

# Consignment Policy

## Appointments

Consignment appointments are every Wednesday and Saturday 11-5. Please schedule an appointment on our website.

## Length of Consignment

The consignment period is ONE YEAR after the drop off date. Consignors with designer shoes, handbags and/or formal wear that requested to have their unsold items returned, will have TWO WEEKS from the end date of their consignment period to pick up those items. A reminder email will be sent on the end date of the consignment period. After TWO WEEKS ALL ITEMS WILL BE DONATED REGARDLESS.

## Accepted Items and Condition

Max of 20 items per consignment appointment. Merchandise can be a combination of clothes, shoes, handbags, jewelry and or accessories. All consigned merchandise must be in excellent condition, purchased within the last three years, seasonal, clean, and ready to sell. After Drop off and inspection of your items, any items that do not follow our guidelines (no stains, holes, missing buttons, missing size tags, missing brand tag, etc.) WILL be immediately donated. We ask that you thoroughly look through your items before drop off because we will NOT keep or sell those items for any period of time.

## Pricing

Kate's Thrifty Boutique will determine prices based on condition, style, and brand. The consignor may request a specific price for designer shoes, handbags and/or formal wear. Unless specifically priced, all items are subject to sale prices.

## Commissions and Fees

Consignor receives 50% of the selling price of the item and Kate's Thrifty Boutique will receive the other 50%.

## Payments

Payments will be in the form of a check. The consignor will receive one check every three months after their first appointment date. The check will be mailed to the address that has been provided by the consignor. If a check is not cashed within three months, it will be voided. We will NOT write a replacement check for lost checks. We will not write checks for less than \$20.

## Records

Kate's Thrifty Boutique agrees to maintain documentation of all contractual agreements and sale transactions on behalf of the consignor, but it is ultimately the responsibility of the Consignor to maintain all accurate records of merchandise consignments and contract expiration.

**Risk of Loss**

Upon delivery and acceptance of all consigned merchandise, Kate's Thrifty Boutique will do its best to secure all items. However, in the case of theft and/or damage, Kate's Thrifty Boutique will not pay for the items lost, stolen or damaged.