

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
GREATER TEXOMA UTILITY AUTHORITY**

MONDAY JUNE 15, 2020

**AT THE ADMINISTRATIVE OFFICES
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present:	Brad Morgan, Scott Blackerby, Donald Johnston, Matt Brown, Mark Kuneman, Stanley Thomas, and Anthony Richardson
Members Absent:	Ken Brawley
Staff:	Drew Satterwhite, Debi Atkins, Carolyn Bennett, Tasha Hamilton, Nichole Sims, and Velma Starks
General Counsel:	Mike Wynne, Wynne and Smith
Visitors:	Tom Pruitt, City of Sherman David Howerton, Plummer

I. Call to Order

Board President Brad Morgan called the meeting to order at 12:33 p.m.

II. Pledge of Allegiance

Board President Brad Morgan led the group in the Pledge of Allegiance.

III. Consent Agenda

Items marked with an asterisk () are considered routine by the Board of Directors and are enacted in one motion without discussion unless a Board Member or a Citizen request a specific item to be discussed and voted on separately.

IV. * Consider and act upon approval of Minutes of May 18, 2020 Meeting.

V. * Consider and act upon approval of accrued liabilities for May 2020.

General Manager Drew Satterwhite reviewed the liabilities with Board.

Board Member Stanley Thomas made a motion to approve the consent agenda items. Board Member Matt Brown seconded the motion. Motion passed unanimously.

VI. Consider appointment of a Budget Committee.

Anthony Richardson, Scott Blackerby, and Brad Morgan were appointed

VII. Citizens to be Heard.

There were no citizens requesting to address the Board.

VIII. Consider and act upon Agreement for Bond Counsel Services.

General Manager Drew Satterwhite provided background information for Board. One of the requirements of many of the TWDB programs is to solicit Request for Qualifications for professional services. When doing so, the TWDB requires the bond recipient to comply with their Disadvantaged Business Enterprise Program, which requires applicants and prime contractors to follow steps for procurement. GTUA has the greatest volume of Bond Issues in the state. The TWDB DBE has allowed GTUA to re-solicit for bond counsel services while stating in the request for qualifications a contract period of three years for the services rather than soliciting for each bond issue. Requests for Qualifications were solicited and received April 6, 2020. Two firms responded to the Request for Qualifications, Norton Rose Fulbright, and McCall Parkhurst & Horton. At the last Board meeting the Board selected Norton Rose Fulbright. Norton Rose Fulbright is the Authority's current bond counsel and has provided bond counsel services to the Authority since 2007. This contract is the same as the 2007 contract. Board Member Mark Kuneman made the motion to approve awarding Norton Rose Fulbright the contract to provide bond counsel services to the Authority. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

IX. Consider and act upon Agreement for Financial Advisory Services.

General Manager Drew Satterwhite provided background information for Board. The Texas Water Development Board requirements are the same for Financial Advisory Services as they are for Bond Counsel Services. Requests for Qualifications were solicited and received April 6, 2020. Specialized Public Finance was the only company that responded to the Request for Qualifications solicitation. Specialized Public Finance has provided financial advisory services to the Authority since November 2008. In 2008, the Authority switched from First Southwest to Specialized Public Finance when the Authority's point of contact, Garry Kimball, left to form Specialized Public Finance. Board Member Mark Kuneman made the motion to approve awarding Specialized Public Finance the contract to provide Financial Advisory services to the Authority. Board Member Donald Johnston seconded the motion. Motion passed unanimously.

X. Consider and act upon Change Order No. 1 to the contract with Western Municipal Construction, LLC for the Bear Creek Special Utility District Water Line Project.

General Manager Drew Satterwhite provided background information for Board. In 2018, the Bear Creek SUD approached the Authority to discuss the process of utilizing the Authority for financing water infrastructure projects. The Bear Creek SUD is planning to construct 1) a new ground storage tank and pump station to replace the existing facilities which are outdated and undersized, and 2) 6,974' and 1,537' of 12" and 16" pipeline to connect the new pump station to the system. In 2019 the Board authorized award of contract to Western Municipal Construction

of Texas in the amount of \$994,870.00. This project includes furnishing all labor, materials, and equipment for the installation of 6,974' of 12" water line, and 1,537' of 16" water line, and all associated appurtenances and connections to existing water line along S.H. 78 in Lavon, TX. While the contractor was installing the 12" water line, they encountered a 60" Corrugated Metal Pipe Culvert that was not shown on the plans that crossed the easement. The contractor was required to back up and lower the line and hand dig to cross below the culvert. In order to keep the project on schedule, the contractor was directed by Bear Creek SUD to proceed with the line and told that a Change Order would follow. Change Order No. 1 would result in an increase of \$14,723.39 resulting in a revised contract amount of \$1,009,593.39 as well as an additional 5 days of construction time. Board Member Stanley Thomas made the motion to authorize Change Order No. 1 to the contract to Western Municipal Construction of Texas, LLC. in the amount of \$14,723.39 resulting in a revised contract amount of \$1,009,593.39 as well as an additional 5 days of construction time. Board Member Donald Johnston seconded the motion. Motion passed unanimously.

XI. Consider and act upon Statements of Qualifications for Engineering Services for City of Bells Water System Improvements Project.

General Manager Drew Satterwhite provided background information for Board. A Request for Qualifications was solicited on behalf of the City of Bells for engineering services associated with the proposed water system improvements projects. Six engineering firms provided Statements of Qualifications for the City of Bells water system projects. At a specially called Council meeting on May 19, 2020, the Council decided that there were three firms that met their criteria and ranked them in the following order 1) Antero Group, 2) KSA, and 3) Hayter Engineering. The City selected more than one so that if contract negotiations reach an impasse, they will be able to move on to the next selection. Board Member Matt Brown made the motion to confirm the City of Bells' selection of Engineering Firms in the order of 1) Antero Group, 2) KSA, and 3) Hayter Engineering. Board Member Stanley Thomas seconded the motion. Motion passed unanimously.


XII. Receive General Manager's Report: The General Manager will update the Board on operational and other activities of the Authority

General Manager Drew Satterwhite provided several updates regarding projects and upcoming bond issuances.

XII. Adjourn

Board Member Stanley Thomas made the motion to adjourn. Board Member Donald Johnston seconded the motion. Motion passed unanimously. Board President Brad Morgan declared the meeting adjourned at 1:04 p.m.

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Recording Secretary



Secretary-Treasurer