

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
GREATER TEXOMA UTILITY AUTHORITY**

**MONDAY, FEBRUARY 20, 2023**

**AT THE ADMINISTRATIVE OFFICES  
5100 AIRPORT DRIVE  
DENISON TX 75020**

---

Members Present: Brad Morgan, Stanley Thomas, Scott Blackerby, Matt Brown, Robert Hallberg, and Ken Brawley

Members Absent: Donald Johnson

Staff: Paul Sigle, Nichole Sims Murphy, Debi Atkins, Lisa Cranfill, and Velma Starks

General Counsel: Mike Wynne, Wynne and Smith

Bond Counsel: Kristen Savant, Norton Rose Fulbright

Visitors: Tom Pruitt, City of Sherman  
Mary Lawrence, City of Sherman  
Joe Castillo, Pape-Dawson Engineers  
Garry Kimball, SPF  
David Howerton, Plummer Associates

---

I. Call to Order

Board President Brad Morgan called the meeting to order at 12:00 p.m.

II. Pledge of Allegiance

Board President Brad Morgan led the group in the Pledge of Allegiance.

III. Administer Oath of Office.

Velma Starks, Notary, administered Oath of Office to reappointed Board Members, Ken Brawley and Robert Hallberg.

IV. Consent Agenda

\*Items marked with an asterisk (\*) are considered routine by the Board of Directors and are enacted in one motion without discussion unless a Board Member or a Citizen requests a specific item to be discussed and voted on separately.

V. \* Consider and act upon approval of Minutes of January 16, 2023, Meeting.

VI. \* Consider and act upon approval of accrued liabilities for January 2023.

Board Member Scott Blackerby made the motion to approve the Consent Agenda as presented. Board Member Stanley Thomas seconded the motion. Motion passed unanimously.

VII. Citizens to be Heard.

No citizens wished to be heard.

VIII. Receive Quarterly Investment Report.

Debi Atkins, Finance Officer, reviewed the Quarterly Investment Report. The rates are moving up and we will be reinvesting. Brief discussion was held.

IX.. Presentation of GFOA Certificate of Achievement.

General Manager Paul Sigle provided background information on the GFOA Certificate of Achievement. GTUA has received the GFOA Certificate of Achievement for 32 consecutive years since Debi Atkins was hired as the Finance Officer of the Authority.

X. Receive an update from Pape-Dawson Engineers, Inc. for City of Sherman Major Infrastructure Improvements Projects.

General Manager Paul Sigle introduced Joe Castillo, Pape-Dawson Engineers, who provided an update for the Board. Pape-Dawson Engineers is program manager for the city of Sherman's major infrastructure improvements. The city of Sherman is six months into its master schedule. Discussion was held.

XI. Consider all matters incident and related to the issuance, sale and delivery of "Greater Texoma Utility Authority Contract Revenue Bonds, Series 2023 (City of Sherman Project)", including the adoption of a resolution authorizing the issuance of such bonds, establishing parameters for the sale and issuance of such bonds and delegating certain matters to authorized officials of the Authority.

General Manager Paul Sigle provided background information for the Board. Garry Kimball, SPF, informed the Board that this is a negotiated sale. Discussion was held. Tom Pruitt, City of Sherman, provided details. General Manager Paul Sigle is to operate as Pricing Officer for the sale of the Bonds on behalf of the City of Sherman. Board Member Matt Brown made the motion to adopt the resolution authorizing the issuance of such bonds, establishing parameters for the sale and issuance of such bonds and delegating certain matters to authorized officials of the Authority. Board Member Ken Brawley seconded the motion. Motion passed unanimously.

XII. Consider and act upon Change Order No. 2 and Change Order No. 3 to the contract with Lynn Vessels Construction, LLC for the City of Sherman Northwest Sewer and Force Main Project.

General Manager Paul Sigle provided background information for the Board. Change Order No. 2 will adjust the as-bid quantities to as-built quantities. It will also add site cleanup at two sites at Preston Club and High Country subdivisions. Change Order No. 3 added sewer mains to connect to additional lots along Roberts Run in the Preston Cub development. Change Order No. 2 and No. 3 are an increase of \$75,012.80 resulting in a revised contract amount of \$1,816,753.38. Board Member Scott Blackerby made the motion to approve Change Order No. 2 and Change

Order No. 3 contingent upon the City of Sherman taking similar action. Board Member Matt Brown seconded the motion. Motion passed unanimously.

- XIII. Consider all matters incident and related to approving and authorizing the execution and delivery of an Amended and Restated Water and Sewer Facilities Contract with the City of Gunter, Texas, including the adoption of a resolution pertaining thereto.

General Manager Paul Sigle provided background information for the Board. Kristen Savant, Bond Counsel, informed the Board that Mustang SUD agreed to take over the City of Gunter's water and wastewater system. The City of Gunter has three bond issuances with the Authority (2018, 2018A and 2010) and this is related to replacing the City of Gunter with Mustang SUD in the contract revenue bonds. Discussion was held. Board Member Matt Brown made the motion to approve Amended and Restated Water and Sewer Facilities Contract and adopt resolution. Board Member Stanley Thomas seconded the motion. Motion passed unanimously.

- XIV. Consider all matters incident and related to approving and authorizing the execution and delivery of an Amended and Restated Contract for Water Supply Services with the City of Gunter, Texas, including the adoption of a resolution pertaining thereto

Kristen Savant, Bond Counsel, informed the Board that Mustang SUD agreed to take over the City of Gunter's water and wastewater system. This is related to replacing the City of Gunter with Mustang SUD in the contract. Board Member Matt Brown made the motion to approve Amended and Restated Contract for Water Supply Services and adopt resolution. Board Member Robert Hallberg seconded the motion. Motion passed unanimously.

- XV. Consider all matters incident and related to approving and authorizing the assignment of an Amended and Restated Water and Sewer Facilities Contract by and between the Authority and the City of Gunter, Texas to the Mustang Special Utility District, including the adoption of a resolution pertaining thereto.

Kristen Savant, Bond Counsel, informed the Board that Mustang SUD agreed to take over the City of Gunter's water and wastewater system. This is related to replacing the City of Gunter with Mustang SUD in the contract. Board Member Scott Blackerby made the motion to approve Amended and Restated Water and Sewer Facilities Contract and adopt resolution. Board Member Matt Brown seconded the motion. Motion passed unanimously.

- XVI. Consider all matters incident and related to approving and authorizing the assignment of an Amended and Restated Contract for Water Supply Services" by and between the Authority and the City of Gunter, Texas to the Mustang Special Utility District, including the adoption of a resolution pertaining thereto.

Kristen Savant, Bond Counsel, informed the Board that Mustang SUD agreed to take over the City of Gunter's water and wastewater system. This is related to replacing the City of Gunter with Mustang SUD in the contract. Board Member Matt Brown made the motion to approve Amended and Restated Contract for Water Supply Services and adopt resolution. Board Member Ken Brawley seconded the motion. Motion passed unanimously.

- XVII. Consider all matters incident and related to amending the resolution authorizing the "Greater Texoma Utility Authority Contract Revenue Bonds, Series 2018 (City of Gunter Project)": including the adoption of a resolution pertaining thereto.

Kristen Savant, Bond Counsel, informed the Board that Mustang SUD agreed to take over the City of Gunter's water and wastewater system. This is related to replacing the City of Gunter with Mustang SUD in the contract revenue bonds. Board Member Scott Blackerby made the motion to approve the amended contract Revenue Bonds, Series 2018 and adopt resolution. Board Member Stanley Thomas seconded the motion. Motion passed unanimously.

- XVIII. Consider all matters incident and related to amending the resolution authorizing the "Greater Texoma Utility Authority Contract Revenue Bonds, Series 2018A (City of Gunter Project)"; including the adoption of a resolution pertaining thereto.

Kristen Savant, Bond Counsel, informed the Board that Mustang SUD agreed to take over the City of Gunter's water and wastewater system. This is related to replacing the City of Gunter with Mustang SUD in the contract revenue bonds. Board Member Matt Brown made the motion to approve the amended contract Revenue Bonds, Series 2018A and adopt resolution. Board Member Ken Brawley seconded the motion. Motion passed unanimously.

- XIX. Consider all matters incident and related to amending the resolution authorizing the "Greater Texoma Utility Authority Contract Revenue Bonds, Series 2010 (Lake Texoma Water Storage Project)"; including the adoption of a resolution pertaining thereto.

Kristen Savant, Bond Counsel, informed the Board that Mustang SUD agreed to take over the City of Gunter's water and wastewater system. This is related to replacing the City of Gunter with Mustang SUD in the contract revenue bonds. Board Member Matt Brown made the motion to approve the amended contract Revenue Bonds, Series 2010 (Lake Texoma Water Storage Project) and adopt resolution. Board Member Robert Hallberg seconded the motion. Motion passed unanimously.

- XX. Discussion and possible action on Collin-Grayson Municipal Alliance Water System.

General Manager Paul Sigle updated the Board regarding the easement issue. In the future survey easements.

- XXI. Discussion and possible action on the Board Policy Manual.

General Manager Paul Sigle provided information regarding changes to the Board Policy Manual. The changes regard what constitute a majority of the Board instead of 5 for a quorum, the regular meeting time and procurements of goods and services. Board Member Matt Brown made the motion to approve the changes to the Board Policy Manual. Board Member Robert Hallberg seconded the motion. Motion passed unanimously.

- XXII. Receive General Manager's Report: The General Manager will update the Board on operational and other activities of the Authority.

General Manager Paul Sigle that the following State funding is available to be used: State Revolving, SWIFT, and Defund

Lisa Cranfill, new finance employee, was introduced to the Board.

XXIII. Adjourn.

Board Member Ken Brawley made the motion to adjourn. Board Member Matt Brown seconded the motion. Board President Brad Morgan declared the meeting adjourned at 12:58 p.m.

#####

Velma Starks  
Recording Secretary

  
Secretary-Treasurer