



POTOMAC ASSOCIATION OF COOPERATIVE TEACHERS

Training DVDs - Collection

Training DVDs are available for loan to current PACT members and to schools that have a current PACT member on staff.

The DVD collection is housed at Fort Hunt Preschool, 1909 Windmill Lane, Alexandria, VA 22307.

Contact: Nancy Renner director@forhuntpreschool.com

DVDs may be borrowed free of charge, subject to the following conditions:

- DVDs may be collected and returned in person, or the borrower is responsible all postage costs.
- DVDs must be returned within 2 weeks.
- Full replacement cost will be charged for damaged or lost DVDs.
- No more than two DVDs may be borrowed at one time
- Federal Copyright Laws forbid the copying of any materials.

Borrowers collecting DVDs will sign order form (below) agreeing to comply with above loan conditions . Borrowers requesting DVDs to be mailed to them will either mail or e-mail a scanned completed form.

To order a DVD: e-mail Nancy Renner director@forhuntpreschool.com with the following information: DVD title; date requested; pick-up or mail. Following e-mail confirmation of availability, borrower should complete form below and mail /e-mail to Nancy, or bring to Fort Hunt Preschool when collecting DVD.



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DVD LOAN FORM

PACT Member's name _____

Home address _____

Day time phone _____ E-mail address _____

School Name _____

Director's name _____ E-mail address _____

DVD Title _____

DVD Title (2) _____

Pick-up date _____ Please mail for receipt by _____

Return due date _____ (Two weeks from pick-up date)

I agree to comply with the loan conditions listed above.

(Signature)

(Date)