

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
GREATER TEXOMA UTILITY AUTHORITY**

MONDAY MAY 20, 2019

**AT THE ADMINISTRATIVE OFFICES
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present:	Brad Morgan, Ken Brawley, Scott Blackerby, Donald Johnston, Matt Brown, Stanley Thomas, and Mark Kuneman
Members Absent:	Anthony Richardson
Staff:	Drew Satterwhite, Carolyn Bennett, Debi Atkins, and Velma Starks
General Counsel:	Mike Wynne, Wynne and Smith
Visitors:	Richard Todd, Herald Democrat David Howerton, Alan Plummer Associates

I. Call to Order

Board President Morgan called the meeting to order at 12:30 p.m.

II. Pledge of Allegiance

Board President Brad Morgan led the group in the Pledge of Allegiance.

III. Consent Agenda

Items marked with an asterisk () are considered routine by the Board of Directors and are enacted in one motion without discussion unless a Board Member or a Citizen request a specific item to be discussed and voted on separately.

IV. * Consider and act upon approval of Minutes of April 15, 2019 Meeting.

V. * Consider and act upon approval of accrued liabilities for April 2019.

VI. * Receive Monthly Financial Information.

Board Member Ken Brawley made a motion to approve the consent agenda items. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

VII. Citizens to be Heard.

No citizens present requested to speak before the Board.

VIII. Receive Quarterly Investment Report.

Debi Atkins provided a review of the Quarterly Investment Report. A brief discussion was held. The Board requested that the bank be asked to waive banking fees.

IX. Consider and act upon a Resolution by the Board of Directors of the Greater Texoma Utility Authority requesting financial assistance from the Texas Water Development Board, authorizing the filing of an application for assistance, and making certain findings in connection therewith (City of Sherman Wastewater Projects).

General Manager Drew Satterwhite provided background information for the Board. The City of Sherman staff approached the Authority staff, requesting financial assistance for several upcoming capital improvement projects. Projects requested to be funded through the CWSRF include 1) Aeration Basin Upgrade, Phase II; 2) Biological Clarifier Rehabilitation; 3) WWTP Control Building Expansion; 4) Brine Line Project (engineering, bores, rights-of-way, construction); and 5) WWTP Storm water Lift Station. Last Friday two more projects were requested to be funded through the CWSRF, Equilization Basin and Primary Clarifier #1 Rehab. The TWDB CWSRF program offers below market interest rates, with substantial savings over the life of the bonds. This request is for authority to apply only, a bond resolution and ordinance will be brought back at a later date to the Board and City Council. The Staff recommends the Board of Directors approve the Resolution authorizing the filing of an application for assistance from the TWDB for the City of Sherman Wastewater Projects, not to exceed \$13,595,000. Board Member Donald Johnston made the motion to authorize the filing of an application for assistance from the TWDB for the City of Sherman Wastewater Projects, not to exceed \$13,595,000. Board Member Matt Brown seconded the motion. Motion passed unanimously.

X. Consider and act upon a Resolution by the Board of Directors of the Greater Texoma Utility Authority requesting financial assistance from the Texas Water Development Board, authorizing the filing of an application for assistance, and making certain findings in connection therewith (City of Kaufman WWTP Rehabilitation Project).

General Manager Drew Satterwhite provided background information for the Board. In February Drew Satterwhite attended a City Council Retreat to discuss the process of utilizing GTUA to access and administer Texas Water Development Board ("TWDB") funding. Following this presentation, the City has requested that the Authority proceed with the pursuit of TWDB Clean Water State Revolving Fund ("CWSRF") money to fund improvements at their WWTP. This project is necessary to replace equipment that has reached the end of its useful life. Rehabilitation of WWTP to include headworks improvements, clarifier, filters, disinfection, stormwater holding basin improvements, plant lift station mixer and abandonment of old lift station. In addition, new sludge equipment is being provided to allow for increased efficiency during normal operations and to allow for emergency operations in the event of sludge equipment failure. Their current rates are sufficient to take on this debt without raising rates. The staff recommends the Board of Directors approve the Resolution authorizing the filing of an application for assistance from the TWDB for the City of Kaufman WWTP Rehabilitation Project,

not to exceed \$4,580,000. Board Member Ken Brawley made the motion to approve the Resolution authorizing the filing of an application for assistance from the TWDB for the City of Kaufman WWTP Rehabilitation Project, not to exceed \$4,580,000. Board Member Matt Brown seconded the motion. Motion passed unanimously.

XI. Consider and act upon Change Order No. 1 to the Contract with Patterson Professional Services for the City of Gunter Downtown Wastewater Treatment Plant Replacement Project.

General Manager Drew Satterwhite provided background information for the Board. The new WWTP is necessary in order to meet the new effluent requirements from their discharge permit issued by the TCEQ. This permit was renewed in 2017 and the City has three (3) years from the date of issuance to be in compliance with the new permit. The contract was awarded to Patterson Professional Services, LLC in the amount of \$1,814,097.50. Construction of the project is progressing despite all of the wet weather the contractor has encountered. Following the erection of the structure (tank) at the WWTP, it became apparent to the City that the original gate entrance and access road is no longer of much use. There is very little room for vehicles to maneuver and the chlorine building is on the back side of the tank so delivery of the Chlorine will be difficult. As a result, the City requested that the Engineer and Contractor develop a change order that would add a new access gate and road for the WWTP facility. Change Order No. 1 includes the addition of a crushed stone access drive and parking area along with the addition of manual double swing gates at a cost of \$14,000.00. Funds are available in the bond issue for the costs associated with this change order. The staff recommends authorizing the execution of Change Order No. 1 to the contract with Patterson Professional Services, LLC for an increase of \$14,000.00 resulting in a revised contract amount of \$1,828,097.50 contingent upon the City of Gunter's approval of Change Order No. 1 at their next council meeting. Board Member Stanley Thomas made the motion to authorize the execution of Change Order No. 1 to the contract with Patterson Professional Services, LLC for an increase of \$14,000.00 resulting in a revised contract amount of \$1,828,097.50, contingent upon the City of Gunter's approval of Change Order No. 1 at their next council meeting. Board member Ken Brawley seconded the motion. Motion passed unanimously.

XII. Receive General Manager's Report: The General Manager will update the Board on operational and other activities of the Authority

General Manager Drew Satterwhite updated the Board on the following:

Lake Kiowa is having difficulty getting the sod laid along the latest waterline project, due to the rain. Lake Kiowa has indicated that they are ready to start with next phase of waterline replacements.

Pottsboro has raised rates to meet debt for new wastewater treatment plant

Whitewright raised rates and project is delayed until audit is finalized.

XI. Adjourn

Board Member Scott Blackerby made the motion to adjourn. Board Member Ken Brawley seconded the motion. The motion passed unanimously. Board President Morgan declared the meeting adjourned at 12:55 p.m.

#####

Velma Starks
Recording Secretary


Secretary-Treasurer