



Notice

Forest Lodge Public School P&C Association

Annual General Meeting (AGM) 2022

Under the FLPS P&C Association Constitution, an Annual General Meeting (AGM) must be held once in every calendar year.

The AGM will be held at 7.00pm on Tuesday 29th November 2022 at the School Library

The AGM is advertised to the whole school community and all P&C Association members at least 14 days prior to the meeting.

A copy of the AGM Agenda is attached to this Notice. In short, the AGM comprises a set of Business Items:

- Principal Report
- Previous AGM Minutes
- President's Annual Report
- Treasurer's Annual Report
- Audited Statement of Income & Expenditure (certified)
- Appointment of Auditor for the relevant year

This is then followed by the election of the Office Bearers and other positions of the P&C.

All P&C Office Bearers and Subcommittee positions become vacant at the AGM and can be filled by nomination.

The positions to be made vacant are as follows:

- The President
- The Vice-President(s)
- The Treasurer
- Secretary
- Communication Officer

Sub-committee positions:

- Playground and Gardening representative
- Learning Support Representative
- Joint sustainability representative
- Events and Fundraising representative
- Grants coordinator
- Language coordinator
- Infrastructure advisor

All nominations for vacant positions must be Members of the BPS P&C Association.

Membership form here

<https://forms.gle/zLjXZ9pf1btemACW8>



Forest Lodge Public School

P&C General Meeting

&

2022 Annual General Meeting

Agenda

7.00pm on Tuesday 29th November 2022 at the School Library and Zoom

Meeting ID 890 2817 1753

Passcode FLPS

General Meeting

- 25 Oct (meeting 5) meeting minutes
- AOB

AGENDA ITEMS

AGM Agenda

- Acknowledgment of Country
- Welcome & introduction P&C President
- Previous 2021 Minutes of AGM P&C Secretary
- Approve 25 Oct (meeting 5) meeting minutes
- President's Annual Report for 2022 P&C President
- Principal Report Stephen Reed
- Music Program Coordinator Report
- Treasurer's Annual Report for 2022 P&C Treasurer
- Music Treasurer's Annual Report for 2022 and 2023 fees for the Music Program P&C
- Audited Statement of Income & Expenditure (certified) P&C Treasurer
- Appointment of Auditor for the relevant year P&C Treasurer

- 2023 Fundraising Opportunities
- P&C Levy for 2023 Supporting Classrooms Direct
- Membership fees for 2023
- P&C Award

Close of 2022 P&C AGM Business Items

P&C Elections for 2023

Mr Stephen Reed Returning Officer

ALL P&C Office Bearers and Subcommittee positions become vacant and can be filled by nomination.

All nominees for vacant positions must be Members of the FLPS P&C Association.

Election of the Office Bearer Positions:

- The President
- The Vice-President(s)
- The Treasurer
- Secretary
- Communication Officer

Sub-committee positions:

- Playground and Gardening Representative
- Learning Support Representative
- Joint Sustainability Representative
- Events and Fundraising Representative
- Grants Coordinator
- Language Coordinator
- Infrastructure advisor
- Parent Liaison Coordinator
- Indigenous Representative
- Raffle Coordinator

Music committee positions:

- Secretary
- Treasurer
- Instrument Coordinator

End of 2022 P&C AGM