

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
GREATER TEXOMA UTILITY AUTHORITY**

**MONDAY, NOVEMBER 16, 2020**

**AT THE ADMINISTRATIVE OFFICES  
5100 AIRPORT DRIVE  
DENISON TX 75020**

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Members Present: Scott Blackerby, Donald Johnston, Matt Brown, Stanley Thomas, Mark Kuneman, Anthony Richardson, Brad Morgan and Ken Brawley

Members Absent:

Staff: Drew Satterwhite, Debi Atkins, Carolyn Bennett, Tasha Hamilton, Nichole Sims, and Velma Starks,

General Counsel: Mike Wynne, Wynne and Smith

Visitors: Richard Long, Valley View Consulting  
Kristen Savant, Norton Rose Fulbright US LLP

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I. Call to Order

Board President Brad Morgan called the meeting to order at 12:31 p.m.

II. Pledge of Allegiance

Board President Brad Morgan led the group in the Pledge of Allegiance.

III. Consent Agenda

\*Items marked with an asterisk (\*) are considered routine by the Board of Directors and are enacted in one motion without discussion unless a Board Member or a Citizen request a specific item to be discussed and voted on separately.

IV. \* Consider and act upon approval of Minutes of September 21, 2020 Meeting.

V. \* Consider and act upon approval of accrued liabilities for September & October 2020.

General Manager Drew Satterwhite reviewed the liabilities with the Board.

VI. \*Receive Monthly Financial Information.

General Manager Drew Satterwhite reviewed the financials with the Board.

Board Member Scott Blackerby made a motion to approve the consent agenda items. Board Member Matt Brown seconded the motion. Motion passed unanimously.

VII. Citizens to be Heard.

There were no citizens requesting to address the Board.

VIII. Receive Quarterly Investment Report.

Richard Long, Valley View Consulting, reviewed the Investment Report with the Board. Brief discussion was held.

IX. Review and act upon Approval of Investment Policy.

Richard Long, Valley View Consulting, reviewed the language changes within the Investment Policy with the Board. Board Member Matt Brown made the motion to approve the Investment Policy. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

X. Consider and act upon authorizing the execution of Change Order No. 2 for the City of Gunter Water System Improvements Project with Legion Development LLC.

General Manager Drew Satterwhite provided background information for the Board. The Authority obtained funding through the Texas Water Development Board's Drinking Water State Revolving Fund to construct a well, ground storage tank and pump station. The City has two wells. The City is close to meeting the Texas Commission on Environmental Quality's 0.6 gallons per minute of source water per connection rule.

The project was separated into two projects with Project A including: (1) a 250,000-gallon ground storage tank; (2) pump station; (3) disinfection facilities; (4) generator; (5) SCADA; (6) water line from the pump station to J.C. Maples Road; and (7) appurtenances. Project B included a new water well and appurtenances.

Change Order No. 2 adds SCADA package to contract. This was originally intended to be a separate bid package, but the engineer is of the opinion that installing SCADA as a part of this contract will provide better integration of the system. In addition, panels have been added to allow new pump station to operate independently of the SCADA system in the event of SCADA failure. The proposed SCADA package includes equipment at the existing elevated tank site and the old pump station & control room site to allow for communication of all sites for the complete system. Change Order No. 2 would increase the contract amount by \$162,454.00 resulting in a revised contract amount of \$1,828,816.00. The City will be considering Change Order No. 2 at their November Council meeting. Board Member Matt Brown made the motion to authorize Change Order No. 2 contingent upon the City of Gunter approving Change Order 2 at their meeting. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.



- XI. Consider and act upon authorizing the execution of Change Order No. 2 for the City of Paradise Water Line Extension Elevated Storage Tank Improvements Project with Patterson Professional Services.

General Manager Drew Satterwhite provided background information for the Board. The Authority assisted the City of Paradise in obtaining funding to construct approximately 17,000' of 6" water line and Elevated Storage Tank improvements. This is part of an effort by the City of Paradise to extend water service to growing areas of the City and to provide service for residents who do not currently have City water service.

Change Order No. 2 includes 100' of 2" bore to extend 1" water service, 160' of 8" bore due to a difficult tie-in under drainage pipe. It includes installing five (5) automatic flushing valves and sampling stations at existing water hydrants. Three (3) out of the five (5) locations where these valves and sampling stations will be installed, are on pipelines that were not part of this project. The purpose of these flushing valves is to maintain disinfectant residual levels within the water system and provide a higher quality of water to the city's water customers. The City of Paradise has already approved Change Order No. 2. Change Order No. 2 will increase the contract price by \$88,174.00 resulting in a revised contract amount of \$1,155,569.00 and extend the time of contract by 40 days. Board Member Matt Brown made the motion to approve Change Order No. 2. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

- XII. Consider and act upon authorizing the execution of Change Order No. 1 for the City Krum Water Well Project.

General Manager Drew Satterwhite provided background information for the Board. The Authority assisted the City of Krum in obtaining funding through the Texas Water Development Board Drinking Water State Revolving Fund Program for the construction of a water well to supplement the City's existing water supply. At the July 2020 meeting, the Board authorized award of contract to THI in the amount of \$1,026,774.96. After award of contract, the water well driller informed the Engineer that they believed that they could get more water at this well location by upsizing the casing and well pump. The City currently has issues with meeting the TCEQ's 0.6 gpm per connection rule and the upsizing of this well and pump would give the City more capacity to grow.

General Manager Drew Satterwhite reviewed Change Order No. 1 with the Board. City of Krum will have to send check before Authority can sign Change Order No. 1 in compliance with the City's agreement with GTUA to have enough money for the project. Not enough funding is available without the City's check. Board Member Stanley Thomas made the motion to approve Change Order No. 1 contingent upon the Authority receiving the check prior to the Authority signing the Change Order No. 1. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

**General Manager Drew Satterwhite requested Board to address Item XIV before Item XIII. Board went to Item XIV.**



XIII. Consider and act upon Administrative Service Contract with the Red River Groundwater Conservation District for 2021.

General Manager Drew Satterwhite informed the Board that the RRGCD president was considering bringing before the RRGCD Board the idea to change their one-year contract to a five-year contract. The administrative services provided to the RRGCD are paid by the RRGCD and have been a great help in offsetting the administrative costs of the Authority. This agreement provides a significantly more cost-effective mechanism for operating the RRGCD than procuring an office and hiring full-time staff. This contract is scheduled to be on the November 19, 2020 RRGCD Board Meeting agenda and the costs for these services have been budgeted in the RRGCD's 2021 budget. General Manager Drew Satterwhite recommended that the Board approve this one-year contract and allow a five-year amendment, with the review of Mike Wynne, legal counsel, Brad Morgan, and Drew Satterwhite similar to the NTGCD contract which was previously approved in Item XIV. Board Member Matt Brown made the motion to approve the RRGCD one year contract and give authority to Mike Wynne, legal counsel, Brad Morgan, and Drew Satterwhite to modify to five year contract. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

**Board moved to Item XV**

XIV. Consider and act upon Administrative Service Contract with the North Texas Groundwater Conservation District for 2021.

General Manager Drew Satterwhite informed the Board that the contract changed from a one year to a five year contract at the request of the NTGCD Board. The administrative services provided to the NTGCD are paid by the NTGCD and have been a great help in offsetting the administrative costs of the Authority. This agreement provides a significantly more cost-effective mechanism for operating the NTGCD than procuring an office and hiring full-time staff. This contract was approved at the NTGCD's November 10, 2020, Board Meeting and the costs for these services have been budgeted in the NTGCD's 2021 budget. General Manager Drew Satterwhite reviewed the contract with the Board and explained the changes. Brief discussion was held. Board Member Scott Blackerby made the motion to authorize the execution of the Administrative Services Contract with the North Texas Groundwater Conservation District. Board Member Matt Brown seconded the motion. Motion passed unanimously.

XV. Consider all matters incident and related to the approval and execution of a Water Supply and Sewer Service Facilities Contract with the Gober Municipal Utility District, including the adoption of a resolution pertaining thereto.

General Manager Drew Satterwhite provided background information for Board. The Authority has obtained \$830,000 in financial assistance through the Texas Water Development Board Drinking Water State Revolving Fund for Gober MUD's water system improvements. The previous bond was paid in full earlier this year. The contract expired when amortized. A new Water Supply and Sewer Service Facilities Contract is necessary between the Authority and the Gober MUD for the new debt to be issued for the water system improvements project. Kristen Savant with Norton Rose Fulbright has drafted the proposed new facilities contract. This standard contract has remained largely the same for over 30 years. Kristen Savant explained the contract updates and key points. Gober MUD is expected to approve this contract at their

Thursday night meeting. Board Member Scott Blackerby made the motion to approve the execution of the Gober MUD contract. Board member Stanley Thomas seconded the motion. Motion passed unanimously.

XVI. Receive General Manager's Report: The General Manager will update the Board on operational and other activities of the Authority

General Manager Drew Satterwhite provided updates on the ongoing activities of the Authority.

XVII. Adjourn

Board Member Scott Blackerby made the motion to adjourn. Board Member Matt Brown seconded the motion. Motion passed unanimously. Board President Brad Morgan declared the meeting adjourned at 1:25 p.m.

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Velma Starks

Recording Secretary

[Signature]

Secretary-Treasurer