

OPERATIONS SUPERVISOR

Job Description: Provides operational services to contract cities/entities for water and wastewater services

General Duties and Responsibilities

- Manage a team of 2-3 operators who provide operational services to contract cities/entities for water and wastewater services
- This position will be the primary operator of a 20-mile wholesale potable surface water delivery system.
- Establish and maintain positive relations with city personnel to facilitate operations
- Communicate verbally and in writing on behalf of the Authority to clients
- Inspection of Water and Wastewater Construction Projects

Water and Wastewater Duties and Responsibilities, other

- Daily inspection, tests and adjustments of water or wastewater systems including all TCEQ and EPA required testing
- Ensure both monthly and annual reporting requirements are met
- Ensure all equipment is operating properly
- Maintain all records for required reporting or inspection
- Perform minor repairs and maintenance on equipment
- Perform any other duties as required or necessary to insure the continued and uninterrupted operation of the facilities in compliance with regulatory authorities

Knowledge, Skills and Abilities:

- Knowledge of math, biology and chemistry
- Knowledge of TCEQ Rules and Regulations applicable to water and wastewater regulatory responsibilities
- Knowledge of Environmental Protection Agency regulations applicable to water and wastewater regulatory responsibilities
- Ability to use water quality field testing equipment
- Ability to perform duties without immediate supervision.
- Ability to handle problems as they arise
- Ability to communicate effectively orally and in writing
- Must be able to lift at least 50-lbs.

Credentials and Experience:

- Educational training in water, wastewater, environmental/science, or other related field
- Minimum 5-years of experience in similar field
- Appropriate experience may be substituted for education
- Must possess personable nature to work with the public and staff
- Must possess good customer service qualities
- Strong communication skills are required, both written and verbal
- Above-average organizational skills and abilities

- Must possess the ability to work with various computer programs including Word, Excel, and Outlook
- Must have valid Driver's License with good driving record
- Candidate will undergo background check prior to hiring.

Licenses Required

- TCEQ B License in water and wastewater preferred
- If prospective employee does not possess the above referenced TCEQ Class B Licenses, then prospective employee must obtain both Licenses within six (6) months of employment

Physical and Other Requirements:

- Must be able to work outside in all weather conditions, traverse uneven terrain, and to carry items in excess of 50 lbs.
- Must be able to work full time, 40 hours weekly
- On occasion, evening or weekend work may be required

Benefits:

- Wages will depend on qualifications and experience
- Paid holidays
- Two weeks paid vacation (annually)
- Health, Dental and Vision insurance
- Retirement package

Please send resumes to the attention Drew Satterwhite at:

gtua@gtua.org

or

5100 Airport Drive
Denison, TX 75020