my rights under the federal Fair Credit Reporting Act If the report involves personal interviews with sources such as my friends' acquaintances, or others who may have relevant information notwithstanding anything else in this document. I understand Bruce Allen Construction Company reserves the ability to avail itself or any rights set forth In any applicable federal. state. or local law. including the Fair Credit Reporting Act as amended by the Fair and Accurate Credit Transactions Act (the "FACT Act")

I understand that if offered a position with Bruce Allen Construction, I will be required to submit to a pre-employment medical examination and drug screening I understand that unsatisfactory result from, refusal to cooperate with. or any attempt to affect the results of these tests will result in withdraw a I of any employment offer or termination of employment If already employed I also authorize medical providers to release the results of my pre-employment physical and drug test and all future employment related physicals and drug tests to Bruce Allen Const ruction Company

I certify that the answers given to this Employment Application are true and complete to the best of my knowledge and authorize Bruce Allen Construction Company to verify the accuracy of my statements and to obtain reference information regarding my work performance I understand that the falsification, misrepresentation or omission of any facts in this document may result in denial of employment or immediate termination of employment regardless of the timing or circumstances of discovery

I hereby authorize all schools, former employers' references, background-checking agencies and courts to provide information to Bruce Allen Construction Company and I release all parties involved from any and all liability for any and all damage that may result from providing such information.

I UNDERSTAND THAT NOTHING SAID, OR NO ACTIONS TAKEN DURING THE RECRUITMENT, APPLICATION OR INTERVIEW PROCESS SHALL BE DEEMED TO CONSTITUTE THE TERMS OF AN EXPRESS OR IMPLIED EMPLOYMENT CONTRACT. I UNDERSTAND THAT ANY EMPLOYMENT OFFERED IS FOR AN INDEFINATE DURATION AND AT WILL. AND THAT EITHER BRUCE ALLEN CONSTRUCTION COMPANY, LLC. OR I MAY TERMINATE MY EMPLOYMENT AT ANY TIME WITH OR WITHOUT CAUSE OR NOTICE

BY SIGNING BELOW, I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.

Signature: _____ **Date:** _____

Equal Employment Opportunity Statement

*Bruce Allen Construction Company LLC is proud to be an equal opportunity employer.
_All qualified applicants will receive consideration without regard to race, color, religion gender, national origin, age, disability veteran status or any other status or classification protected by law*