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| **Present Department:** |  | **New Department:** |  |
| **Present Supervisor:** |  | **New Supervisor:** |  |
| **Present Job Title:** |  | **New Job Title:** |  |
| **Original Hire Date:** |  | **Eff Date of Change:** |  |

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| --- | --- |
| **EMPLOYEE NAME:** |  |
| **EMPLOYEE NUMBER:** |  |
| **PRESENT DEALERSHIP NAME:****DROPDOWN** | * Mitsubishi
* Chrysler, Jeep Dodge
* Chevy Galleria
* Nissan Irving
* Park Cities Volkswagen
* Richardson Volkswagen
* Nissan Galleria
 | * Nissan Duncanville
* Kia
* Young Chevrolet
* Hyundai Rockwall
* Lewisville
* Chevy Irving
* Investments
 |
| **NEW DEALERSHIP NAME:****DROP DOWN** | * Mitsubishi
* Chrysler, Jeep Dodge
* Chevy Galleria
* Nissan Irving
* Park Cities Volkswagen
* Richardson Volkswagen
* Nissan Galleria
 | * Nissan Duncanville
* Kia
* Young Chevrolet
* Hyundai Rockwall
* Lewisville
* Chevy Irving
* Investments
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| **APPROVALS:** | **Supervisor Requesting Change:** | **Date:** |
| **Employee Signature:** | **General Manager Signature:** | **Date:** |