



## POSITION DESCRIPTION

<b>POSITION:</b> Fliteschool Manager
<b>EMPLOYMENT TYPE:</b> Casual
<b>LOCATION:</b> Metropolitan Beaches (predominantly Henley Beach and West Beach)
<b>DATE APPROVED:</b> 7 <sup>th</sup> November 2023

### BROAD PURPOSE

A skilled and enthusiastic Electric Foil (eFoil) Instructor and Fliteschool Manager. You will be responsible for delivering high-quality eFoil lessons and ensuring a safe, enjoyable, and educational experience for our clients. You will be responsible for driving future business through exceptional client reviews and promotion through social media.

### POSITION ENVIRONMENT

Out The Blue brings the growing and innovative sport of eFoiling to South Australian's and visitors to South Australia. We provide individuals the opportunity to experience nature and activity in a unique way, riding high above the crystal-clear waters on an electric hydrofoil (Fliteboard). We pride ourselves on exceptional customer service, promoting and leading in sustainability, and making eFoiling more accessible to anyone seeking adventure.

### REPORTING RELATIONSHIPS AND KEY STAKEHOLDERS

This position reports directly to the Business Manager.

This position works closely with the Business Manager and Instructors.

Reporting into this position are casual Instructors.

### CORE RESPONSIBILITIES

1. Conduct engaging and informative eFoil lessons for individuals and groups of various skill levels.
2. Instruct clients on proper eFoil operation, safety guidelines, and techniques to enhance their skills.
3. Create and follow lesson plans tailored to the needs and progress of each participant.
4. Ensure the safety of participants by enforcing safety protocols, providing clear instructions, and closely monitoring activities.
5. Supervising and rostering other Instructors as required.
6. Maintain eFoil equipment in good working condition and report any issues to the Business Manager.
7. Assist with equipment setup, maintenance, and storage as required.
8. Provide outstanding customer service by addressing client inquiries, providing recommendations, and creating a positive atmosphere.
9. Foster a friendly and inclusive environment that encourages learning and skill development.
10. Stay up-to-date with industry trends, new technologies, and safety practices related to eFoiling.
11. Promote Out The Blue through social media channels.

The responsibilities as specified above may be altered in accordance with the changing requirements of the position.

### OUT THE BLUE REQUIREMENTS

Staff must follow and apply the following:

#### 1. Company Values



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- Care and Respect for People & Planet
- Trusted by and Committed to our Customer
- Always seeking Continuous Improvement
- Innovation & Creativity at the Forefront

### 2. Health Safety & Injury Management

- Ensure all relevant aspects of the health safety and injury management Human Resources Manual are implemented.
- Maintain current knowledge of the activities undertaken in their area of responsibility.
- Implement relevant health and safety system requirements and injury management activities within area of responsibility, taking into account company requirements and local business priorities and procedures.
- Ensure that risk controls and injury management programs are effective in their work environment.
- Take action where a need for improvement is identified.
- Follow reasonable instructions, work procedures and practices to maintain the health and safety of yourself and others.
- Report all safety and environmental concerns/near misses/incidents immediately.
- Report all identified workplace hazards and incidents.

### 3. Fitness and Presentation

- Staff must always wear the required uniform and be well presented.
- Staff must maintain a level of fitness appropriate for the role.

## SELECTION CRITERIA

1. Extensive experience and proficiency in eFoil riding and handling or a similar sport (surfing, kitesurfing, snowboarding). This can be provided through training.
2. Previous experience as a water sports instructor or similar teaching role is highly desirable.
3. Strong knowledge of water safety protocols and emergency procedures.
4. Excellent communication and interpersonal skills, with the ability to adapt teaching methods to different learning styles.
5. Current First Aid and CPR certifications.
6. Current Bronze Medallion Qualification is highly desirable.
7. A friendly, patient, and encouraging demeanour.
8. Physical fitness and the ability to demonstrate proper eFoil techniques.
9. Flexibility to work weekends and holidays based on demand.