

Indian Creek Phase X Procedures for Home Inspections

1. Set a date for first round.
2. Name three Board Members to inspect first round.
3. Homeowner has 30 days from inspection date to complete and/or fix checked items.
4. 30 days from the first round, tow more Board Members will start the second round of inspections to see if checked items have been rendered.
5. Homeowners who do not render checked items will receive letter stating they have 14 days to rectify the checked items.
6. A Board Member will complete the third round to see if the 14 day checked items have been completed.
7. If the Board is not contacted within the 14 days a second letter will be sent notifying the homeowner that they have 7 days to respond to the HOA or they will be sent to the Fine Committee.
8. If the homeowner does not respond within 7 days to the HOA the Board will make a motion to send the homeowner to the Fine Committee.
9. The Board will then refer to the Fine Committee procedure/checklist.