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| **Present Department:** |  | **New Department:** |  |
| **Present Supervisor:** |  | **New Supervisor:** |  |
| **Present Job Title:** |  | **New Job Title:** |  |
| **Original Hire Date:** |  | **Eff Date of Change:** |  |

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| --- | --- | --- |
| **EMPLOYEE NAME:** |  | |
| **EMPLOYEE NUMBER:** |  | |
| **PRESENT DEALERSHIP NAME:**  **DROPDOWN** | * Mitsubishi * Chrysler, Jeep Dodge * Chevy Galleria * Nissan Irving * Park Cities Volkswagen * Richardson Volkswagen * Nissan Galleria | * Nissan Duncanville * Kia * Young Chevrolet * Hyundai Rockwall * Lewisville * Chevy Irving * Investments |
| **NEW DEALERSHIP NAME:**  **DROP DOWN** | * Mitsubishi * Chrysler, Jeep Dodge * Chevy Galleria * Nissan Irving * Park Cities Volkswagen * Richardson Volkswagen * Nissan Galleria | * Nissan Duncanville * Kia * Young Chevrolet * Hyundai Rockwall * Lewisville * Chevy Irving * Investments |

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| **APPROVALS:** | **Supervisor Requesting Change:** | **Date:** |
| **Employee Signature:** | **General Manager Signature:** | **Date:** |