

REINTEGRATION NAVIGATOR POSITION

Job Type: Full – time: 8:30am – 4:30pm Monday to Friday with some flexibility
Location: Brandon Correctional Centre, John Howard Society of Brandon and the Transitional Housing and Healing Program in Brandon.
Salary: \$25.00 - \$28.00 Pension and Benefits after Probationary Period
Closing Date: Friday, January 9th, 2026 by noon

Job Summary:

Under the supervision of both the Program Manager and the Executive Director of The John Howard Society of Brandon. The Reintegration Navigator serves as a consistent and reliable presence at Brandon Correctional Centre (BCC) for individuals both during incarceration and throughout their transition back into the community. The Reintegration Navigator supports offenders by helping them connect with appropriate services, offering guidance, and maintaining regular contact to ensure they remain supported and meaningfully connected as they reintegrate into the community of Brandon.

This role includes assisting individuals in navigating the carceral experience, providing advocacy when required, delivering informational and release-focused programming, and supporting release planning. The Reintegration Navigator also facilitates connections to community resources and provides relevant information and support to Custody Centre staff to promote successful release and reintegration. In addition, the Reintegration Navigator is responsible for completing intakes, referrals, and connections for the Transitional Housing and Healing Program (THHP).

The goal of the Reintegration Navigator position at the John Howard Society of Brandon is to enhance community reintegration and navigate the gaps in release from provincial corrections by ensuring coordinated services to support individuals re-entering the Community, which may include housing, addictions recovery needs, physical and mental health supports, including providing referrals to culturally appropriate agencies, programs and services, while maintaining compliance with the Brandon Correctional Centre safety policies and procedures of operations.

Job Duties:

- Acting as the primary contact for JHSB at BCC regarding community resources.
- Receiving, reviewing, and forwarding referrals to service providers within the Centre or within the Community.
- Completing intake meetings and participating in team meetings at BCC, Transitional Housing and at the John Howard Society.
- Attend Case conferencing meetings on release planning from custody as required.
- Conducting needs assessments and HIFIS entries for release planning and Transitional Housing and Healing Program.
- Assisting inmates and correctional staff with identification applications, federal and provincial benefits applications, and connecting them to community resources.
- Supporting coordinated case management at BCC and community agencies.
- Facilitating Ready 4 Release and/or Crossroads Program at Brandon Correctional Centre.
- Facilitating JHS core programs, post-incarceration support groups or follow up support, this may include family support groups for those that have incarcerated individuals.
- Participating in THHP duties which may include move-in assistance, intake support, and programming.
- Collaborating and providing coverage for the Program Manager duties while in their absence as well as providing coverage at the THHP, if needed.
- Collaborating with Men's Resource Centre and providing coverage as needed
- Performing additional duties as assigned

Job Requirements:

- Minimum 2 years' experience working in a social service setting with vulnerable populations required; a combination of work, life and educational experience will be considered.
- Experience working directly with incarcerated individuals, and individuals involved in the criminal justice system will be considered an asset.
- Knowledge of the legacy and the impacts of colonialism including the overrepresentation of Indigenous Peoples in the criminal justice systems.
- Demonstrated appreciation for and dedication to cultural sensitivity.
- Demonstrates an understanding of staff ranks, organizational structure, and the chain of command within a Correctional Centre, including appropriate reporting lines.
- Ability to maintain positive professional boundaries without imposing personal judgements and expectations on clients.
- Understand dynamic, acute risk factors and the root causes of crime.
- Demonstrated ability to provide trauma informed care and support to vulnerable populations.
- Comfortable working in a custody institution, with offenders and Correctional Centre Management and Staff.
- Ability to respond quickly in a dynamic and changing environment, ability to remain calm and poised in urgent situations, ability to prioritize and manage conflicting demands.
- Ability to communicate both verbally and in writing.
- Ability to work individually as well as part of a team.
- Experience in program facilitation, especially within a residential or correctional facility will be considered an asset.
- Completion of Mental Health First Aid, ASIST, NVCI is desired
- Must successfully complete criminal record check, child abuse registry, and adult abuse registry checks, as well as an enhanced security screening/reliability clearance for Provincial and Federal Corrections.

Work Conditions and Requirements:

- Attendance and participation in training; attendance and facilitating presentations.
- Class 5F license, a reliable vehicle and the ability to travel.
- Criminal Record, Child and Adult Abuse Registry Clearance and Enhanced Security Clearance for Federal and Provincial Custody Centre's.

Application Instructions:

John Howard Society of Brandon is dedicated to repair the harm done by crime through restorative justice, providing supports and resources to assist in addressing the root causes of crime. We strongly encourage applications from underrepresented groups including Indigenous Peoples, racialized persons, and individuals with disabilities. Please indicate on your cover letter if you identify as Indigenous, racialized persons and/or are individuals with disabilities.

To apply, please submit your resume and cover letter outlining your interest in the positions, along with your relevant education, skills and experience by email to: careers@brandonjohnnhoward.ca.

The application deadline for this position is **Friday, January 9th, 2026, at noon.**

Please note that only qualified applications will be contacted for further consideration.

