

**GREATER TEXOMA UTILITY AUTHORITY
BOARD MEETING
MARCH 21, 2022**

**GTUA BOARD ROOM
5100 AIRPORT DRIVE
DENISON, TEXAS 75020**

**NOTICE OF PUBLIC MEETING
OF THE BOARD OF DIRECTORS OF THE
GREATER TEXOMA UTILITY AUTHORITY
GTUA BOARD ROOM
5100 AIRPORT DRIVE
DENISON, TEXAS 75020
Monday, March 21, 2022, 12:30 p.m.**

Notice is hereby given that a meeting of the Board of Directors of the Greater Texoma Utility Authority will be held on the 21st day of March, 2022, at 12:30 p.m. in the Administrative Offices of the Greater Texoma Utility Authority, 5100 Airport Drive, Denison TX, 75020, at which time the following items may be discussed, considered and acted upon, including the expenditure of funds:

Agenda:

- I. Call to Order.
- II. Pledge of Allegiance.
- III. Administer Oath of Office.
- IV. Consent Agenda
* Items marked with an asterisk (*) are considered routine by the Board of Directors and will be enacted in one motion without discussion unless a Board Member or a Citizen requests a specific item to be discussed and voted on separately.
- V. * Consider and act upon approval of Minutes February 28, 2022 Meeting.
- VI. * Consider and act upon approval of accrued liabilities for February 2022.
- VII. Citizens to be Heard.
- VIII. Consider and act upon Resolution of Appreciation for Anthony Richardson.
- IX. Presentation of GFOA Certificate of Achievement.
- X. Consider and act upon authorizing award of contract for the construction of the City of Princeton South Elevated Storage Tank Project
- XI. Consider and act upon authorizing award of contract for the construction of the Lake Kiowa Special Utility District Phase 4 Water Main Replacement Project.
- XII. Receive General Manager's Report: The General Manager will update the Board on operational and other activities of the Authority.
- XIII. Adjourn.

¹The Board may vote and/or act upon each of the items listed in this agenda.

²At any time during the meeting or work session and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the Greater Texoma Utility Authority Board may meet in executive session on any of the above agenda items or other lawful items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in executive session may be subject to action during an open meeting.

³PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING, AND WHO MAY NEED ASSISTANCE, ARE REQUESTED TO CONTACT VELMA STARKS AT (903) 786-4433 TWO (2) WORKING DAYS PRIOR TO THE MEETING, SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.

ATTACHMENT V

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
GREATER TEXOMA UTILITY AUTHORITY**

MONDAY, FEBRUARY 28, 2022

**AT THE ADMINISTRATIVE OFFICES
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present: Scott Blackerby, Stanley Thomas, Ken Brawley, Brad Morgan, Matt Brown, and Donald Johnston

Members Absent: Anthony Richardson

Staff: Drew Satterwhite, Nichole Sims, Debi Atkins, and Velma Starks

General Counsel: Mike Wynne, Wynne and Smith

Bond Counsel:

Visitors: Mrs. Donald Johnston

I. Call to Order

Board President Brad Morgan called the meeting to order at 12:30 p.m.

II. Pledge of Allegiance

Board President Brad Morgan led the group in the Pledge of Allegiance.

III. Administer Oath of Office.

Velma Starks, Notary, administered the Oath of Office to Matt Brown.

IV. Consent Agenda

Items marked with an asterisk () are considered routine by the Board of Directors and are enacted in one motion without discussion unless a Board Member or a Citizen request a specific item to be discussed and voted on separately.

V. * Consider and act upon approval of Minutes of January 26, 2022, Meeting.

VI. * Consider and act upon approval of accrued liabilities for January 2022.

General Manager Drew Satterwhite reviewed the liabilities with the Board.

Board Member Stanley Thomas made the motion to approve the Consent Agenda as presented. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

VII. Citizens to be Heard.

There were no citizens requesting to address the Board.

GTUA Board went into closed Executive Session at this time.

VIII. Receive Quarterly Investment Report.

Debi Atkins, Finance Officer, reviewed the Investment report with the Board.

IX. Discussion and possible action on Audit selection process for the 2021-2022 audit.

General Manager Drew Satterwhite provided background information for the Board. Auditor was selected for 5-year term. The current auditor, Hankins, Eastup, Deaton, Tonn and Seay, has reached the 5th year. Discussion was held. Board suggested that Authority send out solicitations for a new auditor every 5-years and not require a lead auditor change. Board Member Matt Brown made a motion that the Authority send out RFP for a new auditor allowing any auditor, including our current auditor, to bid. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

X. Discussion and possible action regarding the date for the May 2022 Board Meeting.

General Manager Drew Satterwhite informed the Board that the Authority has six Dfund bond issuances sent to the Water Development Board. The TWDB has changed their procedures which has resulted in the TWDB not having their interest rates until May. The Authority cannot come to the Board with Bond Resolutions without interest rates. By delaying the May Board Meeting by one week, the Board would be able to accommodate the TWDB and have the interest rates. Discussion was held. Board Member Ken Brawley made the motion to move the May Board Meeting to May 23, 2022. Board Member Matt Brown seconded the motion. Motion passed unanimously.

XI. Executive Session

Pursuant to Government Code, Section 551,074, the Board of Directors may adjourn into closed Executive Session to discuss the following:

- A. Seeking the advice of the Authority's attorney about pending or contemplated litigation, settlement offers, or any matters related to the duty of the attorney to the Authority.
- B. Personnel Matters
 - (i) Consider duties of Authority General Manager
 - (ii) Consider duties of administrative and operational personnel

GTUA Board reconvened into regular session with Item VIII. No action was taken under item XI.

XII. Receive General Manager's Report: The General Manager will update the Board on operational and other activities of the Authority

General Manager Drew Satterwhite informed the Board that:

The Princeton closing is set for March 3.

The Generator is on site at CGMA. Drew Satterwhite explained how pump will be taken out of rotation to wire it.

SRF Project issuances deadline Friday, March 4

XIII. Adjourn

Board Member Matt Brown made the motion to adjourn. Board Member Ken Brawley seconded the motion. Board President Brad Morgan declared the meeting adjourned at 1:48 p.m.

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Recording Secretary

Secretary-Treasurer

ATTACHMENT VI

RESOLUTION NO. _____

A RESOLUTION BY THE BOARD OF DIRECTORS OF THE
GREATER TEXOMA UTILITY AUTHORITY AUTHORIZING
PAYMENT OF ACCRUED LIABILITIES FOR THE MONTH OF FEBRUARY

The following liabilities are hereby presented for payment:

	CURRENT	PRIOR MONTH	PRIOR YEAR
GENERAL:			
<u>Audit</u>			
Hankins, Eastup (Audit Services for fiscal year 2021)	37,600.00		
<u>Dues and Subscriptions</u>			
American Express (Annual membership fees)	140.00		
<u>Fuel and Reimbursements for Mileage</u>			
Nichole Sims (Reimbursement for mileage)	119.34		
Velma Starks (Reimbursement for mileage)	49.80		
Drew Satterwhite (Fuel)	52.72		
Valero Fleet Plus (Fuel - operations vehicles)	2,632.08		
<u>Insurance</u>			
Drew Satterwhite (2017 Ford F150)	86.25		
TWCA Risk Management (Workers' compensation insurance January, February)	1,193.00		
<u>Leases/Rental Fees</u>			
North Texas Regional Airport (Lease - administrative offices)	2,442.48		
<u>Legal Fees</u>			
Wynne & Smith, LLC (Agenda, Board Meeting)	487.50		
<u>Maintenance Agreements</u>			
Novatech (Konika-Minolta copier)	279.00		
<u>Meetings and Conferences</u>			
Feast on This (BOD Lunches)	262.00		
<u>Miscellaneous</u>			
One Medical (Physical for new employee - JB)	90.00		
Valley View Consulting (Investing fees)	10,051.45		
<u>Postage</u>			
Velma Starks (BOD packets)	33.40		
United States Postal Service (Meter refill)	500.00		
<u>Professional Services</u>			
Final Details (Cleaning Service)	585.00		
Gonzalez Landscape (Lawn Care)	408.32		
<u>Repair & Maintenance - Building & Equipment</u>			
Orkin Franchise 926 (Pest Control)	135.31		
<u>Repair & Maintenance - Administrative and Operations Vehicles</u>			
Blake Utter Ford (Ford F2016 inspected breaks, replaced belts, valves, etc.)	1,090.43		
<u>Supplies</u>			
American Express (General Office Supplies)	15.74		
Bank of Texas Visa (General Office Supplies)	195.83		
Office Depot (General Office Supplies)	585.92		
Tasha Hamilton (Tax Forms)	38.85		
Kim Wilkins (Monitor Stands)	27.61		
Steve White (Field Supplies)	36.22		
Valero (Ice)	19.35		
<u>Training</u>			
Bank of Texas Visa (License renewals for SW)	794.29		
Steve White (License renewals)	398.75		
American Express - (License renewals, DT)	700.00		
<u>Utilities</u>			
Wayne Eller (Reimbursement for cell phone expenses, January & February)	50.00		
Dave Tomlinson (Reimbursement for cell phone expenses, January & February)	50.00		
Drew Satterwhite (Reimbursement for cell phone expense & internet change)	25.00		
Sparklight (Internet January and February)	258.88		
AT&T Mobility (Cell Phones)	77.68		

	CURRENT	PRIOR MONTH	PRIOR YEAR
City of Denison (Water)	226.69		
City of Sherman (Trash services January and February)	179.75		
MP2 Energy Texas	374.46		
ATMOS Energy	414.24		
TOTAL:	\$ 62,732.34	\$ 9,601.99	\$ 55,012.54
SOLID WASTE:			
<u>Fuel</u>			
Valero Fleet Plus (Fuel - operations vehicles)	220.94		
<u>Supplies</u>			
Lowes (Tools for the landfill)	110.91		
National Wholesale Supplies (Misc. parts and materials to repair gas lines at landfill)	2,848.02		
<u>Utilities</u>			
Grayson-Collin Electric	155.05		
Starr Water Supply	60.30		
TOTAL:	\$ 3,395.22	\$ 5,633.52	\$ 198.17
WASTEWATER:			
<u>Construction Contracts</u>			
Red River Construction (Sherman 2020 - Post Oak WWTP Aeration & Other 2nd treatment improvements. Pay App #8)	294,553.96		
<u>Engineering Fees</u>			
Binkley & Barfield (Sherman 2021 - WWTP South side industrial sewer. Consulting services for January 2022)	29,850.00		
Freese & Nichols (Sherman 2021-WW Master Plan for December engineering services)	12,510.75		
Freeman-Millican (Sherman 2019 - WWTP Ops Bldg Addition & Remodel. 20% construction complete)	3,255.00		
Freeman-Millican (Sherman 2019 - Sherman 1st to Rosedale sewer replacement project 90% Final Design complete)	5,720.00		
Freeman-Millican (Sherman 2020 - WTP 14" concentrate wtr line 90% Prelim Design & Survey, 90% final design)	11,850.00		
Perkins Engineering (Sherman 2019 - January engineering services for Post Oak WWTP Aeration & Sec. Treatment)	2,652.50		
<u>Paving Agent Fees</u>			
Bank of Texas Trust (Princeton 2018 - GTUAPRINCE18 3/1/22)	300.00		
Bank of Texas Trust (Princeton 2018 - GTUAPRINCE19 3/1/22)	300.00		
Bank of Texas Trust (Sherman 2013 - GTUACRB2013A 4/1/22)	300.00		
Bank of Texas Trust (Sherman 2014 - GRETEXOM14CIB 4/1/22)	300.00		
Bank of Texas Trust (Sherman 2015 - GTUASHERM15A 4/1/22)	300.00		
Bank of Texas Trust (Sherman 2017 - GTUASHERM17A 4/1/22)	300.00		
Bank of Texas Trust (Sherman 2019 - GTUASHERM19 4/1/22)	300.00		
Bank of Texas Trust (Sherman 2020 - GTUASHERM20 4/1/22)	300.00		
TOTAL:	\$ 362,792.21	\$ 497,269.30	\$ 251,590.63
WATER:			
<u>Advertising</u>			
Herald Democrat (Princeton 2022 - Public notice to bid for 2 MG Elevated Storage Tank)	604.20		
Herald-Ban & Gain (Princeton 2022 - Public notice to bid for 2 MG Elevated Storage Tank)	872.40		
Star Local Media (Princeton 2022 - Public notice to bid for 2 MG Elevated Storage Tank)	1,193.26		
<u>Construction Costs</u>			
Associated Construction (Princeton 2018 - Forest Grove Pump Station improvements. Pay App #29)	132,691.25		
Bel Air Village (SH 2021 - Legacy Water line 1417 water main. Pay App #2 & #3.)	338,000.89		
Crescent Constructors (Bear Creek 2019 - Phase 2 undergrd. storage tnk, Pump station with 12" & 16" water lines. Pay App #7)	1,109,179.23		
NTMWD (Sherman 19 - Lake Texoma Pump Station 2019 electrical Improvements Phase 1)	240,000.00		
NTMWD (SH 2021 OM Lake Texoma Pump Station 2019 electrical Improvements Phase 1)	97,373.00		
Patterson Construction (Paradise 2018 - Waterline extention project. Pay Application #12)	105,447.15		
<u>Engineering Fees</u>			
CobbFendley (Lake Kiowa 2021-Phase 4 Engineering services from June-Sept. 2021)	307,831.79		
Freese & Nichols (Sherman 2021-Water Master Plan for engineering services for December)	18,661.50		
Fugro (Princeton 2018 - Inspection fees for the Forest Grove Pump Station, December)	620.00		
Gober MUD (Gober 2021 - Water System Improvements engineering fees)	18,750.00		
Garver (Sherman 2021 - WTP improvements Flock / SED basin for services through December 2021)	11,070.75		
Hayter Engineering (SH 2021 - Design eng 95% complete for S. Surface (Legacy) Wtr. Line & SW Booster Pump station mods)	6,214.05		
<u>Groundwater</u>			
American Express (NTGCD - TAGD and TWCA)	183.28		
American Express (RRGCD - TAGD and TWCA)	183.23		
AT & T Mobility (NTGCD - W. Parkman - cell phone)	71.67		
Allen Burks (RRGCD - cell phone reimbursement, January and February)	50.00		
Bank of Texas Visa (NTGCD - BOD Chick-Fil-A)	187.98		
Bank of Texas Visa (RRGCD - Computer cable)	44.61		
Diamond Computers (NTGCD - Repaired updates for PS computer and removed malware)	63.75		
Diamond Computers (RRGCD - Repaired updates for PS computer and removed malware)	63.75		
ESRI (NTGCD - ArcGIS Desktop basic single use software for mapping)	200.00		
ESRI (RRGCD - ArcGIS Desktop basic single use software for mapping)	200.00		

	CURRENT	PRIOR MONTH	PRIOR YEAR
Paul Sigle (NTGCD - cell phone reimbursement January & February, BOD meeting, misc. parts)	98.13		
Paul Sigle (RRGCD - cell phone reimbursement January & February, misc. parts)	33.78		
Valero (NTGCD - Fuel, W. Parkman)	291.07		
Valero (RRGCD - Fuel, A. Burks)	291.07		
Velma Starks (NTGCD - mileage reimbursement)	58.79		
Velma Starks (RRGCD - mileage reimbursement)	42.73		
<u>Miscellaneous</u>			
TCEQ (Lake Texoma 2010 - Municipal Water Assessment fees for several SUDs, MUDs, and towns without WWTP)	2,218.95		
TCEQ (Lake Texoma 2011 - Municipal Water Assessment fees for several SUDs, MUDs, and towns without WWTP.)	659.05		
Gonzalez Landscape (Sherman 2012 Ref - Pump Station, Corp Property - mowing)	666.72		
<u>Paying Agent Fees</u>			
Bank of Texas Trust (CGMA - GTUACRB07CWT 4/1/22)	250.00		
Bank of Texas Trust (CGMA - GRETEXUTIL05 4/1/22)	375.00		
Bank of Texas Trust (Tom Bean 2015 - GTUATEBEAN15 1/1/22)	300.00		
Bank of Texas Trust (Tom Bean 2017- GTUATBEAN17 1/1/22)	300.00		
Bank of Texas Trust (Sherman 2015 - GTUASHERM15 4/1/22)	300.00		
Bank of Texas Trust (Sherman 2015 - GTUASHERM15B 4/1/22)	300.00		
Bank of Texas Trust (Sherman 2017 - GTUASHERM17 4/1/22)	300.00		
Bank of Texas Trust (Sherman 2019 - GTUASHERM19A 4/1/22)	300.00		
Bank of Texas Trust (Sherman 2021 - GTUASHERM21 4/1/22)	300.00		
<u>CGMA Repair & Maintenance</u>			
Brenntag Southwest (CGMA - Chemicals to disinfect lines at pump station)	4,728.73		
City of Denison Lab (CGMA - Water Tests)	21.00		
Gonzalez Landscape (CGMA - Howe Tank Site)	283.32		
Kemp Lawn Maintenance (CGMA - Bloomdale Pump Station)	380.83		
Lowes (Misc. parts and tools for minor repairs at the Howe and Bloomdale pump stations)	891.86		
Murley Plumbing (CGMA - Repaired system wide air relief valves, rebuilt and painted air separators)	23,884.58		
RLC Controls (CGMA - Replaced transducer on Howe storage tank)	2,345.92		
Texas Excavation Safety System, Inc. (CGMA - Message Fees)	166.25		
USA Bluebook (CGMA - Misc. parts and materials to make minor repairs at pump station)	220.00		
USA Bluebook (CGMA - Flag carrier / probe, manhole cover lifter, sledge hammer, etc.)	456.22		
USA Bluebook (CGMA - Flage 30' wire staff white)	139.53		
<u>Supplies</u>			
American Express - (CGMA - Fiberglass marking posts)	2,667.70		
National Wholesale Supplies (Shovels, wrench set, misc. pvc and parts, screwdriver with schrader valve bit, ct adapters etc.)	868.28		
<u>CGMA Utilities</u>			
AT & T Mobility (CGMA emergency back up lines)	112.46		
AT & T U-Verse (Bloomdale Pump Station)	18.68		
North Texas Municipal Water District (Water Usage)	228,980.00		
MP2 Energy Texas (Bloomdale Pump Station)	10,305.90		
TOTAL:	\$ 2,673,314.29	\$ 1,532,623.75	\$ 762,857.18
GRAND TOTAL:	\$ 3,102,234.06	\$ 2,045,128.56	\$ 1,069,658.52

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GREATER TEXOMA UTILITY AUTHORITY THAT the Secretary-Treasurer is hereby authorized to make payments in the amounts listed above.

On motion of _____ and

seconded by _____, the foregoing

Resolution was passed and approved on this, the _____ day of _____, _____ by the following vote:

AYE:
NAY:

At a regular meeting of the Board of Directors of the Greater Texoma Utility Authority.

President

ATTEST:

Secretary/Treasurer

ATTACHMENT VIII

RESOLUTION NO. _____

GREATER TEXOMA UTILITY AUTHORITY

A RESOLUTION BY THE GREATER TEXOMA UTILITY AUTHORITY RECOGNIZING

Anthony Richardson

WHEREAS, the Greater Texoma Utility Authority wishes to recognize

Anthony Richardson

for contributing toward furthering economic development of this area and for helping to promote effective planning and utilization of water and other resources by faithfully participating in the activities of the Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE GREATER TEXOMA UTILITY AUTHORITY THAT: the Authority conveys its sincere appreciation and gratitude to

Anthony Richardson

for leadership provided to the Authority and its member cities.

On motion of _____, seconded by _____, the foregoing Resolution was passed and approved on this the _____ day of _____, 2022, by the following vote:

AYE:

NAY:

ABSTAIN:

At a regular meeting of the Board of Directors of the Greater Texoma Utility Authority.

President

ATTEST:

Secretary-Treasurer

ATTACHMENT IX



GREATER TEXOMA UTILITY AUTHORITY AGENDA COMMUNICATION

DATE: March 10, 2022

SUBJECT: AGENDA ITEM NO. IX

PRESENTATION OF GFOA CERTIFICATE OF ACHIEVEMENT

ISSUE

Government Finance Officers Association (GFOA) Certificate of Achievement

BACKGROUND

The GFOA is an organization comprised of public agencies, which promotes and recognizes achievements for reporting and publishing financial information. One of the activities undertaken by GFOA is to recognize public agencies who report their financial information in a standardized manner that allows for recognition and acceptance of that information by any public or private entity desiring to know more about the finances of an individual organization. The transparency provided by this process ensures investors and others who have an interest in public finance that the information being presented is in a format comparable with other public entities throughout the United States.

OPTIONS/ALTERNATIVES

Each public agency who conducts financial activities has the option of submitting its audit and comprehensive annual financial report to the GFOA for review. The Authority began this process in 1988. The first recognition was received for the period ending 1989.

CONSIDERATIONS

It should be noted that the recognition received by the Authority for the integrity of its financial reporting began at a time when Debi Atkins was hired as Finance Officer of the Authority. Each year since that time, the Authority has received recognition. This year marks the 31st consecutive certificate of achievement that has been awarded to the Authority.

STAFF RECOMMENDATIONS

The General Manager recommends the Board acknowledge the receipt of this recognition and express appreciation to Mrs. Atkins for her continued excellence in reporting the Authority's financial records.

PREPARED AND SUBMITTED BY:

Drew Satterwhite, P.E., General Manager

ATTACHMENT X



GREATER TEXOMA UTILITY AUTHORITY AGENDA COMMUNICATION

DATE: March 10, 2022

SUBJECT: AGENDA ITEM NO. X

CONSIDER AND ACT UPON AUTHORIZING AWARD OF CONTRACT FOR THE CONSTRUCTION OF THE CITY OF PRINCETON SOUTH ELEVATED STORAGE TANK PROJECT

ISSUE

Consider and act upon authorizing award of contract for the construction of the City of Princeton South Elevated Storage Tank Project.

BACKGROUND

The City of Princeton requested assistance in obtaining funding for improvements to the City's water system. These improvements include a new elevated storage tank ("EST"), appurtenances, water line to connect the EST to their system, and other water system projects as funds allow.

The Texas Water Development Board ("TWDB") Drinking Water State Revolving Fund was initially selected as the funding source for these improvements. However, the TWDB informed the Authority staff in February 2021 that changes had been made to the State Revolving Funds ("SRF") programs by limiting the amount of funding they are making available. For at least the next 12 months the SRF program funding will be difficult to qualify for and will take significantly more time to be funded if a project ends up qualifying. Due to these changes in the SRF program and discussions with TWDB, the Authority switched funding programs and began pursuing funding through the Texas Water Development Fund ("DFund").

As we neared the end of 2021, we heard from the TWDB that DFund money would not be available until May of 2022. This timeline did not work for the City as they are on a tight timeline to have their EST constructed to be able to keep up with the growth that is happening within their water system service area. After discussions with the City staff, engineer, Authority's Bond Counsel and the Authority's Financial Advisor, the decision was made to pursue Open Market funds as the interest rates were relatively close to DFund rates and the project construction could be expedited. The Bond Issuance closed on March 3, 2022.

The first of the two projects includes the construction of a 2-million-gallon Elevated Storage Tank. In addition to standard Elevated Storage Tank appurtenances, this project also includes disinfection equipment, a tank mixer and an exterior bowl lighting system. This project was bid first as we anticipate this project taking more time to complete than the water line.

CONSIDERATIONS

On February 24, 2022, we received bids for the South Elevated Storage Tank project. The bids are summarized as follows:

Bidder	Base Bid
Landmark Structures I, L.P.	\$7,959,000.00
Caldwell Tanks, INC.	\$9,631,000.00



GREATER TEXOMA UTILITY AUTHORITY AGENDA COMMUNICATION

PAGE 2

Kimley-Horn and Associates, Inc. reviewed the bids, and has provided the attached letter recommending award of contract to Landmark Structures I, L.P. The Authority has worked with Landmark Structures in the past and was pleased with the work product.

The City of Princeton Council met on March 14, 2022, and recommended to the Board to award contract to Landmark Structures I, L.P.

STAFF RECOMMENDATIONS

The Authority Staff recommends authorizing the General Manager to award contract to Landmark Structures I, L.P. in the amount of \$7,959,000.00

ATTACHMENTS

Engineer's Letter of Recommendation
Bid Tabulation

PREPARED AND SUBMITTED BY:

A handwritten signature in blue ink, appearing to read "Drew Satterwhite", is written over a horizontal line.

Drew Satterwhite, P.E., General Manager



March 3, 2022

Mr. Drew Satterwhite, P.E.
Greater Texoma Utility Authority on behalf of the City of Princeton
5100 Airport Drive
Denison, TX 75020

RE: 2 MG South Elevated Storage Tank

Dear Mr. Satterwhite:

On February 24, 2022, the City of Princeton received bids for the "2 MG South Elevated Storage Tank". The following base bids were received:

<u>Bidder</u>	<u>Base Bid</u>
Landmark Structures I, L.P.	\$7,959,000.00
Caldwell Tanks, INC.	\$9,631,000.00

It appears that Landmark Structures I, L.P. is the lowest responsive bidder to the base bid. Kimley-Horn and Associates, Inc. has reviewed the lowest base bidder's qualifications. Based on this review and the bids received, Kimley-Horn recommends award of the construction contract to Landmark Structures I, L.P.

Enclosed is a copy of the bid tabulation for your reference. Thank you for the opportunity to be of service to GTUA and the City of Princeton.

Should you have any questions or comments, please do not hesitate to contact me.


Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.

Stuart Williams, P.E.

BID TABULATION

KIMLEY-HORN AND ASSOCIATES, INC.

 P.E.
 Stuart Williams, P.E. 2/24/2022

Owner: Greater Texoma Utility Authority on Behalf of the City of Princeton
 Job No.: 064564005
 Project: 2 MG SOUTH ELEVATED STORAGE TANK
 Date: February 24th, 2022

BIDDER 1	BIDDER 2
Landmark Structures I, L.P. 1665 Harmon Road Fort Worth, TX 76177 Phone: 817-439-8888	Caldwell Tanks, Inc. 4000 Tower Road Louisville, KY 40219 Phone: 502-964-3361

Item No.	Item Description	Quantity	Unit	Unit Bid Price	Amount Bid	Unit Bid Price	Amount Bid
Project Base Bid							
1	2.0 Million Gallon Elevated Storage Tank and Appurtenances	1	LS	\$ 7,509,000.00	\$ 7,509,000.00	\$ 8,966,000.00	\$ 8,966,000.00
2	Tank Mixer and Chloramine Boosting System	1	LS	\$ 300,000.00	\$ 300,000.00	\$ 435,000.00	\$ 435,000.00
3	Exterior Tank Bowl Lighting System	1	LS	\$ 149,072.00	\$ 149,072.00	\$ 224,896.00	\$ 224,896.00
4	Trench Safety for Yard Piping	232	LF	\$ 4.00	\$ 928.00	\$ 22.00	\$ 5,104.00
TOTAL BASE BID					\$ 7,959,000.00	\$ 9,631,000.00	

RESOLUTION NO. 2022-03-14-R-02

A Resolution by the City Council of the City of Princeton, Texas authorizing Greater Texoma Utility Authority to award a contract to Landmark Structures I, L. P. for the City of Princeton 2 MG South Elevated Storage Tank Project.

WHEREAS, the City of Princeton, Texas ("City") has requested the Greater Texoma Utility Authority ("Authority") assist the City with financing and construction of water system facilities; and

WHEREAS, the City has entered into a Contract for Water Supply and Sewer Service with the Authority, dated November 17, 2008, wherein the authority agreed to assume responsibility for the construction of water and sewer system improvements as defined in contract for benefit of the City; and

WHEREAS, the Authority has issued bonds in the amount of Fourteen Million, Five Hundred thousand and NO/100 (\$14,500,000.00) for the construction of water system facilities on behalf of the City, to include construction of the "2 MG South Elevated Storage Tank" ("Project"); and

WHEREAS, the Authority, on behalf of the City, received bids for the construction of the Forest Grove Pump Station Project on February 24, 2022; and

WHEREAS, the City Desires to award a contract in the amount of Seven Million Nine Hundred Fifty Nine Thousand and NO/100 (\$7,959,000.00) to Landmark Structures I, L.P.;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PRINCETON that the City hereby authorizes the Greater Texoma Utility Authority to award the contract in the amount of Seven Million Nine Hundred Fifty Nine Thousand and NO/100 (\$7,959,000.00) to Landmark Structures I, L.P.;

Upon motion by Councilmember Deffibaugh, seconded by Councilmember Washington the foregoing Resolution was passed and approved on this 14th day of March, 2022 by the following vote:

AYE:

4

NAY:

0

ABSTAIN:

0

At a regular meeting of the City Council of Princeton

APPROVED:

Bianca Chaco
Mayor

ATTEST:

Amber Anderson
City Secretary



ATTACHMENT XI



GREATER TEXOMA UTILITY AUTHORITY

AGENDA COMMUNICATION

DATE: March 16, 2022

SUBJECT: AGENDA ITEM NO. XI

**CONSIDER AND ACT UPON AUTHORIZING AWARD OF CONTRACT FOR THE CONSTRUCTION OF THE LAKE
KIOWA SPECIAL UTILITY DISTRICT PHASE 4 WATER MAIN REPLACEMENT PROJECT.**

ISSUE

Consider and act upon authorizing award of contract for the construction of the Lake Kiowa Special Utility District ("SUD") Phase 4 Water Main Replacement Project.

BACKGROUND

In 2014 the Lake Kiowa SUD requested the Authority began assisting the Lake Kiowa SUD with the first of five proposed phases of water system improvements. The first phase included an elevated storage tank and the replacement of approximately 25,000 linear feet of aged asbestos-cement pipelines in their distribution system. The second phase included the replacement of approximately 16,000 linear feet of aged asbestos-cement pipelines in their distribution system.

The construction of the most recent project concluded in 2019 and the Lake Kiowa SUD requested that we proceed with acquiring funding for the next phase which includes the replacement of approximately 25,000 linear feet of aged asbestos-cement pipelines in their distribution system. The General Manager contacted the Authority staff and requested that the next bond issue be pursued from the Texas Water Development Board's ("TWDB") Drinking Water State Revolving Fund ("DWSRF") for engineering and construction of these waterlines for the next phase. In April of 2021, the Board of Directors authorized issuance of \$5,470,000. These bonds carried a 1.86% interest rate for the 30-year term. The TWDB estimated that Lake Kiowa SUD could save approximately \$1,273,000 over the life of the loan by using the Drinking Water State Revolving Fund.

CONSIDERATIONS

Bids for this project were received on March 15, 2022 at 2pm. Four (4) bids were received.

At the time of drafting this memo, we do not have a bid tabulation or award recommendation. We have requested this from the engineer by noon on Friday, the 18th. We made the decision to move forward with posting for this award to save time by not having to wait until the April Board Meeting.

An email will be sent to the Board of Directors after an award recommendation has been delivered to us by the engineer.

Lake Kiowa SUD will meet in the very near future to consider a similar action.

STAFF RECOMMENDATIONS

The Staff will have a recommendation ready at the meeting.



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PAGE 2

ATTACHED

Bid Tabulation and Award Recommendation will be emailed to the Board upon receipt.

PREPARED AND SUBMITTED BY:

A handwritten signature in blue ink, appearing to read "D. Satterwhite", is written over a horizontal line.

Drew Satterwhite, P.E., General Manager

ADJOURN