



Finley Farms Elementary PTO

General Meeting Minutes

Meeting Date: 09/11/2025 6-7pm
Meeting Location: FFE Library



1. Call to Order @ 6:05

Attendance - all signed sheet at entrance. Welcome & Opening remarks from Co-President Krista Hilker.

3. Review of minutes from previous meeting 08/24/2025

Approved the minutes from the last PTO meeting.

4. Officer Updates

- President's Report
 - Recap of VNET - awarded first ever Spirit Award, Each board member attended various classes to learn guidelines and skills for running a successful PTO, StuCo - PTO board is meeting with Mrs. Boucher on Monday - looking to pass traditional StuCo items back to them candy grams, etc, other
- Treasurer's Report - last years books are reconciled and closed, we've earned \$2250 from business sponsors so far
- Any Officer/Liaison Reports - Stephanie working on revamping sponsorship levels and creating flyer for easy distribution

5. Chairperson(s) & Committee Reports

- Events
 - Grandparents Breakfast Recap: Stacia - largest turn out with almost 400 tickets sold, earned \$979.67, very successful event, lots of positive feedback, one complaint that has been resolved, Book fair sold \$3400 during grandparents breakfast - the library gets a portion of those sales
 - Trunk or Treat 10/24: Caitlin & Andrew, Falcon Fathers - hiring security for this years event, FF to build haunted house, keep an eye out for trunk and volunteer sign up genius coming soon
 - Night Market Vendor Fair 11/21: Need Chair/Lead if we want to move forward - looking to have event as it earned close to \$1500 last year
 - Holiday Shop 12/8-12/12: Stacia - keep an eye out for sign up genius for volunteers, cash will be accepted (all other events will be cashless)
- Fundraisers
 - BoxTops: Danielle - 1/2 way to our \$500 goal, need the receipts to be assigned to a grade for accurate credit
 - Catalog Update: Danielle/Krista
 - Input for reaching our sales goal: silly string principal, etc – if we reach our sales goal we will tie-dye Ms. Smith
 - Penny Wars - vote if want to do. In January with 100th day of school? - YES penny wars for 100th day of school January 13th - dates tbd - keep and eye out for sign up genius - will need volunteers for counting coins, no sabotaging this year,
 - Restaurant Nights
 - McDonald's Recap: \$1116.69 - McDonald's wants to work with us again, invited teachers to come 'serve' looking to do something 2nd 1/2 of the year
 - Panera 9/24 (25%, show digital/physical flyer, or use code FUND4U), Someburros 10/20 (30%, Show flyer, write-in comment "fundraiser" for online orders, Top Golf in the works for 11/19.- asked for input for best 2 hr time frame - consensus 5:30-7:30pm
 - What would you like to see in December? Raising Cane's (15% +potential catering event for staff), Rubio's (30%), TX Roadhouse (10-15%), other - Culvers suggested for December *winter
 - What day of the week? (So far... Tues, Wed, Mon, Wed)
 - Interest in more non-food outside event fundraisers? Fat Cats possibly in March, other ideas: Elevate (20% giveback), As You Wish (20% giveback event) - idea suggested to have these events on 1/2 days
 - Spirit Store:
 - Announce upcoming preorder: Krista 9/22-10/22 on calendar
 - Dresses mentioned after last mtg, we are looking into. Also adult sizes of Convertible tee. - 4T, Adult and hats in the works
 - Would you like to see bows and hair accessories come back? - consensus YES, Sara to price out
- Falcon Fathers Committee
 - Recap of 1st Mtg 9/4. Next mtg will be: 9/23

- Staff Appreciation Committee
 - September: Meals for Conferences
 - Thursday Soup Bar - please look at sign up genius - use QR or see email/cal/website
 - Friday Catered Meal - panda express
 - Shirts for teachers
 - October, November
- Socials - Jenn & Danielle to work social posts for 1 word teacher descriptions for decorations

6. Principal's Report

- Tracy Smith, Principal - request from Mrs Arner for snacks, pac man attendance game for month of August, RISE events every couple of weeks - kids enjoying it!

7. Old Business: Past topics that were left unresolved from the previous meeting:

- n/a

8. New Business: Introduce and discuss new items or upcoming events:

- Fundraising for beautification projects - continuing wrap around the school, outside entry way

9. Open Discussion

- Allow time for questions, concerns, or input from attendees.

10. Announcements & Adjournment

- Sign Staff birthday cards by entrance
- Confirm the **next General meeting date of 11/13/2025 6pm.** (No October General Mtg)
- Closed the meeting

	July	August	September
event:	Meet the Teacher	Poster @ Curriculum nights	Grandparents Day breakfast 9/5 7:15-7:45
fundraiser:			Catalog 9/2 - 9/19 (10/20 delivery)
restaurant:		McDonald's 8/19 4-8pm \$1116 raised!	Panera 9/24 4-8pm in cafe, all-day online
fathers:	Boo hoo breakfast		9/4 6-7pm Mtg, 9/23 Mtg
meeting(s):	Officers Meetings 7/7, 7/28	Executive & General 8/14	Executive & General 9/11
staff appreciation:	Lunch catered for teachers first day back, Black FFE shirts given to all staff	Snacks on Curriculum days	Customized State48 shirts, Meals on conference days
school events to keep in mind:	1st day 7/22, Picture day 7/31	Curriculum nights 12-13, Half day 27th	No school 9/1, Book fair 5-10, Conferences 18-19

	October	November	December
event:	Trunk or Treat 10/24 (Hire GPS security)		
fundraiser:	S48 Shirt presale 9/22 - 10/22 (Delivery 1st week of November)		Holiday Shop, 8-12th
restaurant:	Someburros 10/20 all day 7am-9pm	Top Golf 11/19 5:30-7:30	Culver's?
fathers:			
meeting(s):	Executive, date TBD. No general	Executive & General 11/13	Executive & General 12/11
staff appreciation:			
school events to keep in mind:	Fall Break 9/27-10/12, Half day 29th	Veterans Day Program 11/7, 4th grade play 11/6, No school 11, 26-28	concerts 12/3, assembly 12/4, Break 12/20-1/4

	January	February	March
event:	100th Day Decor - 12th or 13th		
fundraiser:	Penny Wars 12-16th	Color Run 2/25 (need to find alt for adv pre)	
restaurant:	Buffalo Wild Wings 1/28 Wing Eating contest	TBD	Fat Cats 3/4 2pm-close?
fathers:			
meeting(s):	Executive & General 1/8	Executive & General 2/12	Executive, date TBD. No general
staff appreciation:			
school events to keep in mind:	100th day, half day 14th, no school 19th	no school 16th, half day 25th	Spring Break 7-22, Field Day 3/5

	April	May	
event:	Carnival 4/10? (Hire GPS security)	6th grade celebration 5/21	
fundraiser:		Peter Piper Yearbook 5/18?	
restaurant:	TBD		<p style="text-align: center; color: red; font-weight: bold;">Other Restaurant Night Options</p> <p style="text-align: center; color: red; font-weight: bold;">Raising Cane's, Jeremiah's, Rio Rico's, Rubio's 30%, Torchy's, Zipp's, TX Roadhouse</p>
fathers:	carnival help	Pastries with Parents / Donuts with Grownups 5/8?	
meeting(s):	Executive & General, date TBD	Executive & General 5/14 (Elections at General)	
staff appreciation:			
school events to keep in mind:	no school 3rd	Last Day for students 5/21	