

## **AGENDA AND MINUTES – P&C Meeting (Term 2), 2nd May 2023**

### **Agenda for P&C Meeting on Tuesday the 2nd May**

Welcome and Introduction - 15min

- 1) Welcome and formal opening of meeting
- 2) Apologies
- 3) Minutes from previous meeting & business arising from the previous meeting
- 4) Correspondence

Reports

- 5) President's report (5 min)
- 6) Principal's report (10 min)
- 7) Treasurer's report (5 min)
- 8) Music Committee Report (5 min)

Other Business

- 9) P&C overview - what we do, how we operate, why we raise money (10 min)
- 10) Fundraising priorities workshop and discussion. What are our priorities? (15 min)
- 11) The Voice Referendum. What is it and should the P&C openly support a Yes vote? (15 min)
- 12) General Business (10 min)
- 13) Parked Items (5 min)

**Attendance**

Attendees:

Garth Stone (President), Andy Hough (Treasurer), Kerri Dawson (Secretary), Maria del Mar (Social Media), Melanie Cordwell (Comms Officer), Julie Warda (Principal), Jill Jeremy, Sara Jeffers, Emma Sholl, Bec Schepers, Emily Swift, Danica Yamasato, Irene Lin, Alyson Ashe, Leigh-Anne Rhodes, (*online*): George Grose (Vice President), Simon Buckland, Ruben Garcia, Sanushka Mudaliar, Natalie Yuen, Annina Ferrand, Huong Tang, Desleigh L, Zel Zel.

Meeting opened at 7.05 pm

Previous Actions:

| Date Raised | Details   | Owner          |
|-------------|---|----------------|
| 7th Feb     | Explore other nominees for the remaining VP position. | George / Garth |

**Welcome and Introduction**

1. Welcome and formal opening of meeting  
Acknowledgement of country given by GG.  
Garth explained how the meeting will run and a few rules to ensure it runs efficiently and smoothly. We will use the parking lot to capture any ideas to return to at the end, to support us sticking to the agenda.
  
2. Apologies  
Eugenia Munro - Music Coordinator unable to attend tonight. Alyson Ashe representing the Music committee.
  
3. Minutes from previous meeting & business arising from the previous meeting  
Acceptance of previous minutes. Moved by Garth, seconded by Jill J.
  
4. Correspondence  
Nothing to report.

**5) Presidents report (Garth’s slide)**

- Highlights:
  - Democracy BBQ a huge success

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- We have a new Principal, Julie Warda
- Welcome BBQ also a huge success
- We have a comms team !
  - i. Thank you to Mar for organising WhatsApp groups
  - ii. Thank you to Mel for stepping up to comms role
- We have an offer of sponsorship for the P&C
- Planning for future events underway
  - i. Pizza in July
  - ii. Band evening - do you know a band who would play for a P&C fundraiser!



Question - Class whatsapp groups - some parents are still not on them.

- Request to send out the classes and groups again so parents can join. Suggestion to create a table with the links (or QR code) to be shared.
- "Rules" or guidelines for what the groups should be used for. Code of conduct is being worked on to share to all groups.

Question - Who & how to contact the P&C?

- Email and website link shared in the newsletter. Add info on names of the exec contact and how to contact. Appreciated the efforts to make the P&C update concise for ease of reading and getting the key information!

→ Comms team (Mel and Mar) will review and action the above updates.

Discussion:

Sponsorship - one parent has proposed they would like to sponsor and provide some funds (potentially \$5000) to the P&C to support the school. Further discussion to continue.

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→ P&C Exec to follow up sponsorship rules, who pays for any banner etc.

Events Discussion:

- Music committee has these events locked in:
  - Mothers day breakfast on May 7th.
  - Music Pizza & Pyjamas night planned for 23rd June.
- Update P&C calendar and webpage to confirm these events! Also check Sentral alignment - Pizza in July and Halloween disco are missing from Sentral.
- Garth proposed a band event as a fundraiser - proposal is to hold it at a pub/venue, find a local band or two to perform for free. P&C sells tickets and the venue gets the money from drinks etc. Callout to the community for suggestions of local bands to approach! Suggested to Ask Flasca staff if they have any bands or contacts.

## 6) Principals report - welcome Julie Warda!!

*Acknowledgement of country, we meet on Gadigal land.*

*The welcome bbq was great to meet everyone informally.*

*Planning to create times regularly over the coming weeks to hold online sessions with parents. Intention to create connection and get our feedback, priorities, inputs. This is a key theme for this term and discussed with staff as well - deep listening.*

*Julie started her career in the inner west in 1999, including as a casual at Flodge. Wonderful to be back here again.*

*There is a lot of change in the education area and political landscape, exciting times to see what is to come.*

*24th year in education. Passion for education and being in the classroom. Want to include every voice, recognising unique individuals both students and teachers. Everyone can be a leader, and want to explore what that means for staff and students as leaders.*

Question - Are there P&C models/event/relationships you value or thought were repeatable from your experience?

*Local businesses are great to partner with as it can be a long term relationship. Using big shopping centres to support events. Finding out the parent connections or skills that might be used. Events that aren't about fundraising are also important. Demonstrating progress on fundraising and the outcomes. Students having a say in designing their own playground.*

Question - Forest Lodge Merchandise, can this be available for purchase at the mothers day bbq? some parents are interested in buying some.

→ George will reach out to see if there is remaining merchandise available. The supplier is the business of a Flodge parent, Academic Media. <https://academicmedia.com.au/>

Another option discussed - run another pre-order so that we only get what is wanted instead of building up stock to be sold.

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## 7) Treasurer's Report (Andy Hough)

P&C has \$32k in the bank, some is already owed to the school for the Music teacher.

Financial report:

|  |                    |
|--|--------------------|
| <b>Income</b>  |                    |
| Colour fun run   | \$100.00           |
| Miscellaneous income from Paypal account               | \$446.08           |
| Thank you BBQ term 3 merch sales & FLASCA contribution | \$2,491.80         |
| Pizza in July pub quiz                                 | \$5,432.45         |
| Halloween disco & raffle                               | \$21,095.76        |
| Commissions from Cobden and Hayson                     | \$18,000.00        |
| State Election BBQ - March 2023                        | \$8,550.63         |
| P&C memberships  | \$36.00            |
| Yr 6 Grad Disco parent contribution                    | \$40.00            |
| CrossFit RJ sponsorship - Jon Gomez 80k run            | \$48.60            |
| Artisans Market Glebe donation                         | \$300.00           |
| Bank interest  | \$158.27           |
| <b>Total Income</b>                                    | <b>\$56,699.59</b> |
| <b>Expenses</b>  |                    |
| Thank you BBQ term 3                                   | \$589.88           |
| Pizza in July pub quiz                                 | \$196.00           |
| Halloween disco & raffle                               | \$20,068.95        |
| Bank charges   | \$265.78           |
| Insurance  | \$1,551.00         |
| Yr 6 Grad Disco  | \$1,040.00         |
| Small gift for retiring auditor                        | \$88.37            |
| Support staff Xmas gift                                | \$320.98           |
| School staff Xmas dinner                               | \$700.00           |
| CrossFit RJ sponsorship - Jon Gomez 80k run            | \$21.14            |
| Kindy Tissues and Tears                                | \$165.00           |
| P&C meeting expenses                                   | \$190.05           |
| <b>Total Expenses</b>                                  | <b>\$25,197.15</b> |
| <b>Contributions</b>                                   |                    |
| Net Federal election BBQ proceeds to school            | \$7,283.06         |
| Net colour fun run proceeds to school                  | \$10,573.75        |
| Halloween raffle takings to the school                 | \$8,369.57         |
| <b>Total Contributions</b>                             | <b>\$26,226.38</b> |
| Bank Balance: 1 July 2022                              | \$26,502.11        |
| Add: Total Income                                      | \$56,699.59        |
| Less: Total Expenses & Contributions                   | (\$51,423.53)      |
| Closing Balance  | \$31,778.17        |
| Bank Balance 31 Mar 2023                               | \$31,778.17        |

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Election BBQ breakdown:  
 Approx 11k revenue; \$8600 profit.

| <b>Income</b>                       |                    |
|-------------------------------------|--------------------|
| Square takings - sausage roll       | \$4,389.00         |
| Square takings - bacon and egg roll | \$747.50           |
| Square takings - drinks             | \$597.00           |
| Square takings - Bacon roll         | \$99.00            |
| Square takings - egg roll           | \$82.50            |
| Square takings - extra sausage      | \$64.00            |
| Square takings - not categorised    | \$2,711.30         |
| Cash takings                        | \$2,275.00         |
| <b>Total Income</b>                 | <b>\$10,965.30</b> |
| <b>Expenses</b>                     |                    |
| Sausages                            | \$671.90           |
| Bacon                               | \$223.86           |
| Eggs                                | \$127.84           |
| Bread and rolls                     | \$472.90           |
| Fruit and veg                       | \$76.00            |
| Soft drinks                         | \$94.90            |
| Zooper Doopers                      | \$13.00            |
| Paper towels                        | \$18.00            |
| Ice                                 | \$62.20            |
| BBQ and cleaning supplies           | \$115.20           |
| Cake boxes                          | \$309.76           |
| Misc                                | \$163.03           |
| <b>Total Expenses</b>               | <b>\$2,348.59</b>  |
| <b>Profit</b>                       | <b>\$8,616.71</b>  |

→ Motion moved to release the \$20000 for the music teacher, as per agreement with Stephen Reed in 2022. George moved, Garth seconded, all in favour.

Question - How is the program to be funded in future?

- Julie is yet to review the budget in detail, but would hope and expect we can continue to support the program. The program was funded 25% P&C, 25% parent fees, 50% school for 2023.

### 8) Music Committee Report (Alyson Ashe)

- First performance and fundraising event is the Mother's Day BBQ Band Breakfast, next Friday 12th of May 2023 from 7:30 am.
- All music ensembles will perform for the whole school community while raising the funds for the Music Program by serving delicious BBQ bacon and Egg rolls.
- The Music Committee is hoping to raise money to help with the ongoing running expenses, such as
  - a. Purchase of music
  - b. Servicing instruments
  - c. Participation in external music performance events such as

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- i. NSSWE Performing Arts Music Festival at Chatswood Concourse,
  - ii. Iron Cove Performing Arts Music Festival at Seymour Centre
  - iii. Festival of Instrumental Music at Sydney Opera House.
- Other fundraising initiatives such as Pizza and PJ's Night and Kids Artworks to run in Term 2 and 3 are being considered as well.
- Thank you to the P&C for their commitment and ongoing support for the Music Program at FLPS.
- Eugenia has advised she will step away from her role for 2024. The music committee will start review of options, will need P&C and school exec input as well.

### 9) P&C Overview, How, Why

A school P&C (Parents and Citizens) association is a group of parents, caregivers, and community members who work together to support the school community. **The primary goal of a P&C is to improve the educational outcomes of the students at the school.**

Some of the activities that a P&C might be involved in include:

- Fundraising
- Advocacy
- Volunteer work
- Community building
- Support for teachers

**HOW:** Overall, a school P&C plays an important role in supporting the school community and **helping to ensure that students receive the best possible education.**

The exact operation of a school P&C can vary depending on the specific organization, but **there are some common practices and procedures that many P&Cs follow.** Here are some general steps that a school P&C might take to operate effectively:

1. **Electing officers**
2. **Holding meetings**
3. **Setting goals**
4. **Planning activities**
5. **Recruiting volunteers**
6. **Managing finances**

Overall, the operation of a school P&C is a collaborative effort, with members working together to support the school community and **ensure that students receive the best possible education.**

**WHY FUNDRAISING:** A school P&C may need to raise money to **provide additional**

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**resources and support for the school community that are not covered by government funding.** Here are some common reasons why a P&C may need to raise money:

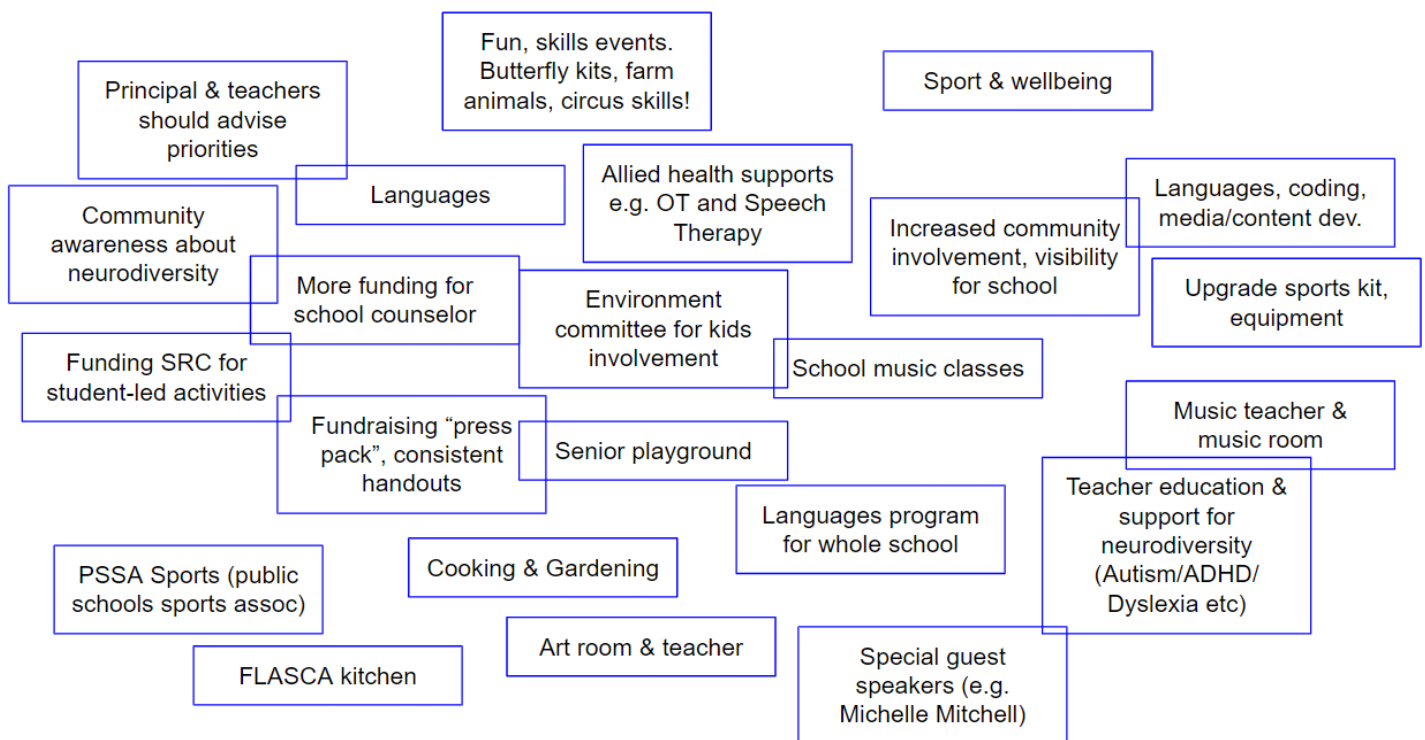
1. Supporting school programs
2. Providing resources and equipment
3. Supporting teacher development
4. Supporting school events
5. Maintaining school facilities
6. Supporting disadvantaged students

Overall, raising money can help a P&C provide additional resources and support for the school community, which can help to **enhance the educational experience for all students.**

### 10) Fundraising Priorities at Forest Lodge

Call out to all attendees - what do you think are the funding priorities at school?

Post-it notes passed out in the room and comments captured from online attendees - see below



→ P&C Exec to collate and group ideas, including seeking ideas from school teachers. For future discussion to decide fundraising goals.



### **11) The Indigenous Voice to Parliament**

A referendum is to be held later this year for Australians to vote on the Federal Government's proposal to change the constitution to include an **Indigenous Voice to government**.

The Indigenous voice to government refers to the proposal to establish a "First Nations Voice" or "Indigenous Voice" to the Australian Parliament, which would **provide Indigenous Australians with a formal mechanism to advise the Australian Government on policies and legislation that affect their communities**.

It is the P&C's role to **provide advocacy for the student community**.

We have a number of **students and families at Forest Lodge Public School with First Nations heritage**.

In light of this the P&C Executive feels that **openly supporting a Yes vote** at the upcoming referendum **provides the necessary support and advocacy for indigenous members of our school community**.

However, we want to highlight that **our school should continue to be a safe place for everyone to hold their own political views**, regardless of any public support for the voice expressed by the P&C.

We propose the following 2 motions:

1. The **P&C openly supports a Yes vote for the Indigenous Voice to parliament** but does not tell people / members of the school community how to vote.
2. If there is a referendum the P&C moves to use the monies raised from the associated BBQ to **support a project that supports closing the gap between indigenous and non-indigenous students & parents**.

Open discussion held on whether it is appropriate for the organisation to support a political position. → P&Cs are empowered to advocate to governments and for our community. We have indigenous people at our school.

Question on whether we know what we are being asked to vote on as yet? - It's true that there is still time for the specific referendum and constitution wording to change, however there is also some good information available, such as this explainer:

<https://www.theguardian.com/australia-news/2023/apr/19/what-is-the-indigenous-voice-to-parliament-referendum-question-wording-vote-australia-constitution-change-details-how-would-it-work-what-does-it-mean-explainer>

There are around 150 community orgs in NSW who have signed on as supporters for the voice including orgs who have never in the past held a political view.

What a P&C position would do is provide a signal on what we are going to do to take a stand on this particular issue. This is a critical moment in time that relates to the land we are on that was/is aboriginal land. Samushka offered to provide more information.

The 2nd of the two motions proposed is generally seen as a great idea, question on what would be proposed? Some options have been put forward, not yet decided (it would be proposed at a future meeting for discussion and agreement).

*Unfortunately a technology failure resulted in the online attendees being lost.*

Question on 2nd proposed motion - funds from referendum bbq to be used for indigenous project. Proposals still to be considered for example walking tour of Glebe/Forest Lodge from a local elder.

Agreed that this topic requires more discussion and information sharing, to be continued at a later date. What does it mean if we support it? What would be the action?

*The P&C exec thanks the community for the open and respectful discussion on this topic.*

**Meeting closed at 8:40pm.**

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