

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
GREATER TEXOMA UTILITY AUTHORITY**

MONDAY MARCH 18, 2019

**AT THE ADMINISTRATIVE OFFICES
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present: Brad Morgan, Stanley Thomas, Scott Blackerby, Donald Johnston, Matt Brown, Anthony Richardson, and Mark Kuneman

Members Absent: Ken Brawley

Staff: Drew Satterwhite, Carolyn Bennett, Debi Atkins, and Velma Starks

General Counsel: Mike Wynne, Wynne and Smith

Visitor: Cooper Morgan, Brad Morgan's son

I. Call to Order

Board President Morgan called the meeting to order at 12:30 p.m.

II. Pledge of Allegiance

Board President Brad Morgan led the group in the Pledge of Allegiance.

III. Consent Agenda

Items marked with an asterisk () are considered routine by the Board of Directors and are enacted in one motion without discussion unless a Board Member or a Citizen request a specific item to be discussed and voted on separately.

IV. * Consider and act upon approval of Minutes of February 18, 2019 Meeting.

V. * Consider and act upon approval of accrued liabilities for February 2019.

Board Member Mark Kuneman made a motion to approve the consent agenda items. Board Member Matt Brown seconded the motion. Motion passed unanimously.

VI. Consider and act upon Change Order No. 3 to the contract with Wilson Contractor Services, LLC for Lake Kiowa Special Utility District ("SUD") Water system Improvements Phase 1A and 2 Water Main Replacements Project.

General Manager Drew Satterwhite provided background information. In 2014 the Lake Kiowa SUD requested the Authority proceed with the first of five proposed phases of water system improvements, authorizing the issuance of \$3,695,000 in bonds for the engineering and construction of the initial projects in the Lake Kiowa SUD Capital Improvement Program. After completion of these projects, approximately \$560,000 remained in the construction fund for this bond issue, which was able to be utilized for the next phase of line replacements.

In June of 2016, bids were solicited for Phase 1A of waterline replacements project. The two bids received were too high. The Authority and Lake Kiowa pursued additional funding to complete phase 1A and Phase 2. At the December 2016 meeting, the Board authorized the issuance of \$2,125,000 through the Texas Water Development Board's ("TWDB") Drinking Water State Revolving Fund ("DWSRF"). One bid submitted by Wilson Contractor Services LLC of Denton was received and the contract was awarded at the June 2017 in the amount of \$2,106,035.60.

In June of 2018 a revised Change Order No. 1 consisted of modified electrofusion saddles that have threaded connections for all service lines, changing all fire hydrants and valves to a manufacturer who produces Lake Kiowa SUD's preferred fittings on the HDPE main lines, and the addition of 18 gate valves into the main lines in order to provide Lake Kiowa more isolation points for future repairs and maintenance. Change Order No. 1 resulted in an increase of \$42,702.25 resulting in a revised contract amount of \$2,148,737.85.

Change Order No. 2 was for additional materials and to lay an additional section of waterline that was not included in the contract. Lake Kiowa SUD found out that the Home Owners Association ("HOA") would be performing some drainage improvements in the near future. This section of line was initially slated for a future phase, but it was in Lake Kiowa SUD's best interest to get this work done ahead of the HOA installing storm sewer. Change Order No. 2 resulted in an increase of \$108,882.11 resulting in a revised contract amount of \$2,257,619.96.

Change Order No. 3 is divided into 3 categories. Item 1 is for \$5,089.30 to relocating an existing fire hydrant which included materials and labor for new pipe and valves as well as labor for removing and installing fire hydrant. Item 2 is a credit of (\$2,967.84) for tapping of service lines on the existing line that were initially planned on being done while under pressure. However, Lake Kiowa SUD was able to isolate a portion of the water line to the point where the contractor could perform a standard tap which resulted in a cost savings. Item 3 is for \$34,500.00 for labor involved with modifying existing service connections that were put in place 30+ years ago. These meter boxes were oriented differently than indicated on the plans and required a substantial amount of effort on the contractor's part to relocate the meters and plumb the new connections. Change Order No. 3 is an increase of \$36,621.46 resulting in a revised contract amount of \$2,294,241.42. Lake Kiowa approved Change Order No. 3 at their meeting last Wednesday.

Change Order No. 3 is anticipated to be the final reconciliation change order; however Lake Kiowa SUD has requested that the contractor wait on spring weather and dry conditions to lay the sod for the project. There is a possibility that sod quantities may result in a change order when we propose to close the project out.

