

EXECUTIVE BOARD MEETING MINUTES

Woodland Lakes Trusteeship Inc.

July 12, 2025

**TRUSTEES PRESENT: MATT SCHRICK, NICK CARLISLE, KIRK CAMPBELL,
JAYSON SMITH, EVAN SWENGROSH**

Call to order 8:15 a.m.

The resignation letter from two former trustees was read.

Office hours were discussed and Sunday is now 9am-5pm. Nick made the motion, Evan seconded, and motion carried unanimously.

Office liaison was discussed. Nick made the motion to elect Evan, matt seconded and motion carried unanimously.

Treasurer position was discussed. Nick motioned to elect matt, Kirk seconded and motion carried unanimously.

The board discussed looking into fixing old Emerald bathhouse for a storage building.

Office basement repairs were discussed.

A chip n seal bid was discussed.

Holiday weekend pass sales were discussed. \$8320 was taken in over 4th of july holiday weekend.

The board discussed being better prepared with more dumpsters and Porta potties for labor day weekend.

The board discussed security and gate hours.

Kirk motioned to approve a new mobile home permit, Evan seconded and motion passed unanimously.

Nick made a motion for the board to submit two ammendments to legal counsel. Those are to lengthen the penalty for resignation to ten years and change term limits to two terms then sit out one term. Kirk seconded, motion carried unanimously.

The stage and volunteer groups where briefly discussed.

The board discussed access to the Woodland facebook business page/minutes on the Woodland website/and getting meeting videos on the website. minutes are on the website once again.

Nick made a motion to reinstate cc'ing all trustees in weekly payroll report email. Jason seconded, motion carried unanimously.

Met with Amy Mayfield and discussed volunteer group ideas and gate volunteers/nda agreements.

Met with maintenance and discussed chip and seal bid and talked about putting down approximately 170 tons of hot mix asphalt repairing pot holes.

Met with security and discussed coverage, hours, and fines.

Met with office manager. Approved one lease agreement and mailboxes.

Adjourned at 11am.

Reconvene at noon.

ADJOURNMENT- 2:38P.M.
