

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
GREATER TEXOMA UTILITY AUTHORITY**

MONDAY, NOVEMBER 16, 2020

**AT THE ADMINISTRATIVE OFFICES
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present: Scott Blackerby, Donald Johnston, Matt Brown, Stanley Thomas, Mark Kuneman, Anthony Richardson, Brad Morgan and Ken Brawley

Members Absent:

Staff: Drew Satterwhite, Debi Atkins, Carolyn Bennett, Tasha Hamilton, Nichole Sims, and Velma Starks,

General Counsel: Mike Wynne, Wynne and Smith

Visitors: Richard Long, Valley View Consulting
Kristen Savant, Norton Rose Fulbright US LLP

I. Call to Order

Board President Brad Morgan called the meeting to order at 12:31 p.m.

II. Pledge of Allegiance

Board President Brad Morgan led the group in the Pledge of Allegiance.

III. Consent Agenda

Items marked with an asterisk () are considered routine by the Board of Directors and are enacted in one motion without discussion unless a Board Member or a Citizen request a specific item to be discussed and voted on separately.

IV. * Consider and act upon approval of Minutes of September 21, 2020 Meeting.

V. * Consider and act upon approval of accrued liabilities for September & October 2020.

General Manager Drew Satterwhite reviewed the liabilities with the Board.

VI. *Receive Monthly Financial Information.

General Manager Drew Satterwhite reviewed the financials with the Board.

Board Member Scott Blackerby made a motion to approve the consent agenda items. Board Member Matt Brown seconded the motion. Motion passed unanimously.

VII. Citizens to be Heard.

There were no citizens requesting to address the Board.

VIII. Receive Quarterly Investment Report.

Richard Long, Valley View Consulting, reviewed the Investment Report with the Board. Brief discussion was held.

IX. Review and act upon Approval of Investment Policy.

Richard Long, Valley View Consulting, reviewed the language changes within the Investment Policy with the Board. Board Member Matt Brown made the motion to approve the Investment Policy. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

X. Consider and act upon authorizing the execution of Change Order No. 2 for the City of Gunter Water System Improvements Project with Legion Development LLC.

General Manager Drew Satterwhite provided background information for the Board. The Authority obtained funding through the Texas Water Development Board's Drinking Water State Revolving Fund to construct a well, ground storage tank and pump station. The City has two wells. The City is close to meeting the Texas Commission on Environmental Quality's 0.6 gallons per minute of source water per connection rule.

The project was separated into two projects with Project A including: (1) a 250,000-gallon ground storage tank; (2) pump station; (3) disinfection facilities; (4) generator; (5) SCADA; (6) water line from the pump station to J.C. Maples Road; and (7) appurtenances. Project B included a new water well and appurtenances.

Change Order No. 2 adds SCADA package to contract. This was originally intended to be a separate bid package, but the engineer is of the opinion that installing SCADA as a part of this contract will provide better integration of the system. In addition, panels have been added to allow new pump station to operate independently of the SCADA system in the event of SCADA failure. The proposed SCADA package includes equipment at the existing elevated tank site and the old pump station & control room site to allow for communication of all sites for the complete system. Change Order No. 2 would increase the contract amount by \$162,454.00 resulting in a revised contract amount of \$1,828,816.00. The City will be considering Change Order No. 2 at their November Council meeting. Board Member Matt Brown made the motion to authorize Change Order No. 2 contingent upon the City of Gunter approving Change Order 2 at their meeting. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

