

**Valenchi Construction, LLC & Luxiena Designs, LLC**  
**2775 NW 49<sup>th</sup> Avenue Suite 541, Ocala, Florida 34482**  
**www.valenchiconstruction.com**  
**352.405.5445**

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**EMPLOYMENT APPLICATION**

*(Please complete entire application)*

1. Applicant Information

Applicant Full Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Number of Years at this Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Driver's License/State Number: \_\_\_\_\_

2. Emergency Contact Information

Who should be contacted if you are involved in an emergency? \_\_\_\_\_

Contact Name: \_\_\_\_\_

Relationship to You: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

3. Job Position Applied for: \_\_\_\_\_

Full/Part Time: \_\_\_\_\_

4. Are you at least 18 years old? \_\_\_\_\_

5. Do you have reliable transportation to/from work? \_\_\_\_\_

6. Are you willing to work any shift, including nights and weekends as needed? \_\_\_\_\_

If No, please state any limitations. \_\_\_\_\_

7. If applicable, are you available to work overtime? \_\_\_\_\_

8. If you are offered employment, when would you be available to begin work? \_\_\_\_\_

9. If hired, are you able to submit proof that you are legally eligible for employment in the United States?

\_\_\_\_\_

10. Are you able to perform the essential functions of the job position you seek with or without reasonable accommodation? \_\_\_\_\_

What reasonable accommodation, if any, would you request? \_\_\_\_\_

11. Applicant's Skills

List any skills that may be useful for the job you are seeking. Enter the number of years of experience and circle the number which corresponds to your ability for each particular skill (NOTE: One represents poor ability, while five represents exceptional ability).

Skill	Years of Exp.	Ability Rating (1-5)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

12. Applicant Employment History

List your current or most recent employment first. Please list all jobs (including self-employment and military service) which you have held, beginning with the most recent and list and explain any gaps in employment. If additional space is needed, continue on the back of this application.

Employer Name: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
Dates of Employment (Month/Year): \_\_\_\_\_

Employer Name: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
Dates of Employment (Month/Year): \_\_\_\_\_

Employer Name: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
Dates of Employment (Month/Year): \_\_\_\_\_

13. Applicant's Education and Training

College/University Name and Address: \_\_\_\_\_  
Did you receive a degree: Yes \_\_\_\_\_ No \_\_\_\_\_  
High School GED Name and Address: \_\_\_\_\_  
Did you receive a degree? Yes \_\_\_\_\_ No \_\_\_\_\_  
Other Training (graduate, technical, vocational): \_\_\_\_\_  
Military Service: Yes \_\_\_\_\_ No \_\_\_\_\_ Branch: \_\_\_\_\_  
Specialized Training: \_\_\_\_\_

14. References:

List any two non-relatives who would be willing to provide a reference for you.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

15. Please provide any other information that you believe should be considered, including whether you are bound by any agreement with any current employer. \_\_\_\_\_

I certify the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of any application, or if employment commences, immediate termination.

I authorize Valenchi Construction, LLC & Luxiena Designs, LLC, to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance and grades. I authorize those persons designed as references to fully communicate information regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization, the employment relationship will be "at-will". In other words, the relationship will be entirely voluntary in nature, and either I or my employer will be able to terminate the employment relationship at any time and without cause. With appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the right. Moreover, no agent, representative, or employee of Valenchi Construction, LLC & Luciena Designs, LLC except in a specific written contract of employment signed on behalf of the organization, has the power to alter or vary the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

\_\_\_\_\_

APPLICANT SIGNATURE

\_\_\_\_\_

DATE

*It is the policy Valenchi Construction LLC & Luxiena Designs, LLC, to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.*