

Deanna Spencer Memorial Scholarship



The Deanna Spencer Memorial Scholarship, named in memory of a former Clinton High School Alumni and State Farm employee, recognizes the importance of business degrees in today's society.

This application is open to current high school seniors that plan to pursue a business-related program at a junior college or 4-year college or university. Examples of business-related programs are (but not limited to): Accounting, Business Management, Computer Science, Digital Media, Finance, Marketing, Office Administration, Information Technology, Administrative Office Professional and Business Education. The scholarship will be awarded to a high school senior of Clinton High School who has been accepted into a vocational program or an undergraduate program at an accredited junior college or accredited four-year college/university. The amount of the scholarship will be \$1,000.

The scholarship recipient will be the person who is deemed most qualified by the scholarship committee. Selection will be made from information provided on the application forms, an official transcript, an essay, recommendations, and an interview.

Each applicant must meet the following requirements:

- ☐ Have taken (or be enrolled in) 3 business classes at CHS
- ☐ Be accepted into an undergraduate program for the upcoming school year
- ☐ Submit all portions of the attached application, including a 250-500 word essay
- ☐ Request and submit an official high school transcript
- ☐ Request and submit two (2) letters of recommendation, only one of which may be provided by a current or recent teacher or school employee, and **one provided by a contact outside of the school district. Do not use relatives or CCEF board members.**
- ☐ Complete an interview with the scholarship committee if selected as a finalist.

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- ☐ Submit the completed application packet in a sealed manila envelope with your name and scholarship name to the Clinton Community Education Foundation, care of the Clinton High School Student Services Department, or mail directly to CCEF, PO Box 395, Clinton, IL 61727 **by April 2, 2025.**

It is the responsibility of the scholarship winner to verify enrollment in a college/university by submitting a class schedule or other documentation to the scholarship committee by August 1 of the year the scholarship is awarded. Scholarship payments will be made directly to the college/university at the beginning of the school year. The recipient must provide the proper address and account information necessary to facilitate these.

IMPORTANT NOTE

Applications MUST BE RETURNED TO THE HIGH SCHOOL STUDENT SERVICES DEPARTMENT OR MAILED TO CCEF BY APRIL 2, 2025

Part 1: General Information	
Applicant's Name	
Parents' Names	
Student's Address	
Student's Telephone Number	
Student's Email Address (DO NOT use your high school issued email)	
Grade Point Average	
ACT or SAT Score	
Intended Business Course of Study beyond high school	
Names of institutions you have applied to for admission and have been accepted to	

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Part 2: School Activities

List the extracurricular activities you have participated in while in high school. Indicate years of participation, offices or positions of leadership and any awards/honors received.

Activity	Years of Participation	Offices/Leadership/Awards/Honors

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Part 3: Community Activities

List the community activities (not directly connected with high school) in which you have participated. Indicate the organization, years of participation, description of participation or duties.

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Part 4: Work Experience			
Describe any employment or volunteer work experience you have had during school or during summer vacations.			
Job Title	Employer	Dates (from – to)	Brief Description of Job Duties

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Part 5: Application Essay

In an essay of approximately 250-500 words; describe your career goals, and/or people that have most influenced your decision to major in business. Also, what are your long-term business career goals and how do you plan to achieve them.

Please type on a separate page, double space and use a legible font 12 pt or larger. Include your essay with the rest of the application packet.

Part 6: Letters of Recommendation

In your letter of recommendation, the writers should mention how long and under what circumstances they have known you. Please instruct the writers to submit the letter in a sealed envelope. Include the two letters of recommendation with the rest of the application packet. Remember, request and submit two (2) letters of recommendation, only one of which may be provided by a current or recent teacher or school employee, and **one provided by a contact outside of the school district** (a family friend, church leader, coach of non-school related activity, previous employer, etc.). **Do not use relatives or CCEF board members.**

Part 7: Interview

You will be required to participate in an interview with the scholarship committee if selected as a finalist. The interview may be in person or a video conference. Details will be given if selected.

Part 8: Signature

Once you have completed all parts of the application, please sign and date below. Make sure to return the application packet to the Clinton High School Student Services Department by the deadline or mail directly to CCEF.

Applicant's Signature _____ **Date** _____