HGLO100: The Student in the University: Honors Global Communities
Fall 2023

Note: *This document is subject to change. Always refer to your instructor & your ELMS-Canvas course space for detailed information about assignments & due dates.*

University of Maryland's Land Acknowledgement
"Every community owes its existence and strength to the generations before them, around the world, who contributed their hopes, dreams, and energy into making the history that led to this moment. Truth and acknowledgement are critical in building mutual respect and connections across all barriers of heritage and difference. So, we acknowledge the truth that is often buried: We are on the ancestral lands of the Piscataway People, who are the ancestral stewards of this sacred land. It is their historical responsibility to advocate for the four-legged, the winged, those that crawl and those that swim. They remind us that clean air and pristine waterways are essential to all life. This Land Acknowledgement is a vocal reminder for each of us as two-leggeds to ensure our physical environment is in better condition than what we inherited, for the health and prosperity of future generations."

Note: Read more about land acknowledgments from the U.S. Department of Arts and Culture and Changing the Narrative about Native Americans: A Guide for Allies.

Additionally, Honors Global Communities acknowledges and honors the labor of enslaved people in the history of this university. For more information, please take UMD's Black History Tour (in person or virtual).

Instructor

Tuesdays 9:30 – 10:45 am (Section 0101)	Tuesdays 2-3:15 pm (Section 0103)
Alfredo Oliveira (he/him/his)	Alfredo Oliveira (he/him/his)
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Course Overview
HGLO100 is a required one-credit course for all Honors Global Communities students during the first semester of the first year. Through this course you will build community within the HGC program, become familiar with campus resources, gain skills and information relevant to your transition to HGC and UMD, explore theories of identity in individual, community, institutional, national, and global contexts, and engage in dialogue around challenging topics. The course design and content is grounded in a critical theoretical framework and is explicitly anti-racist in its orientation. Required readings will highlight voices often under-represented and underrecognized in academia including authors of colors and authors representing the global south. There is no required textbook for this course.

Course Objectives
1. Explore and understand how our backgrounds, experiences, and social identities (race, gender, religion, sexuality, ability, etc.) impact how we navigate the world, experience each other, and make sense of our relationship to the systems and structures within our communities (e.g. within Honors Global Communities, the university, College Park, the United States, globally)

2. Identify and understand the impact of racism, colonialism, and other systems of oppression and how these systems operate within the individual, community, institutional, and global levels
3. Explore various approaches to anti-racism and advocacy, and identify strategies for moving toward an anti-racist and social justice orientation at individual, community, institutional, and global levels
4. Develop strong team-building and communication skills with diverse groups through class activities, discussions, and assignments
5. Familiarize ourselves with the services and resources at UMD and learn how to access them
6. Gain a solid understanding of Honors Global Communities program requirements and develop an individualized program plan in support of your unique academic, professional, and personal goals.

Course Structure
● This is a synchronous course meaning that class sections will meet in-person during their scheduled time in the classroom (Dorchester 0134), unless otherwise noted on the syllabus or directed by your instructor.
● Additionally, this course requires active use of the course's online space in ELMS-Canvas (e.g. for receiving Announcements, accessing readings, submitting assignments, etc.). See "Technology Policy" for additional information.
● Generally, most assignments will be due at 11:59 pm on the Monday before each session.

Course Schedule

Please note: This schedule is Subject to Change. Always refer to your ELMS-Canvas course space for detailed information about assignments & due dates

Module	Class	Date	Location	Topic	Pre-Readings/Assignments & other to-dos DUE BEFORE this session
Introduction to Honors Global Communities & Campus Resources	1.	August 29	Dorchester 0134	Introduction to Honors Global Communities & HGLO100	● **Review ELMS-Canvas course space including Syllabus**
	2.	September 5	Dorchester 0134	Exploring Campus Resources	● **First Day Thoughts - Due 11:59 pm on Monday 9/4**
	3.	September 12	Dorchester 0134	Story Circles	
	4.	September 19	Dorchester 0134	Wellness	● **Reflection Journal due 11:59 pm on Monday 9/18**
		September 26	**NO CLASS MEETING**	<mark>NO CLASS MEETING</mark>	
		October 3	**NO CLASS MEETING**	<mark>NO CLASS MEETING</mark>	

Exploring Identity & Understanding Difference through Individual, Community, and Global Contexts	5.	October 10	Dorchester 0134	Understanding Difference & Life Maps	• **Reflection Journal due 11:59 pm on Monday 10/9** • **Pre-readings**
	6.	October 17	Dorchester 0134	Building Community; Understanding Systems of Power and Oppression	• **Reflection Journal due 11:59 pm on Monday 10/16**
	7.	October 24	~~Dorchester 0134~~	~~Using Data to identify and address systems of power and oppression~~	• ~~Reflection Journal due 11:59 pm on Monday 10/23~~ • ~~Pre-readings~~
Moving Forward & Taking Action	8.	October 31	Dorchester 0134	Using Data to identify and address systems of power and oppression	
	9.	November 7	Dorchester 0134	Collaborative Data Project	• **Data Assignment Due: Nov. 6**
	10.	November 14 - (Our final in-person course meeting)	Dorchester 0134	Social Justice, Activism, Global Connectedness, & Self Reflection	• ~~Reflection Journal due 11:59 pm on Monday 11/13~~ • **Upload/submit your In-Class Reflection at the end of class**
		Assignment Due: Oct. 16	**Second-Year HGLO Student Interview Due**		
		Assignment Due: Nov. 13	**Faculty/Staff Interview**		
		Final Assignment Due: Dec. 11 ~~Dec. 4~~	**First Day Thoughts/Reflection Assignment**		

Assignments

Full details on ELMS-Canvas (www.elms.umd.edu)

1. **Seminar Participation**
   a. **Class Participation** - Every student is expected to contribute to the conversation by asking questions, making thoughtful comments, and actively listening to the instructors and each other. Note: You will be evaluated on the depth, scope, and level of your engagement; you are NOT graded on the content of your opinions/ideas and whether or not the instructor or other students agree/disagree with you.
   b. **Activities/Exercises -** Throughout the semester there will be occasional activities and exercises, both in-class and outside of class (submitted on ELMS) related to our course content. Completing these assignments will be factored into your class participation.

2. **Reflection Journals** (Due by 11:59 pm on the Monday following each class session, as marked on syllabus)
   a. For this assignment, each student will submit a weekly journal reflection on the previous week's discussion, readings, videos and/or in-class activities. Assignment details are posted in ELMS-Canvas.

3. **Second Year/Alumni Interview**
   Honors Global Communities has an extended network of second year students and recent alumni who come from many different backgrounds and enjoy engaging in contemporary global issues. This assignment will enable you to meet new people and build connections with fellow HGC students and alumni. Assignment details are posted in ELMS-Canvas.

4. **Data Assignment** -**Using Data to identify and address systems of power and oppression**
   Assignment details will be posted in ELMS-Canvas.

5. **Faculty Interview**
   This assignment is an opportunity to get to know faculty and graduate assistants better and can potentially lead to new references for employment, internships, or graduate school. Assignment details are posted in ELMS-Canvas.

6. **Meet with your HGLO100 Instructor/Advising Session -** details will be provided by your instructor in ELMS

7. **First Day Thoughts Reflection Assignment**
   This assignment asks you to reflect on your learnings from class, and from your experience transitioning to UMD and Honors Global Communities. Assignment details will be posted in ELMS-Canvas.

Note: There is no Final Exam for this course

Assignment Points and Grading Scale
* Final letter grades are assigned based on the percentage of total assessment points earned.

Assignments	Points
Active Seminar Participation (up to 10 points per session)	100
Global Reflection Journals (up to 10 points each)	50
Data Assignment	35
Second-year HGLO Student Interview	25
Faculty Interview	30
Meet With Your HGLO100 Instructor/Advising Session	10
First Day Thoughts Reflection Assignment	50
TOTAL	**300**

Grade Distribution				
+ 97.00%	+ 87.00%	+ 77.00%	+ 67.00%	
A 94.00%	B 84.00%	C 74.00%	D 64.00%	F <60.0%
- 90.00%	- 80.00%	- 70.00%	- 60.00%	

UMD Policies and Resources for Undergraduate Courses (General)
It is our shared responsibility to know and abide by the University of Maryland's policies that relate to all courses, which include topics like: Academic Integrity, Student and Instructor Conduct, Accessibility and Accommodations, Attendance and Excused Absences, Grades and Appeals, and Copyright and Intellectual Property

Please visit www.ugst.umd.edu/courserelatedpolicies.html for the Office of Undergraduate Studies' full list of campus-wide policies and follow up with your instructor if you have questions.

Highlighted Policies and Resources: As this course is designed for students who are new to the university, we wish to highlight the following policies and resources in particular:

COVID-19 & Masking Policies
As of the first day of classes for the Fall 2023 semester, mask wearing is encouraged but not required in UMD classrooms and indoor spaces. Your instructor may choose to wear a mask and/or may request that students mask while in class. Your instructor may also request that no food/drinks be consumed in the classroom during class time. If you have questions or concerns related to this, please speak to your instructor and/or HGC staff.

What should I do if I am experiencing COVID-19 symptoms?
- Do not attend in-person classes (absences due to illness are considered "excused"; see below). Notify your instructor via email as soon as possible to request an academic accommodation.
- If you are unsure if your symptoms may be COVID-19 related and/or if you have any other questions or concerns, contact UMD's Heal Line: https://health.umd.edu/HEAL

Attendance & Absences
- **Attendance:** Students are expected to take full responsibility for their own academic work and progress. Students, to progress satisfactorily, must meet all of the requirements of each course for which they are registered. Students are expected to attend classes regularly. Consistent attendance offers students the most effective opportunity to gain command of course concepts and materials.
- **Excused Absences:** Events that justify an excused absence include: religious observances; illness of the student or illness of an immediate family member; participation in university activities at the request of university authorities; and compelling circumstances beyond the student's control (e.g., death in the family, required court appearance).
    - If you miss an in-class assignment or an assignment due date as a result of an excused absence, you must contact your instructor as soon as possible to discuss the appropriate academic accommodation.
    - Do not provide false information to your course instructor; providing false information to University officials is prohibited under Part 9(h) of the Code of Student Conduct (V-1.00(B) University of Maryland Code of Student Conduct) and may result in disciplinary action.
- **Unexcused Absences (course-specific policy for HGLO100)**:
    - Absences which do not meet the criteria of Excused Absences will be classified as unexcused. **Each student in HGLO100 is granted one unexcused absence in Fall 2023. As with excused absences, you must contact your instructor as soon as possible to discuss the appropriate academic accommodation for your absence.**
    - Additional unexcused absences may impact evaluation of participation. Please see the "Participation" section listed in our ELMS-Canvas course space for more information about active participation expectations.

Academic Integrity
For this course, some of your assignments will be collected via Turnitin on our course ELMS page. I have chosen to use this tool because it can help you improve your scholarly writing and help me verify the integrity of student work. For information about Turnitin, how it works, and the feedback reports you may have access to, visit [Turnitin Originality Checker for Students.](#)

The University's Code of Academic Integrity is designed to ensure that the principles of academic honesty and integrity are upheld. In accordance with this code, the University of Maryland does not tolerate academic dishonesty. Please ensure that you fully understand this code and its implications because all acts of academic dishonesty will be dealt with in accordance with the provisions of this code. All students are expected to adhere to this Code. It is your responsibility to read it and know what it says, so you can start your professional life on the right path. **As future professionals, your commitment to high ethical standards and honesty begins with your time at the University of Maryland.**

Compliance with the code is administered by the Student Honor Council, which strives to promote a community of trust on the College Park campus. Allegations of academic dishonesty should be reported directly to the Honor Council by any member of the campus community. For additional information, consult UMD's Student Honor Council website: http://www.shc.umd.edu/SHC/Default.aspx

Plagiarism: The student-administered Honor Code and Honor Pledge prohibits students from cheating on exams, plagiarizing papers, submitting the same paper for credit in two courses without authorization, buying papers, submitting fraudulent work and forging signatures. All assignments must be your own work, and when you use ideas and information that someone else put together, you must cite it properly using standard citation formats. Do not try to pass off as your own work something you got elsewhere—this is known as plagiarism. Resources related to citation can be found here: https://www.lib.umd.edu/rc/citation-tools

Course Assistance Websites: It is important to note that course assistance websites, such as CourseHero, or AI generated content are not permitted sources, unless the instructor explicitly gives permission. Material taken or copied from these sites can be deemed unauthorized material and a violation of academic integrity. These sites offer information that might be inaccurate or biased and most importantly, relying on restricted sources will hamper your learning process, particularly the critical thinking steps necessary for college-level assignments.

AI: In this course, our expectation is that you will NOT use any artificial intelligence (AI)-powered programs such as ChatGPT or DALL-E to help you with your assignments. Any use of AI-generated work to outline, write, create, or edit your assignments will be considered an academic integrity violation. Our reasoning for this is that these programs may provide inaccurate or biased information, but more importantly, they do not serve your development as a student. In this course you will learn valuable skills from reflecting on your own experiences, outlining, generating, and editing your own work. If you have any questions about this policy or are not sure if a resource you have found will violate this policy, please ask.

Additionally, students may naturally choose to use online forums for course-wide discussions (e.g., Group lists or chats) to discuss concepts in the course. However, collaboration on graded assignments is strictly prohibited unless otherwise stated. Please visit the **Office of Undergraduate Studies' full list of campus-wide policies** and reach out if you have questions.

FERPA Statement/Understanding Your Rights
The University of Maryland adheres to the policy of compliance with the Family Educational Rights and Privacy Act (FERPA**).** Under FERPA, all students have the right to privacy concerning their educational records. Please read the university's full statement here: http://registrar.umd.edu/current/Policies/FERPA.html

Technology Policy
- ELMS - A brief introduction to ELMS-Canvas will be provided on the first day of class. You are responsible for contacting ELMS-Canvas Support if you require further training/assistance. You must make sure that your email & announcement notifications (including changes in assignments and/or due dates) are enabled in ELMS so you do not miss any messages. You are responsible for checking your email and Canvas/ELMS inbox with regular frequency.
- Please refrain from using cellphones, laptops, and other electronic devices during class sessions unless your instructor has designated such use as part of a class activity.

- Your instructor may have additional guidelines about the use of technology in the classroom.

Late Work Policy

All assignments, papers, and presentations are expected to be turned in/concluded by the deadline listed in the syllabus and/or ELMS-Canvas unless otherwise instructed. <u>Points may be deducted from work turned in after the deadline</u>. It is strongly recommended that you communicate with your instructor in advance if you foresee the need to submit late work-- depending on the circumstances, <u>instructors are often willing to negotiate an extension or an adjusted due date.</u>

Students with Disabilities

We make every effort to accommodate students who are registered with the Accessibility & Disability Service Office and who provide us with an ADS Accommodations Letter for the current semester. Additional information and support is available through the Accessibility & Disability Service office at http://www.counseling.umd.edu/ads/.

Inclement Weather

In the event of inclement weather, please visit the university home page to learn whether or not the University is officially closed. Class will be in session unless the University has officially canceled classes.

Statement of Support & Basic Needs

Let your course instructor know if you are experiencing a situation that is affecting (or may affect) your ability to meet course expectations - for example: illness, limits to or lapses in technology, demands unrelated to academics such as family/personal obligations. Your instructor is dedicated to your academic success and personal well being. To help you, we need to hear from you...the sooner the better... don't delay in communicating with your instructor.

Any student who has difficulty affording groceries or accessing sufficient food to eat every day, or who lacks a safe and stable place to live, and believes this may affect their performance in this course, is encouraged to use the resources listed below for support.

- Fostering Terp Success: https://umd.edu/fostering-terp-success
- UMD Campus Pantry: http://campuspantry.umd.edu/
- UMD Student Crisis Fund: http://www.crisisfund.umd.edu/
- Counseling Center: http://www.counseling.umd.edu/CS/

Names, Pronouns, and Self Identifications

Our institution's official policy states that "The University of Maryland recognizes that name and gender identity are central to most individuals' sense of self and well-being, and that it is important for the University to establish mechanisms to acknowledge and support individuals' self-identification."

One way we can support self-identification is by honoring the name and pronouns that each of us go by. Many people may go by a name in daily life that is different from their legal name. In this classroom, we seek to refer to people by the names that they go by.

Pronouns can be a way to affirm someone's gender identity, but they can also be unrelated to a person's identity. They are simply a public way in which people are referred to in place of their name (e.g. "he" or "she" or "they" or "ze" or something else). In this classroom, you are invited (if you want to) to share what pronouns you go by, and we seek to refer to people using the pronouns that they share. The pronouns someone indicates are not necessarily indicative of their gender identity. Visit www.trans.umd.edu to learn more.

Additionally, how you identify in terms of your gender, race, class, sexuality, religion, and dis/ability, among all aspects of your identity, is your choice whether to disclose (e.g., should it come up in classroom conversation about our experiences and perspectives) and should be self-identified, not presumed or imposed. We will do our best to address and refer to all students accordingly, and we ask you to do the same for all of your fellow Terps.

Inclusive Learning Environment and Reporting Hate Bias
Students will be invited to share their thoughts in class and a diversity of opinions is welcome. Respectful communication is expected, even when expressing differing perspectives. Supporting one's statements with research findings is encouraged. In accordance with free speech statutes, speech that contains threats of violence is prohibited. Interpersonal as well as intellectual discomfort may arise in this course. If you become particularly distressed about any discussion, please speak to your course instructor immediately, and/or take advantage of the services offered by the campus' Counseling Center: http://www.counseling.umd.edu/.

If you experience racism or other forms of bias or hate in this class or any Honors Global Communities course, we encourage you to report the experience to your instructor and/or Honors Global Communities Staff. Please also report all incidents of hate and bias to the Office of Diversity and Inclusion - Bias Incident Support Services at https://diversity.umd.edu/training-education/bias/,

Notice of mandatory reporting of sexual assault, sexual harassment, interpersonal violence, and stalking: As a faculty member, I am designated as a "Responsible University Employee," and I must report all disclosures of sexual assault, sexual harassment, interpersonal violence, and stalking to UMD's Title IX Coordinator per University Policy on Sexual Harassment and Other Sexual Misconduct. If you wish to speak with someone confidentially, please contact one of UMD's confidential resources, such as **CARE to Stop Violence** (located on the Ground Floor of the Health Center) at 301-741-3442 or the **Counseling Center** (located at the Shoemaker Building) at 301-314-7651. You may also seek assistance or supportive measures from UMD's Title IX Coordinator by emailing **titleIXcoordinator@umd.edu**. To view further information on the above, please visit the **Office of Civil Rights and Sexual Misconduct's** website at **ocrsm.umd.edu**.