

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
GREATER TEXOMA UTILITY AUTHORITY**

**MONDAY, DECEMBER 21, 2020**

**AT THE ADMINISTRATIVE OFFICES  
5100 AIRPORT DRIVE  
DENISON TX 75020**

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Members Present: Donald Johnston, Matt Brown, Mark Kuneman, Brad Morgan and Ken Brawley

Members Absent: Scott Blackerby, Stanley Thomas, and Anthony Richardson

Staff: Drew Satterwhite, Debi Atkins, Carolyn Bennett, Tasha Hamilton, Nichole Sims, and Velma Starks,

General Counsel: Mike Wynne, Wynne and Smith

Visitors: David Howerton, Plummer Engineering

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I. Call to Order

Board President Brad Morgan called the meeting to order at 12:38 p.m.

II. Pledge of Allegiance

Board President Brad Morgan led the group in the Pledge of Allegiance.

III. Consent Agenda

\*Items marked with an asterisk (\*) are considered routine by the Board of Directors and are enacted in one motion without discussion unless a Board Member or a Citizen request a specific item to be discussed and voted on separately.

IV. \* Consider and act upon approval of Minutes of November 16, 2020 Meeting.

V. \* Consider and act upon approval of accrued liabilities for November 2020.

General Manager Drew Satterwhite reviewed the liabilities with the Board.

Board Member Mark Kuneman made a motion to approve the consent agenda items. Board Member Ken Brawley seconded the motion. Motion passed unanimously.

VI. Citizens to be Heard.

There were no citizens requesting to address the Board.

VII. Appointment of a committee for the nomination of officers for the 2021 calendar year.

Board President Brad Morgan appointed a committee consisting of Ken Brawley, Donald Johnston, and Brad Morgan.

VIII. Consider and act upon a Resolution by the Board of Directors of the Greater Texoma Utility Authority requesting financial assistance from the Texas Water Development Board, authorizing the filing of an application for assistance, and making certain findings in connection therewith (City of Whitewright WWTP Rehabilitation Project).

General Manager Drew Satterwhite provided background information for the Board. The City of Whitewright requested the Authority's assistance in financing and constructing improvements to the City's wastewater treatment plant. The Authority staff solicited the engineering services on behalf of the City of Whitewright, following the requirements of TWDB Disadvantage Business Enterprise Program. The City of Whitewright Council voted to retain the services of KSA Engineers.

David Perkins, P.E. with KSA Engineers assisted the Authority staff in submitting the required Project Information Form to the TWDB for the CWSRF Program. The PIF was submitted in a manner that demonstrated the City of Whitewright qualifies for loan forgiveness offered to disadvantaged communities. The TWDB has included the City of Whitewright WWTP Rehabilitation Project in the 2021 Amended Intended Use Plan Priority List of Projects. The project is now on the Initially Invited List and is slated to receive 70% in loan forgiveness. With the Board's approval of the resolution requesting financial assistance from the TWDB on behalf of Whitewright WWTP Rehabilitation Project, the Authority staff will be able to move forward when invited to apply for the funding. Board Member Donald Johnston made the motion to approve the Resolution requesting financial assistance from the TWDB on behalf of the City of Whitewright for improvements to their WWTP in an amount not to exceed \$5,810,000. Board member Mark Kuneman seconded the motion. Motion passed unanimously.

IX. Consider and act upon Statements of Qualifications for Engineering Services for City of Bells Wastewater System Improvements Project.

General Manager Drew Satterwhite provided background information for the Board. The Bells City Administrator requested the Authority staff to assist the City of Bells in obtaining funding from the Texas Water Development Board ("TWDB") Clean Water State Revolving Fund ("CWSRF"). The TWDB CWSRF includes federal funds, which necessitates that all services and contracts associated with the projects are solicited in a manner to allow disadvantaged businesses to participate in providing statements of qualifications or proposals for the services or contracts. The City of Bells selected Antero Group (Plummer Engineering is a part of this group) for engineering services on their Wastewater System Improvements Project. Board Member Ken Brawley made the motion to approve the City of Bells selection of Antero Group to provide the engineering services for the City's wastewater projects. Board Member Donald Johnston seconded the motion. Motion passed unanimously.

