

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
GREATER TEXOMA UTILITY AUTHORITY**

**MONDAY, JANUARY 25, 2021**

**AT THE ADMINISTRATIVE OFFICES  
5100 AIRPORT DRIVE  
DENISON TX 75020**

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Members Present: Donald Johnston, Matt Brown, Mark Kuneman, Brad Morgan, Ken Brawley, Scott Blackerby, Stanley Thomas, and Anthony Richardson

Members Absent:

Staff: Drew Satterwhite, Debi Atkins, Tasha Hamilton, Nichole Sims, and Velma Starks,

General Counsel: Mike Wynne, Wynne and Smith

Visitors: Carl Deaton, Hankins, Eastup, Deaton, Tonn & Seay  
Kristen Savant, Norton Rose Fulbright  
Jeff James  
Stuart Williams

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I. Call to Order

Board President Brad Morgan called the meeting to order at 12:37 p.m.

II. Pledge of Allegiance

Board President Brad Morgan led the group in the Pledge of Allegiance.

III. Administer Oath of Office.

Nichole Sims, Notary, swore in reappointed Board Members, Brad Morgan, Ken Brawley and Anthony Richardson.

IV. Consider and act upon Officers for 2021 Calendar Year.

The Committee, consisting of Brad Morgan, Ken Brawley and Donald Johnston, nominated Brad Morgan, President, Donald Johnston, Vice President and Scott Blackerby Secretary-Treasurer. Board Member Matt Brown made the motion to appoint Brad Morgan President, Donald Johnston, Vice President, and Scott Blackerby, Secretary/Treasurer. Board Member Anthony Richardson seconded the motion. Motion passed unanimously.

V. Consent Agenda

\*Items marked with an asterisk (\*) are considered routine by the Board of Directors and are enacted in one motion without discussion unless a Board Member or a Citizen request a specific item to be discussed and voted on separately.

VI. \* Consider and act upon approval of Minutes of December 21, 2020 Meeting.

VII. \* Consider and act upon approval of accrued liabilities for December 2020.

General Manager Drew Satterwhite reviewed the liabilities with the Board.

Board Member Scott Blackerby made a motion to approve the consent agenda items. Board Member Ken Brawley seconded the motion. Motion passed unanimously.

VIII. Citizens to be Heard.

There were no citizens requesting to address the Board.

IX. Consider and act upon Audited Financial Statements for Fiscal Year Ending September 30, 2020.

General Manager Drew Satterwhite provided background information for the Board. Carl Deaton of Hankins, Eastup, Deaton, Tonn & Seay, reviewed the Audit with the Board. Board Member Ken Brawley made the motion to approve the audit. Board Member Anthony Richardson seconded the motion. The motion passed unanimously.

X. Consider all matters incident and related to the issuance and sale of "Greater Texoma Utility Authority Contract Revenue Bonds, Series 2021 (Gober Municipal Utility District Project)", including the adoption of a resolution approving the issuance thereof and the facilities to be constructed or acquired by the Authority for the benefit of the District.

General Manager Drew Satterwhite provided background information for the Board. Kristen Savant, Norton Rose Fulbright, provided highlights of the Bond Resolution. Board Member Scott Blackerby made the motion to approve the bond resolution for the Gober MUD project. Board Member Matt Brown seconded the motion. Motion passed unanimously.

XI. Consider and act upon authorization of General Manager to advertise for bids for Gober MUD Water System Improvements Project.

General Manager Drew Satterwhite provided background information for Board. Board Member Anthony Richardson made the motion to authorize the General Manager to advertise for bids for Gober MUD Project. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

XII. Consider and act upon a Resolution by the Board of Directors of the Greater Texoma Utility Authority accepting the contract with Western Municipal Construction of Texas, LLC for the Bear Creek Special Utility District Water Line Project as complete.



General Manager Drew Satterwhite provided background information for the Board. In 2018 Bear Creek SUD requested the Authority's assistance in obtaining funding for their water line project through the Texas Water Development Board's Drinking Water State Revolving Fund. The construction contract was awarded to Western Municipal Construction of Texas in the amount of \$994,870.00. This project included furnishing all labor, materials, and equipment for the installation of 6,974' of 12" water line, 1,537' of 16" water line, all associated appurtenances, and connections to existing water line. While the contractor was installing the 12" water line, they encountered a 60" Corrugated Metal Pipe Culvert that was not shown on the plans that crossed the easement perpendicular to the proposed water line. The contractor had to back up and lower the line and hand dig to cross below the culvert. This resulted in Change Order No. 1, an increase of \$14,723.39, for a revised contract amount of \$1,009,593.39. This project was substantially complete on August 1, 2020. We are awaiting some amendments to the current close out documents to clarify when the Warranty Bond begins and corrected amount. The staff recommends authorizing close out of this project contingent upon the receipt of clarified closeout documents and Bear Creek SUD's approval. Board Member Ken Brawley made the motion authorizing close out of this project contingent upon the receipt of finalized closing documents and a similar action from Bear Creek SUD's. Board Member Stanley Thomas seconded the motion. Motion passed unanimously.

XIII. Consider and act upon Statements of Qualifications for Engineering Services for City of Dorchester Water System Improvements Project.

General Manager Drew Satterwhite provided background information for the Board. The City of Dorchester requested assistance in obtaining funding for the construction of a new water well, pump station, ground storage, water lines, appurtenances and other water system projects as funds allow. The Texas Water Development Board Drinking Water State Revolving Fund was selected as the funding source for these improvements. The DWSRF program requires that engineering services be solicited following the Disadvantaged Business Enterprise requirements. The Authority staff solicited engineering services on behalf of the City of Dorchester for this project. Biggs & Mathews, Inc. was selected by the Dorchester Council. Board Member Matt Brown made the motion to confirm the selection of Biggs & Mathews, Inc. as the engineer for the City of Dorchester project. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

XIV. Consider and act upon Statements of Qualifications for Engineering Services for City of Valley View Wastewater System Improvements Project.

General Manager Drew Satterwhite provided background information for the Board. The City of Valley View requested the Authority to assist in obtaining funding from the Texas Water Development Board Clean Water State Revolving Fund. The funds would be used to upgrade the wastewater treatment plant as well as correct inflow and infiltration issues in their collection system. The Authority assisted the City in obtaining Statements of Qualifications for the engineering services associated with the projects. The City of Valley View selected KJE for engineering services on their Wastewater System Improvements Project. Board Member Anthony Richardson made the motion to confirm the selection of KJE as the engineer for the City of Valley View project. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

- XV. Consider and act upon Statements of Qualifications for Engineering Services for City of Whitewright Wastewater System Improvements Project.

General Manager Drew Satterwhite provided background information for the Board. This is the 2<sup>nd</sup> time we have done a solicitation for this project. The engineer for the 1<sup>st</sup> selected firm resigned and the city wanted to re-solicit to be sure they have the most qualified team for the project. The Authority solicited on behalf of the City of Whitewright and six SOQs were received on Friday, however; the City of Whitewright's council meeting will be Tuesday. It is recommended that this item be tabled. Board Member Matt Brown made the motion to table this item. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

- XVI. Receive General Manager's Report: The General Manager will update the Board on operational and other activities of the Authority

General Manager Drew Satterwhite informed the Board that the Bear Creek SUD water rates are being appealed to the Public Utility Commission. In addition, Drew provided updates on several ongoing and upcoming projects.

Next Board Meeting will be February 22, 2021 instead of President's Day, February 15, 2021.

- XVII. Adjourn

Board Member Scott Blackerby made the motion to adjourn. Board Member Ken Brawley seconded the motion. Motion passed unanimously. Board President Brad Morgan declared the meeting adjourned at 1:33 p.m.

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Velma Starks  
Recording Secretary

Scott Blackerby  
Secretary-Treasurer