

# DRAFT



## MINUTES – P&C Meeting 6 – 23rd September 2019

Attendance & apologies

**Attendees:** Flavia Morello (President), Jill Jeremy (Secretary), George Grose (Indigenous), Bill Lloyd (Treasurer), Stephen Reed (Principal), Dave Sawkins (Infrastructure), Kate Obermeyer (Vice President), Andrew McGlashan, Kerri Dawson (Learning Support), Sarah McIlveen

**Apologies:** Alastair Jeremy

Meeting opened at 7:04pm. George read a paragraph about Indigenous soldier, William Allan Irwin, on the 101st anniversary of his death in WW1. George also gave the Acknowledgement of Country.

### Approval of previous minutes

The minutes of Meeting 5, dated 19th August 2019 were proposed by George, seconded by Bill, all approved.

### Discussion

#### House name change

George wishes to propose a motion to have the aforementioned Private Irwin honoured by changing one of the current school house names (Mawson, Robertson, McKell, Bardsley) to his. This is to be tabled as a discussion item for the next meeting.

#### Playground

Stephen presented the playground plans. NBRS Architects have developed a landscape concept masterplan of the Forest Lodge PS site, with 6 separate stages identified. It is anticipated that at least 1 stage per year is completed. P&C agreed that the preferred process of stage completion would be Stage 5, 1 and 2 first. Stephen to discuss with teachers to see if they would be in agreement.

Commence with Stage 5 first, hopefully in Summer holidays 2019/2020, as it is the largest area, but the quickest stage to complete and will have the biggest visual impact, especially for new families to the school. This is important, as when parents/community can see the improvements they will be more likely to fund future improvements. Cost of Stage 5 is anticipated to be ~\$100K. School has put aside \$50K, so would need P&C to fund another \$50K. P&C to look at ways to fundraise, as well as potential grant applications.

The plans will be shared with the whole school community with campaigns to ensure that everyone is informed and to make everyone aware that they can donate directly to raise funds for the playground.

Community Building Partnership grants close 27th September 2019, so P&C will apply for grant for Stage 5 of playground, requesting at least \$60K with \$50K matched by school. Benefit to larger community, as would support OOSH (5 hours per day, 5 days per week) and also available as part of the school hall community hire.

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## Solar grant update

The “solar my school” project appears to have been stalled indefinitely and Stephen has received no further information regarding this from the Department. This is potentially an issue as we received a grant for solar panels. To be tabled for next meeting.

## Finances

Bill provided report (Treasurer’s Report to 23 September 2019) on current and projected finances. Aussie still to give their donation, which will bring the trivia night total closer to \$20k.

The costs of the Indigenous plaque are yet to be transferred to the school. Currently the artworks created by students during NAIDOC have been provided to the Definitive Group, a screen printing company in St Peters, who will digitally impose the artworks onto the plaque. The anticipated cost (approx \$600) is within the approved budget (\$1,200). Stephen will let P&C know actual costs when finalised and the money can be transferred to the school then.

There will be a surplus available in the account, which needs to be allocated and approved. This will be the focus of the next meeting, including identifying projects P&C wish to support, budgets and fundraising activities.

## Learning support -

Stephen provided an update on Mini/Multi-lit. Currently teachers have been trained to administer this program; however, other schools found a better use was to have the trained teachers subsequently train the SLSO’s who then administer the program to the students. This will allow more students to access the program. Stephen confirmed that the Multi/Mini-Lit programmes do not need a qualified teacher to administer them, as they are entirely prescriptive and scripted, so that anyone can be trained to run them. In fact other schools have also trained parents. There will be no new groups commencing the program this year (as the program runs for 6 months), but as of next year there will be 2 streams running.

## Pedestrian safety

Discussion re traffic changes and WestConnex interchange and the impact on our neighbourhood.

Bill to finalise traffic/pedestrian safety wish list to be submitted to Council, MP and RMS.

## Specialist Music Teacher

Stephen estimated that one year K-2 program would cost \$30K, a split semester K-2 and then 3-6 program would cost the same and complete K-6 program would cost \$60K for one year. Discussion to be tabled at the next meeting.

## AGM

AGM will be held at the end of the year (November meeting) so that people are comfortable and instilled in their roles for 2020. Logistics and process for this to be discussed at the next meeting

## **Funding, Spending & Approvals**

Proposed \$20K transferred to school for flexible furniture. Proposed by Flavia, seconded George, all approved.

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## Reports

### **Principal (Stephen Reed)**

As above.

### **Music (Emily McKnight)**

Term 3 has been very successful - our new concert band conductor, Rafael is settling in well and the band achieved a silver award at their recent eisteddfod. All the other groups are rehearsing well and performed at another successful band breakfast. Lia, our treasurer has been working hard, and can now receive creative kids vouchers. Karlee, our events coordinator, has been amazing at organising performance opportunities in term 4 - these can be found in the music section of enews. Lots of exciting things coming soon - including regular performances in assemblies. Heather, the other events person (focussing on fundraising) is leaving in 2020, so we are on the look out for a new volunteer for that position. I have been focussing on improving the school communication, and making sure they are involved when they need to be around behaviour issues etc. Thanks to the P&C for all the support for the music program!

### **Events/Fundraising (Sam Korff)**

Sydney Uni Bookfair BBQ & Cake Stall - Run by Y4. Raised >\$1K - To agree where these funds are to go

Learning support are running the Halloween disco next term.

### **Grants - Carolyn MacCann**

CBP 2019 - Application for playground upgrade funding

### **Learning Support (Kerri Dawson)**

Running Halloween Disco. Looking for volunteers.

### **Sustainability (Remi Duracher)**

Recycling bins are present at school. Ironing out teething problems and teaching students what can be put in the bins and what cannot.

### **Garden (Mic Everett)**

Fundraiser at Flodge on first week back on Thursday the 17th of October and a Working Bee on Sunday the 6th of November.

### **Infrastructure (Dave Sawkins)**

Toilets complete.

Working with architects on playground upgrades.

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## **Indigenous (George Grose)**

- Indigenous collective and school this week to launch colour fun run to be held on the 29th of November. Year six doing great job.
- Ms Manning will be taking indigenous students to Birchgrove PS for second year. This is an indigenous primary and high school event well attended. I will be attending as like last year.
- Acknowledgement to traditional owners plaque still being worked on with School.
- Working with school to change one of the house names to honour Indigenous soldier WW1

## **Languages (Anthony Jucha)**

Classes 4 x French, 1 x Spanish, 1 x Mandarin classes. All going strong.

## **Other business**

Nil

## **Close**

Focus topic for next meeting on 21st October 2019 is setting projects and funding goals.

Meeting closed at 8:44pm.