

**MINUTES OF THE BOARD OF DIRECTORS' SPECIAL MEETING
GREATER TEXOMA UTILITY AUTHORITY**

MONDAY, SEPTEMBER 16, 2024

**AT THE ADMINISTRATIVE OFFICES
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present: Stanley Thomas, Matt Brown, Scott Blackerby, Henry Koehler, Robert Hallberg, Donald Johnston, and Brad Morgan

Members Absent: Kristofor Spiegel and Ken Brawley

Staff: Paul Sigle, Stacy Patrick, Nichole Murphy, Tasha Hamilton, Debi Atkins, Billie Jo Tiner, Lisa Lee, and Velma Starks

General Counsel: Mike Wynne, Wynne and Smith

Bond Counsel: Kristen Savant, Norton Rose Fulbright (arrived later)

Financial Advisor Garry Kimball, Specialized Public Finance

I. Call to Order

Board President Brad Morgan called the meeting to order at 12:00 p.m.

II. Pledge of Allegiance

Board President Brad Morgan led the group in the Pledge of Allegiance.

III. Consent Agenda

Items marked with an asterisk () are considered routine by the Board of Directors and are enacted in one motion without discussion unless a Board Member or a Citizen requests a specific item to be discussed and voted on separately.

IV. * Consider and act upon approval of Minutes of August 19, 2024, Meeting.

V. * Consider and act upon approval of accrued liabilities for August 2024.

Discussion of liabilities was held. The Board requested a column showing the percentage of completion for each project.

Board Member Henry Koehler made the motion to approve the Consent Agenda. Board Member Stanley Thomas seconded the motion. Motion passed unanimously.

VI. Citizens to be Heard.

No citizens wished to be heard.

- VII. Consider all matters incident and related to the issuance and sale of “Greater Texoma Utility Authority Contract Revenue Bonds, Series 2024 (Bear Creek Special Utility District Project)”, including the adoption of a resolution approving the issuance of such bonds.

General Manager Paul Sigle provided background information for the Board. Garry Kimball, Specialized Public Finance, provided details. Board Member Donald Johnston made the motion to approve the issuance of the bonds contingent upon Bear Creek SUD approving the issuance of the bonds at their Board Meeting tonight. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

- VIII. Consider and act upon the award of contract for City of Sherman Miscellaneous Water Line Improvements.

General Manager Paul Sigle provided background information for the Board. Discussion was held. Board Member Donald Johnston made the motion to table this item. Board Member Stanley Thomas seconded the motion. Motion passed unanimously.

- IX. Consider and act upon the award of contract for City of Gainesville Water Transmission Main 16” Foundry Road Project.

General Manager Paul Sigle provided background information for the Board. Board Member Matt Brown made the motion to award the contract to A&V Water in the amount of \$1,091,252.26 contingent upon the City of Gainesville’s approval. Board Member Henry Loehler seconded the motion. Motion passed unanimously.

- X. Consider and act upon Change Order No. 2 for City of Bells WWTP Rehabilitation Construct with Urban Infraconstruction.

General Manager Paul Sigle provided background information for the Board. Board Member Donald Johnston made the motion to approve Change Order No. 2 increasing the contract amount by \$132,686.59 for a total contract amount of \$1,540,985.37 contingent on the City of Bells’ approval. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

- XI. Consider and act upon Change Order No. 2 and a Resolution by the Board of Directors of The Greater Texoma Utility Authority accepting the contract with THI doing business as Hall Resources for the City of Whitewright Water System Improvements – Water Well #5 Project as complete.

General Manager Paul Sigle provided background information for the Board. Board Member Matt Brown recused himself. Board Member Robert Hallberg made the motion to accept the contract with Hall Resources for the City of Whitewright Water System Improvements – Water Well #5 Project as complete contingent upon the City of Whitewright’s approval. Board Member Scott Blackerby seconded the motion. Motion passed.

- XII. Consider and act upon a Resolution by the Board of Directors of The Greater Texoma Utility Authority accepting the contract with Underwood, Inc. for the City of Whitewright Water Distribution System Improvements Waterline Improvements Project as complete.

General Manager Paul Sigle provided background information for the Board. Board Member Matt Brown made the motion to accept the contract with Underwood, Inc. for the City of Whitewright Water Distribution System Improvements Waterline Improvements Project as complete, contingent upon the City of Whitewright’s approval. Board Member Donald Johnston seconded the motion. Motion passed unanimously.

- XIII. Consider and act upon Change Order No. 5 and a Resolution by the Board of Directors of The Greater Texoma Utility Authority accepting the contract with Landmark Structures for the City of Princeton Water System Improvements Elevated Storage Tank Project as complete.

General manager Paul Sigle provided background information for the Board. Board Member Scott Blackerby made the motion to accept the contract with Landmark Structures for the City of Princeton Water System Improvements Elevated Storage Tank Project as complete, contingent upon the City of Princeton's approval. Board Member Robert Hallberg seconded the motion. Motion passed unanimously.

- XIV. Consider and act upon a Resolution by the Board of Directors of The Greater Texoma Utility Authority accepting the contract with Belt Construction of Texas, LLC for the City of Princeton Water Main CIP Projects 6, 8, and 17 as complete.

General Manager Paul Sigle provided background information for the Board. Board Member Scott Blackerby made the motion to accept the contract with Belt Construction of Texas, LLC for the City of Princeton Water Main CIP Projects 6, 8, and 17 as complete, contingent upon the City of Princeton's approval. Board Member Robert Hallberg seconded the motion. Motion passed unanimously.

- XV. Consider and act upon a building lease agreement between North Texas Regional Airport and Greater Texoma Utility Authority.

General Manager Paul Sigle provided background information for the Board. Discussion was held. The Board suggested an amendment be added naming GTUA as additional insurer. Board Member Donald Johnston made the motion that GTUA authorize General Manager Paul Sigle to negotiate amendment to contract. If the amendment is not accepted, General Manager Paul Sigle is authorized to accept the contract with or without amendment. Board Member Matt Brown seconded the motion. Motion passed unanimously.

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XVI. Consider and act upon Budget Amendment for Fiscal Year 2023-2024.

General Manager Paul Sigle provided background information for the Board. The Budget Committee consisting of Brad Morgan, Henry Koehler and Kristofor Spiegel reviewed the budget amendment. Board Member Henry Koehler made the motion to accept the budget amendment. Board Member Stanley Thomas seconded the motion. Motion passed unanimously.

- XVII. Consider and act upon Budget for Fiscal Year 2024-2025.

General Manager Paul Sidle provided background information for the Board. Discussion was held. Debi Atkins, Finance Officer informed the board that health insurance was largest increase and trucks are bought every five years. Budget does not include salary adjustments

Board Member Matt Brown made the motion to go into Executive Session at 1:02 p.m. Board Member Henry Koehler seconded the motion. Motion passed unanimously.

- XVIII. Executive Session

Pursuant to Government Code, Sections 551,074, the Board of Directors may adjourn into closed Executive Session to discuss the following:

A. Personnel Matters

- (i) Consider evaluation, duties and employment of Authority General Manager

(ii) Consider evaluation and duties of administrative and operational personnel

XIX. Regular Session.

Board reconvened into regular session at 1:26 p.m. Board Member Donald Johnston made the motion to increase to \$1,650,158.21. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

XX. Receive General Manager’s Report: The General Manager will update the Board on operational and other activities of the Authority.

- General Manager Paul Sigle discuss attending TWDB’s Board meeting held in McKinney and TWCA River Authority and Water District’s Manager Meeting.
- The City of Sherman received an interest rate of 4.33% on most recent Open Market Bond Issue that is scheduled to close on October 1st.
- The Authority has a Request for Qualification out for engineers for the next round of improvements to the CGMA System.

XXI. Adjourn

Board Member Donald Johnston made the motion to adjourn. Board Member Stanley Thomas seconded the motion. Board President Brad Morgan declared the meeting adjourned at 1.38 p.m.

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Velma Starks
Recording Secretary

SORE
Secretary-Treasurer