

**MINUTES OF THE BOARD OF DIRECTORS' SPECIAL MEETING
GREATER TEXOMA UTILITY AUTHORITY**

MONDAY, DECEMBER 16, 2024

**AT THE ADMINISTRATIVE OFFICES
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present: Robert Hallberg, Donald Johnston, Brad Morgan, Ken Brawley, Kristofor Spiegel and Matt Brown

Members Absent: Stanley Thomas, Scott Blackerby, and Henry Koehler,

Staff: Paul Sigle, Stacy Patrick, Tasha Hamilton, Debi Atkins, Nichole Murphy and Velma Starks

General Counsel: Mike Wynne, Wynne and Smith

Bond Counsel: Kristen Savant, Norton Rose Fulbright

I. Call to Order

Board President Brad Morgan called the meeting to order at 12:04 p.m.

II. Pledge of Allegiance

Board President Brad Morgan led the group in the Pledge of Allegiance.

III. Consent Agenda

Items marked with an asterisk () are considered routine by the Board of Directors and are enacted in one motion without discussion unless a Board Member or a Citizen requests a specific item to be discussed and voted on separately.

IV. * Consider and act upon approval of Minutes of November 11, 2024, Meeting.

V. * Consider and act upon approval of accrued liabilities for November 2024.

VI. * Consider and act upon Change Order No. 3 with Red River Construction Company for CGMA Bloomdale Pump Station, Phase 2 Improvements, Contract A.

Board Member Ken Brawley made the motion to approve the Consent Agenda. Board Member Robert Hallberg seconded the motion. Motion passed unanimously

VII. Citizens to be Heard.

No citizens wished to be heard.

- VIII. Consider and Act upon a resolution by the Board of Directors of the Greater Texoma Utility Authority requesting financial assistance from the Texas Water Development Board, authorizing the filing of an application for assistance, and making certain findings in connection therewith (Bartley Woods WSC Water System Improvements Project).

Nichole Murphy, Senior Project Manager, provided background information for the Board. The application for funds is not to exceed \$4,000,000.00. Board Member Robert Hallberg made the motion to authorize the filing of an application for the funding not to exceed \$4,000,000.00. Board Member Kristofor Spiegel seconded the motion. Motion passed unanimously.

- IX. Consider and Act upon a resolution by the Board of Directors of the Greater Texoma Utility Authority requesting financial assistance from the Texas Water Development Board, authorizing the filing of an application for assistance, and making certain findings in connection therewith (City of Valley View Water System Improvements Project).

Nichole Murphy, Senior Project Manager, provided background information for the Board. The application for funds is not to exceed \$8,000,000.00. Board Member Matt Brown made the motion to authorize the filing of an application for the funding not to exceed \$8,000,000.00. Board Member Ken Brawley seconded the motion. Motion passed unanimously.

- X. Consider and Act upon a resolution by the Board of Directors of the Greater Texoma Utility Authority requesting financial assistance from the Texas Water Development Board, authorizing the filing of an application for assistance, and making certain findings in connection therewith (City of Southmayd Water System Improvements Project).

Nichole Murphy, Senior Project Manager, provided background information for the Board. The application for funds is not to exceed \$9,325,000.00. Board Member Donald Johnston made the motion to authorize the filing of an application for the funding not to exceed \$9,325,000.00. Board Member Kristofor Spiegel seconded the motion. Motion passed unanimously.

- XI. Consider and Act upon a resolution by the Board of Directors of the Greater Texoma Utility Authority requesting financial assistance from the Texas Water Development Board, authorizing the filing of an application for assistance, and making certain findings in connection therewith (Lake Kiowa SUD Water System Improvements Project).

Nichole Murphy, Senior Project Manager, provided background information for the Board. The application for funds is not to exceed \$6,200,000.00. Board Member Matt Brown made the motion to authorize the filing of an application for the funding not to exceed \$6,200,000.00. Board Member Ken Brawley seconded the motion. Motion passed unanimously.

- XII. Consider and Act upon a resolution by the Board of Directors of the Greater Texoma Utility Authority requesting financial assistance from the Texas Water Development Board, authorizing the filing of an application for assistance, and making certain findings in connection therewith (Ravenna-Nunnelee WSC Water System Improvements Project).

Nichole Murphy, Senior Project Manager, provided background information for the Board. The application for funds is not to exceed \$4,985,000.00. Board Member Donald Johnston made the motion to authorize the filing of an application for the funding not to exceed \$4,985,000.00. Board Member Robert Hallberg seconded the motion. Motion passed unanimously.

- XIII. Consider and Act upon request to reduce retainage on the contract with Archer Western for the City of Sherman WTP Expansion Package 1.

General Manager Paul Sigle provided background information for the Board. The City of Sherman has agreed to reduce the retainage for the project. Board Member Ken Brawley made the motion to reduce retainage on the contract with Archer Western for the City of Sherman WTP Expansion Package 1. Board Member Kristofor Spiegel seconded the motion. Motion passed unanimously.

- XIV. Consider and act upon the award of contract for Bear Creek Special Utility District Pump Station #2 and Pressure Plane #1 Improvements Project.

General Manager Paul Sigle provided background information for the Board. The General Manager is authorized to award a contract to Drake Heavy Contractors, LLC, in the amount of \$8,100,700. This item is contingent upon the Bear Creek SUD Board approval. Board Member Matt Brown made the motion to award the contract to Drake Heavy Contractors, LLC in the amount of \$8,100,700 contingent upon the Bear Creek SUD Board approval. Board Member Donald Johnston seconded the motion. Motion passed unanimously.

- XV. Consider and act upon appointment of a committee for the nomination of officers for the 2025 calendar year.

A committee consisting of Robert Hallberg, Kristofor Spiegel, and Matt Brown was appointed for the nomination of officers for the 2025 calendar year.

- XVI. Discussion and possible action on holidays for the 2025 Calendar Year.

General Manager Paul Sigle informed the Board that the Authority staff is in the process of revising the Employee Manual. Currently the Authority staff has eight holidays per calendar year. For reference, member cities typically observe eleven to twelve holidays. Paul proposed three holidays be added, Good Friday, New's Eve and an employee floating holiday. Board Member Matt Brown made the motion to add the three holidays to the 2025 calendar year for a total of eleven holidays for 2025. Board Member Ken Brawley seconded the motion. Motion passed unanimously

- XVII. Discussion and possible action on January and February Board Meeting dates due to regular scheduled meetings occurring during holidays.

The Board discussed the dates and decided to move the January meeting from January 20, 2025 to January 27, 2025 and the February meeting from February 17, 2025 to February 24, 2025.

- XVIII. Receive General Manager's Report: The General Manager will update the Board on operational and other activities of the Authority.

Paul Sigle enjoyed Hawaii

CGMA issues were resolved

- XIX. Adjourn

Board Member Ken Brawley made the motion to adjourn. Board Member Kristofor Spiegel seconded the motion. Board President Brad Morgan declared the meeting adjourned at 12:40 p.m..

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Velma Starks
Recording Secretary

SOBE
Secretary-Treasurer