

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
GREATER TEXOMA UTILITY AUTHORITY**

MONDAY, August 16, 2021

**AT THE ADMINISTRATIVE OFFICES
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present:	Brad Morgan, Stanley Thomas, Scott Blackerby, Anthony Richardson, and Ken Brawley
Members Absent:	Matt Brown and Donald Johnston
Staff:	Drew Satterwhite, Nichole Sims, Debi Atkins, Tasha Hamilton, and Velma Starks
General Counsel:	Mike Wynne, Wynne and Smith
Bond Counsel	
Visitors:	

I. Call to Order

Board President Brad Morgan called the meeting to order at 12:36 a.m.

II. Pledge of Allegiance

Board Member Brad Morgan led the group in the Pledge of Allegiance.

III. Consent Agenda

Items marked with an asterisk () are considered routine by the Board of Directors and are enacted in one motion without discussion unless a Board Member or a Citizen request a specific item to be discussed and voted on separately.

IV. * Consider and act upon approval of Minutes of July 1, 2021, Meeting.

V. * Consider and act upon approval of accrued liabilities for June and July 2021.

Board Member Scott Blackerby made a motion to approve the consent agenda items. Board Member Stanley Thomas seconded the motion. Motion passed unanimously.

VI. Appointment of a Budget Committee.

Board Members Stanley Thomas, Ken Brawley and Brad Morgan were appointed to the Budget Committee.

VII. Consider and act upon an Engagement Letter for independent audit services for FY 2020-2021.

General Manager Drew Satterwhite provided background information. This is fifth year for Hankins, Eastup, Deaton, Tonn & Seay firm. The audit proposals were for a 5-year term and the \$37,600 cost is within the 2% increase from last year as discussed upon the firm selection. The Authority staff feels their audit services are satisfactory. Board Member Ken Brawley made the motion to have Hankins, Eastup, Deaton, Tonn & Seay perform the Authority's FY 2020-2021 Audit. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

VIII. Receive Quarterly Investment Report.

Debi Atkins, Finance Officer, reviewed the Quarterly Investment Report with the Board. Brief discussion was held.

IX. Citizens to be Heard.

There were no citizens requesting to address the Board.

X. Consider and act upon a Resolution by the Board of Directors of the Greater Texoma Utility Authority requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith (City of Whitewright).

General Manager Drew Satterwhite provided background information for the Board. At the January 2021 Board Meeting, the Board of Directors confirmed the selection of Kimley-Horn to provide engineering services on this project instead of KSA Engineers. Due to construction cost increases, KSA Engineers realized that the original cost estimate was not enough to construct the improvements to the City's wastewater treatment plant. The previous amount requested was a not-to-exceed of \$5,810,000.00. The amount we are now requesting to apply for is \$7,145,000. At this point we are unsure if the TWDB will be able to fund this increase from the CWSRF, but we believe it is absolutely worth an attempt as the City has qualified for 70% loan forgiveness through the SRF program. If the increase is ultimately denied by the TWDB, we will likely have to look at other funding options to cover the increase. Discussion was held. Board Member Stanley Thomas made the motion to approve the Resolution requesting financial assistance from the TWDB on behalf of the City of Whitewright for improvements to their WWTP in an amount not to exceed \$7,145,000. Board Member Ken Brawley seconded the motion. Motion passed unanimously.

XI. Consider and act upon Change Order No. 1 and a Resolution by the Board of Directors of the Greater Texoma Utility Authority accepting the contract with Hall Resources LLC dba THI Water Well for the Gunter Water System Improvements Project as complete.

General Manager Drew Satterwhite provided background information for the Board. This project was separated into two projects. Project B included a new water well and appurtenances. Project B was awarded at the June 2019 Board meeting to THI Water Well for the base bid of \$1,156,189.00. This project was completed on July 1, 2021. Change Order No. 1 increased the contract by \$40,170.00 resulting in a revised contract of \$1,196,359.00. Board Member Scott Blackerby made the motion to authorize the close out of this project, contingent

upon the City of Gunter taking similar action and that the correction of \$2,330.00 be clarified on adjustment to final pay out. Board Member Ken Brawley seconded the motion. Motion passed unanimously.

- XII. Consider and act upon authorizing the execution of Change Order No. 3 for the Collin Grayson Municipal Alliance Water System's North Texas Municipal Water District Point of Delivery Project with Dickerson Construction.

General Manager Drew Satterwhite provided background information for Board. Change Order No. 1 consisted of eliminating the emergency interconnect with McKinney as well as constructing an additional 8" pipeline to feed a new fire hydrant at the pump station. Change Order No. 2 was developed after many discussions and negotiations with the City of Irving. This was the most economical way to cross the Irving waterline and fiber optic line in a timely manner. Change Order No. 3 consists of the following: (1) Change air release manhole from 4' diameter to 6' diameter at the request of NTMWD - \$6,177.00; (2) Addition of 8" flange valve at connection for fire line - \$3,473.12; (3) Addition of 2 - 18" Ductile Iron 22½ deg bends with accessories for connection to existing 18" pipeline - \$4,655.92; (4) Add two stainless steel fittings and isolation valves in meter vault for GTUA installed pressure gauges to facilitate operations and monitor orifice plate - \$1,775.00. Change Order No. 3 would result in an increase of \$16,081.04 resulting in a revised contract amount of \$735,866.84. Board Member Ken Brawley made the motion to authorize the execution of Change Order No. 3 with Dickerson Construction. Board Member Stanley Thomas seconded the motion. Motion passed unanimously.

- XIII. Consider and act upon an agreement for Water Production Services with Northern Hills Water Service.

General Manager Drew Satterwhite provided background information for the Board. The contract follows the Authority's standard contract language which is consistent with all our other operational clients. The staff anticipates the Northern Hills Water Service duties to require approximately 2 hours per week which can be absorbed with the current staff. Board Member Stanley Thomas made the motion to give General Manager Drew Satterwhite the authority to approve any non- substantial changes to the contract with Northern Hills Water Service. Board Member Ken Brawley seconded the motion. Motion passed unanimously.

- XIV. Receive General Manager's Report: The General Manager will update the Board on operational and other activities of the Authority

General Manager Drew Satterwhite informed the Board that today's meeting is the last remote meeting allowed by law. No virtual meetings will be allowed beginning September.

Health Insurance consists of three plan options with a 3.28 percent increase this year.

Updates on several ongoing and future projects were discussed.

- XV. Adjourn

Board Member Ken Brawley made the motion to adjourn. Board Member Scott Blackerby seconded the motion. Motion passed unanimously. Board President Brad Morgan declared the meeting adjourned at 1:21 p.m.

#####

Velma Starks

Recording Secretary

SDRQ

Secretary-Treasurer