

Chalk It Up Festival

10 Nickerson Ave Middleboro Town Hall, Middleboro, Mass 02346

Vendor Application

Name:

Please list the number of followers you have:

Tiktok:

Instagram:

Facebook:

Twitter:

Snapchat:

Phone:

Email:

Please describe the products on booths during the event:

Please send color photos of the products you plan to sell to my Direct Message on Facebook at Melissa Ann. *This does not apply to returning vendors UNLESS YOU WANT ME TO USE UPDATED PICS. Typically I jump on your social media pages and grab pics.

Reminder: You may only sell what is pictured at the time of the application. If you introduce new items we must approve them. Example: if you apply as a candle vendor it isn't okay to show up with 50% of your booth covered in jewelry. Reason: You may have been placed next to a jewelry vendor. We don't want to oversaturate the Stroll with too many similar products on the lawn.

-Vendors must bring their own tables and chairs. Tables must have floor length fabric or covers and can be no more than 10x10 in size. Tents are optional and require tent weights if used.

-Vendor registration fee is \$50.00 per table for vendors. ALL PROCEEDS GO TO **THE HEART IN ART**. Everyone (but the sound company) working at the event is a volunteer.

-Vendors may check in 2 HOURS PRIOR. (Please do not arrive any earlier.) Vendors may unload in front of the town hall but must move their cars into the parking lot after.

-Vendors will not be permitted to break down and leave the event earlier than the ending time. Several vendors sold out in the past and spent their time passing out business cards and taking orders to mail.

-We will have student volunteer interns who help you load in and load out. These teenagers are members of the national honor Society, student council, and local church groups, They are

volunteering for community service hours. We offer thanks by extending tips to the volunteers. I will collect the tips for the students during the festival and disperses them at the end.

-Reservations will not be accepted without payment, and are non-refundable if the vendor cancels. Fees will not be refunded in the event of inclement weather. The rain date right is the following day.

-We do not reimburse for heat, rain, or snow. THIS VENUE IS ON A SUNNY LAWN. IF YOUR PRODUCTS NEED SHADE PURCHASE OR CONSTRUCT TENT FLAPS. We will not entertain complaints about sunshine or wind on show days. This behavior will result in dismissal from future strolls.

-Checks are payable to: The Heart In Art, or Venmo at @Melissa-Oddi-Morrison or credit cards with a slight processing fee.

- Vendors are strongly encouraged to promote the event on social media. There is a save the date posted now on our vendor page with the poster image. Vendors who do not promote the event on their social media pages will likely not be invited back to future events.

-At this time, patrons will not be asked to wear masks. This is an outdoor event. We will have an information booth with sanitizer, masks, wipes, and a first aid kit. Please note the Governor, board of health, or Town Manager may require masks or face coverings during the event. A lot can change between now and then. As of today masks do not need to be worn outside.

-Food vendors must communicate with the Middleboro Board of Health 30 days prior to the event.

The permit is a Temporary One Day Permit for \$25.00. The forms are also online.

Catherine Hassett will assist you in the
Middleborough Health Department. She is the
Senior Health Inspector.
20 Center Street
Middleborough, MA 02536
508-946-2408
Fax-508-946-2321
chsstt@middleborough.com

-Make sure your booth does not spill over beyond the 10x10 area into your neighboring booths. Vendors who don't respect the boundaries of the booth may be asked to leave. The booths are perfectly measured out.

-There is no electricity for vendors on the lawn. Bring battery operated lights if needed.

-We do not move vendor booths once numbers have been assigned. These maps are on file at the Fire Station and Board of Health. We don't move any booths once we post the show map.

-“No Show” vendors will be removed from future events even if they have prepaid for the season.

-Please do not allow your booth workers (or children) to step into the neighboring booths behind or around you. Do not use those neighboring booths as pathways to exit your own booth.

Email this form (cut, paste, fill out, and email back) to

moddiom@gmail.com

Subject: Chalk It Up Festival

I release The Heart In Art
from any responsibility for theft, damage, or loss.

Signature :