

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
GREATER TEXOMA UTILITY AUTHORITY**

MONDAY, SEPTEMBER 21 2020

**AT THE ADMINISTRATIVE OFFICES
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present: Scott Blackerby, Donald Johnston, Matt Brown, Stanley Thomas, Mark Kuneman, and Anthony Richardson.

Members Absent: Brad Morgan and Ken Brawley

Staff: Drew Satterwhite, Debi Atkins, Carolyn Bennett, Tasha Hamilton, Nichole Sims, and Velma Starks,

General Counsel: Mike Wynne, Wynne and Smith

Visitors:

I. Call to Order

Board Vice President Donald Johnston called the meeting to order at 12:35 p.m.

II. Pledge of Allegiance

Board Vice President Donald Johnston led the group in the Pledge of Allegiance.

III. Consent Agenda

Items marked with an asterisk () are considered routine by the Board of Directors and are enacted in one motion without discussion unless a Board Member or a Citizen request a specific item to be discussed and voted on separately.

IV. * Consider and act upon approval of Minutes of August 17, 2020 Meeting.

V. * Consider and act upon approval of accrued liabilities for August 2020.

General Manager Drew Satterwhite reviewed the liabilities with Board.

VI. *Receive Monthly Financial Information.

Board Member Stanley Thomas made a motion to approve the consent agenda items. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

VII. Citizens to be Heard.

There were no citizens requesting to address the Board.

VIII. Consider and act upon a Resolution by the Board of Directors of the Greater Texoma Utility Authority accepting the contract with Central Texas Water Well for the City of Tom Bean Well, Tank and Appurtenances as complete.

General Manager Drew Satterwhite provided background information for the Board. The project for the City of Tom Bean added one additional water well, a ground storage tank and pump station to their system. In 2015 the Board issued \$1,210,000 in bonds utilizing the Texas Water Development Board's ("TWDB") State Water Implementation Fund for Texas. In 2017 the lowest bid was submitted by Central Texas Water Well in the amount of \$1,055,700.00. Even with the city substituting the iron fence with a chain-link security fence to reduce cost, there wasn't enough money to award the bid. The City requested the Authority to proceed with obtaining additional funding through the TWDB to complete the project. An agreement was made with Central Texas Water Well that allowed the Authority to obtain the additional funding from the TWDB to complete the project. Change Order No. 1 included the addition of a 320 amp meter socket and 400 amp fused disconnect as required by the power provider for a cost of \$5,450.91 resulting in a revised contract amount of \$1,021,790.91. The City of Tom Bean has approved the close out. Board Member Matt Brown made the motion to accept the contract with Central Texas Water Well for the City of Tom Bean Well, Tank, and Appurtenances Project as complete. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

IX. Consider and act upon authorizing the execution of Change Order No. 2 for the Collin Grayson Municipal Alliance Water System's North Texas Municipal Water District Point of Delivery Project with Dickerson Construction.

General Manager Drew Satterwhite provided background information for Board. The North Texas Municipal Water District has constructed a new 84" transmission line that runs within 500' of the Authority's Collin-Grayson Municipal Alliance pump station. The CGMA system will finally be able to tie directly into NTMWD's transmission system and eliminate the pass through charge from McKinney. The low bid was submitted by Dickerson Construction. Change Order No. 1 consisted of eliminating the emergency interconnect with McKinney as well as constructing an additional 8" pipeline to feed a new fire hydrant at the pump station. Change Order No. 1 resulted in a \$99,256.00 reduction.

The City of Irving's 75' easement includes a 72" waterline and a fiber optic cable. The fiber optic cable was unknown and not shown on as-built plan sets. The City of Irving requested a larger clearance from their 72" pipe and to provide steel encasement across their easement. The steel encasement would protect the 36" pipeline in the event Irving needs to excavate in the area for pipeline repair and during installation of the future pipeline adjacent to the existing pipeline. This Change Order includes modification to the 36" pipe segments due to additional bends and layout, addition of 48" steel encasement pipe and lowering of the fiber optic cable, with associated welded connection, materials and installation. Change Order No. 2 was developed after many discussions and negotiations with the City of Irving and resulted in an increase of \$98,036.80. Board Member Scott Blackerby made the motion to authorize the execution of

Change Order No. 2. Board Member Stanley Thomas seconded the motion. Motion passed unanimously.

X. Consider and act upon an Agreement for Water Production and Wastewater Treatment Services with the City of Ector.

General Manager Drew Satterwhite provided background information for the Board. The City of Ector's Public Works Director requested GTUA taking over operations for Water Production and Wastewater Treatment Services. The Authority has the operation staff available to assist the City with the services they are requesting. Board Member Stanley Thomas made the motion to authorize the execution of an agreement with the City of Ector for Water Production and Wastewater Treatment Services. Board Member Anthony Richardson seconded the motion. Motion passed unanimously.

XI. Consider and act upon Budget for Fiscal Year October 1, 2020 – September 30, 2021.

General manager Drew Satterwhite provided background information. The Budget Committee (Anthony Richard, Brad Morgan and Scott Blackerby) reviewed the budget. Drew Satterwhite explained the five parts (Construction, General Fund, Collin Grayson Municipal Alliance, Solid Waste and Combined Bond) of the budget. Mr. Satterwhite explained why there is a reduction in the General Fund Budget.

XII. Executive Session

Upon motion by Board Member Stanley Thomas, seconded by Board Member Scott Blackerby, pursuant to Government Code, Section 551.074, the Board of Directors adjourned into closed Executive Session at 1:12pm to discuss the following:

A. Personnel Matters

- (i) Consider evaluation and duties of Authority General Manager
- (ii) Consider evaluation and duties of administrative and operational personnel

XIII. Regular Session

Board reconvened into regular session at 2:02 p.m. Vice President Johnston stated no action taken during executive session.

The Board reconvened into Regular Session at 2:00 p.m. Board Member Scott Blackerby made a motion to amend the GTUA budget to increase line items Salaries-Administrative, Salaries-Operations/Groundwater Districts and Fringe Benefits-Personnel in the amount of \$11,050.62 to be applied proportionately as needed. Board Member Matt Brown seconded the motion. Motion passed unanimously.

XIV. Receive General Manager's Report: The General Manager will update the Board on operational and other activities of the Authority

General Manager Drew Satterwhite provided updates on the ongoing activities of the Authority.

XV. Adjourn

Board Member Matt Brown made the motion to adjourn. Board Member Scott Blackerby seconded the motion. Motion passed unanimously. Board Vice President Donald Johnston declared the meeting adjourned at 2:08 p.m.

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Velma Starks

Recording Secretary



Assistant Secretary ~~Donald Johnston~~