

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
GREATER TEXOMA UTILITY AUTHORITY**

**MONDAY FEBRUARY 17, 2020**

**AT THE ADMINISTRATIVE OFFICES  
5100 AIRPORT DRIVE  
DENISON TX 75020**

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Members Present:	Brad Morgan, Ken Brawley, Scott Blackerby, Donald Johnston, Matt Brown, and Mark Kuneman
Member Absent:	Stanley Thomas and Anthony Richardson
Staff:	Drew Satterwhite, Debi Atkins, Tasha Hamilton, Carolyn Bennett, and Velma Starks
General Counsel:	Mike Wynne, Wynne and Smith
Visitors:	Tom Pruitt, P.E., City of Sherman Cooper Morgan Reid Brown

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I. Call to Order

Board President Brad Morgan called the meeting to order at 12:30 p.m.

II. Pledge of Allegiance

Board President Brad Morgan led the group in the Pledge of Allegiance.

III. Administer Oath of Office.

Velma Starks administered the Oath of Office to reappointed Board Member, Matt Brown.

IV. Consent Agenda

\*Items marked with an asterisk (\*) are considered routine by the Board of Directors and are enacted in one motion without discussion unless a Board Member or a Citizen request a specific item to be discussed and voted on separately.

V. \* Consider and act upon approval of Minutes of January 22, 2020 Meeting.

VI. \* Consider and act upon approval of accrued liabilities for January 2020.

VII. \* Receive Monthly Financial Information.

Board Member Ken Brawley made a motion to approve the consent agenda items. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

VIII. Citizens to be Heard.

There were no citizens requesting to address the Board.

IX. Receive Quarterly Investment Report.

Debi Atkins, Finance Officer, reviewed the Quarterly Investment Report with the Board.

X. Consider and act upon Statements of Qualifications for Engineering Services for City of Sherman 20" Surface Water Distribution Line Project.

General Manager Drew Satterwhite provided background information for the Board. The City of Sherman is considering using their own funds for this project; however, this item was placed on the agenda just in case DWSRF funding is to be used. One requirement for utilizing the DWSRF funding is that the engineering services be solicited utilizing the TWDB's Disadvantage Business Enterprise Program. The Authority staff has solicited the engineering services on behalf of the City of Sherman, following the requirements of this Program. Two (2) Statements of Qualifications ("SOQ") were received. SOQs were submitted by Freeman-Millican and Hayter Engineering. The City of Sherman has reviewed the SOQs and provided GTUA with a letter that they have selected Hayter Engineering to perform engineering services on this project. Board Member Donald Johnston made the motion to confirm the City's selection of Hayter Engineering for engineering services for City of Sherman Water Line Project. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

XI. Consider and act upon a Resolution by the Board of Directors of the Greater Texoma Utility Authority requesting financial assistance from the Texas Water Development Board; authorizing the filing of the application for assistance; and making certain findings in connection therewith (Lake Kiowa SUD Projects).

General Manager Drew Satterwhite provided background information for the Board. Lake Kiowa SUD requested funding assistance in 2014 for five proposed phases of water system improvements. The phases included an elevated storage tank and the replacement of approximately 25,000 linear feet of aged asbestos-cement pipelines in their distribution system, and the replacement of approximately 16,000 linear feet of aged asbestos-cement pipelines in their distribution system. The construction of the most recent project concluded in 2019 and the Lake Kiowa SUD would like to proceed with acquiring funding for the next phase which will include the replacement of approximately 25,000 linear feet of aged asbestos-cement pipelines in their distribution system. Lake Kiowa SUD requested that the next bond issue be pursued from the Texas Water Development Board's ("TWDB") Drinking Water State Revolving Fund ("DWSRF") for engineering and construction of these waterlines for the next phase. This includes an application to the TWDB on behalf of the Lake Kiowa SUD for an amount not to exceed \$5,470,000 for the next phase of water system improvements. Board Member Matt Brown made the motion to authorize the General Manager to submit an application to the



TWDB on behalf of the Lake Kiowa SUD. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

XII. Consider and Act upon Change Order No. 3 to the contract with Patterson Professional Services, LLC for the City of Ector Wastewater Treatment Plant Disinfection Project.

General Manager Drew Satterwhite provided background information for the Board. The City of Ector requested assistance from GTUA to obtain funding through the Texas Water Development Board Clean Water State Revolving Fund for the disinfection upgrade required for the City's Wastewater Treatment Plant. In July of 2017, the Board of Directors authorized the issuance of bonds in the amount of \$550,000 through the TWDB's CWSRF for design and construction of these improvements. Patterson Professional Services, LLC was awarded the contract in the amount of \$314,075.50 in November, 2018 for the installation of a chlorine contact chamber, chlorine disinfection system which includes electrical and instrumentation. Also included in the project was the removal of the existing effluent measuring box and abandonment of the effluent pipe.

During the beginning of construction the contractor and City of Ector realized that the wet weather would prevent access to the facilities in the future. Change Order No. 1 included the addition of a gravel road to access the disinfection facility at a cost of \$5,000.00. Change Order No. 2 included changing handrail from steel to aluminum (\$2,500.00) and furnishing and installing flow meter (\$9,500.00) resulting in an increase of \$12,000.00 which resulted in a revised contract amount of \$331,075.50

Change Order No. 3 includes adding a 4' x 150' baffle (\$14,700), excavating a swale to divert runoff from flowing into their ponds (\$9,000) and to construct a sidewalk (\$6,500) around the chlorine contact chamber. to surround the pond outfall for a cost of \$14,700. The baffle is necessary due the City having issues with duck weed in their treatment plant that is infiltrating their chlorine contact chamber. The drainage diversion is necessary to reduce the amount of inflow into their treatment system. The City requested that a sidewalk be constructed around the chlorine contact chamber in order to make the site more workable. The sidewalk will require fill material to be brought in to raise the grade. Change Order No. 3 would result in an increase of \$30,200 resulting in a revised contract amount of \$361,275.50. Board Member Scott Blackerby made the motion to authorize the execution of Change Order No. 3 contingent upon the City of Ector taking similar action. Board Member Matt Brown seconded the motion. Motion passed unanimously.

XIII. Consider and act upon an agreement for Water Production Services with the Munson Point Property Owners Association.

General Manager Drew Satterwhite provided background information for the Board. Since 2016 GTUA has an agreement with Munson Point Property Owners Association to take weekly disinfectant residual tests. Recently, the Board President at MPPOA has contacted the Authority requesting that we take on a more expanded role which includes handling their monthly and yearly reporting to TCEQ. In addition, they have requested that we also assist with the billing of their customers. The Authority Staff has the time and resources to absorb the additional operation and administrative duties. Board Member Matt Brown made the motion to authorize



the execution of the agreement. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

XIV. Consider and act upon authorizing the execution of a Potable Water Supply Contract with North Texas Municipal Water District.

General Manager Drew Satterwhite provided background information for the Board. The CGMA has purchased water from NTMWD for the last 10 years and had it delivered through the City of McKinney's distribution system. Now that the NTMWD line is in the area, the CGMA system will tie directly into NTMWD's transmission system and eliminate the pass-through charge from McKinney.

In October of 2017 the Board authorized the execution of a contract with Freeman-Millican Engineers for the design of the new point of delivery project in addition to studying the feasibility of a north feed on the system from the City of Sherman. In September 2019, the Board authorized award of contract for a construction project that will allow for the direct connection to the NTMWD system. The current contract between NTMWD and the Authority is void following the connection to their system, which necessitates the new contract. The new contract is NTMWD's standard customer contract that 11 of their 34 customers have already signed. Due the NTMWD wanting contract consistency, there is little to no room for language adjustments on these contracts. Board Member Matt Brown made the motion to authorize the execution of the contract. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

XV. Discussion and possible action on a resolution to join a coalition of non-member customer entities of North Texas Municipal Water District.

General Manager Drew Satterwhite provided background information for the Board. NTMWD currently has 34 customer entities in which they provide wholesale treated water. The City of Rowlett is leading an effort to form a coalition of customer entities to organize efforts to communicate with the NTMWD in regard to their contracts and rates. NTMWD currently has 13 member cities which appoint Board Members who govern the District. The Board discussed the issue in detail and decided that more information was needed. Board Member Ken Brawley made the motion to table the item and to get more information. Board Member Matt Brown seconded the motion. Motion passed unanimously to table the item.

XVI. Receive General Manager's Report: The General Manager will update the Board on operational and other activities of the Authority

General Manager Drew Satterwhite provided updates on general activities as well as future items that may be considered by the Board.

XXII. Adjourn

Board Member Mark Kuneman made the motion to adjourn. Board Member Ken Brawley seconded the motion. Motion passed unanimously. Board President Brad Morgan declared the meeting adjourned at 1:39 p.m.

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Velma Starks

Recording Secretary

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Secretary-Treasurer